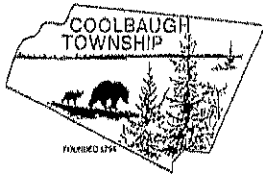


**COOLBAUGH TOWNSHIP
MUNICIPAL CENTER**

5520 MUNICIPAL DRIVE, TOBYHANNA, PA. 18466
(570) 894-8490 * FAX (570) 894-8413
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**COOLBAUGH TOWNSHIP BOARD OF SUPERVISORS
WORK SESSION AGENDA
September 3, 2024, 2024**

1. Pocono Heritage Land Trust (Louise Troutman)
2. Public Comment



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**COOLBAUGH TOWNSHIP BOARD OF SUPERVISORS
REGULAR MEETING AGENDA
September 3, 2024**

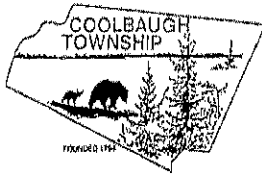
Roll Call

BOARD OF SUPERVISORS

___ **B. Weimer** ___ **C. Rogan** ___ **C. Colgan** ___ **A. Ruiz-Smith** ___ **L. Kelly**
___ **Solicitor Armstrong** ___ **E. Masker**

Public input will be considered at the beginning of the meeting agenda. The public will be given an opportunity to speak on each agenda item. When speaking please state your name and the city or community that you reside in.

1. Public input
2. Approval of minutes / notes:
 - August 15, 2024- Budget Meeting Agenda
 - August 20, 2024- Regular Meeting Minutes
3. Authorization for Renovations to the District Court in the Amount of \$8,250.00
4. Authorization to Promote John Fedish to the Mechanic Position in Accordance with the rate set by the CBA
5. Approval of Aerzen Quote in the Amount of \$ 10,760.38 for the Purchase and Installation of the Blower at the WWTP
6. Minor Subdivision Joining of Lots #1 & 26, Corporate Center Drive East, Property Owner- Messer LLC.
7. Minor Subdivision Joining Lots at 2287 Green Road, Property Owners- Jose G. Tobar & Monica P. Gonzalez Esmeraldas
8. Conditional Approval of the Minor Subdivision Joining Lots 101 & 102, Bush Mountain Acres; Property Owner- Sean Kern



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9. Minor Subdivision Joining lots 147-149- Pocono Summit Lakes, Property Owners Robert & Karen Holm

10. Approval of Coolbaugh Township Minimum Municipal Obligation for 2025 in the Amount of \$111,483.19

11. Current Obligations

• General Fund	\$ 457,955.38
• EMS Fund	\$ 355,257.55
• Sewer Fund	<u>\$ 7,061.07</u>
Total Disbursements	\$ 820,274.00

12. Business Manager Comments/Updates

13. Solicitor Armstrong Comments/Updates

14. Board of Supervisors Executive Sessions

15. Adjournment

2

**COOLBAUGH TOWNSHIP BOARD OF SUPERVISORS
BUDGET WORK SESSION MINUTES
August 15, 2024**

The work session was called to order by Business Manager Meredith Thompson at 6:32pm at the Coolbaugh Township Municipal Center located at 5520 Municipal Drive, Tobyhanna, PA.

Board Members Present:

Alma I. Ruiz-Smith, Clare Colgan, and Lynn Kelly

Board Members Absent:

William Weimer, Cara Rogan

Staff Present:

Darren Dixon, Township Controller, Meredith Thompson, Business Manager

Staff Absent:

None

1. General Government

Darren Dixon presented a budget proposal to replace file cabinets in the Township Treasurer's office due to wear and tear on the current ones and the need for fireproofing. The Board of Supervisors discussing filing and record retention practices.

2. Veterans

Supervisor Ruiz-Smith stated that the Veterans Committee had sufficient funding and would not be requesting an increase from the 2024 amount.

3. Authorization to Advertise Code Enforcement Position

Supervisor Ruiz-Smith made a motion seconded by Supervisor Colgan to authorize the advertisement for employment for a code enforcement officer at a rate of up to \$25.00 per hour and an advertising budget up to \$1000.00.

- **Discussion:** The position will remain open until it is filled.
- **Vote:** All in favor – motion passes.

4. Public Comment

- D. Dixon will be providing a purchase order for the Board of Supervisors to execute at their next meeting to replace computers for the Treasurer and Road Foreman.
- D. Dixon attended a budgeting webinar hosted by PSTATs and discussed new communication opportunities for the public during the current budget season.
- M. Thompson and D. Dixon briefed the Board of Supervisors on the Traisr software transition.

5. **Adjournment**

Supervisor Colgan made a motion seconded by Supervisor Ruiz-Smith to adjourn at 7:37pm.

Submitted by: _____
Meredith Thompson, Business Manager

Witnessed by: _____
William Weimer, Chairman

Date: _____

COOLBAUGH TOWNSHIP BOARD OF SUPERVISORS
WORK SESSION MINUTES
August 20, 2024

The work session was called to order by Chairman William Weimer at 6:07pm in the Coolbaugh Township Municipal Center located at 5520 Municipal Drive, Tobyhanna, PA.

Board Members Present:

William Weimer, Cara Rogan, Alma I. Ruiz-Smith, Clare Colgan, and Lynn Kelly

Board Members Absent:

None

Staff Present:

Patrick Armstrong, Solicitor, Erin Masker, Township Secretary, and Meredith Thompson, Business Manager, Darren Dixon, Township Controller, and Tomas Keane, Director of Codes and Zoning

Staff Absent:

None

1. Discussion on Potential Revisions to Short Term Rental Ordinance

Solicitor Armstrong reviewed the proposed changes to the Short-Term Rental (STR) Ordinance highlighting the proposed revisions that were previously discussed which included that holding tanks are not permitted for properties that are being used for STR's, Knox boxes will be required at each STR for Emergency Services to be able to access the property in case of an emergency and the requirement that if there is no contact from the applicant for 90 days their permit will be denied and they will be required to resubmit their application whether it would be a renewal or a new application would be based on the expiration date of the current permit.

- **Discussion:** Does the ordinance specify the timing of what is considered a STR and what is considered a long-term rental, being advised that it does. Mr. Keane stated that anything less than 30 days is considered and STR and anything more would be considered a long-term rental. Mr. Weimer asked if the Knox box requirement will be a requirement that all STR's would have to follow moving forward or would they not be required to. Solicitor Armstrong stated that with this being a standalone ordinance, we can require them to install them when they are due to renew. Mr. Keane stated that the fire company applied for a grant to assist commercial businesses with the cost of purchasing the Knox boxes but stated that STR's do not qualify for that grant funding source. M. Peterson asked if article XIII section 322-10.A.(3) should include a date of enforcement starting period or should it read immediately or immediately upon date of violation, relating to the sentence including the phrase "shall be discontinued until the malfunction if corrected..." Discussion took place and verbiage was agreed upon to be added to the final draft. J. Miller stated that STR's are businesses and when rented to respectful guests are not an issue as they usually follow the rules but stated that most in his community are party houses. He stated that he would like to see a tie in as to when police are called and the three strikes rule. Mr. Weimer advised that it is not having the police called three times, it is three convictions, therefore the police would need to cite them. M. Schlegel stated that he keeps fielding questions from people in the PFE community regarding the STR's being a business but that home businesses are not permitted in the community. Solicitor Armstrong stated that the zoning ordinance has guidelines for home occupation and low impact/no impact businesses. This ordinance is listed on the agenda tonight to schedule the public hearing; this being a standalone ordinance, it does not require being reviewed by the MCPC or the township PC.

2. Public Comment

Nothing was heard.

Work Session ended at 6:37pm.

COOLBAUGH TOWNSHIP BOARD OF SUPERVISORS
REGULAR MEETING MINUTES
August 20, 2024

The meeting was called to order by Chairman Weimer at 6:48pm at the Coolbaugh Township Municipal Center located at 5520 Municipal Drive, Tobyhanna, PA.

Board Members Present:

William Weimer, Cara Rogan, Alma I. Ruiz-Smith, Clare Colgan, and Lynn Kelly

Board Members Absent:

None

Staff Present:

Patrick Armstrong, Solicitor, Erin Masker, Township Secretary, Meredith Thompson, Business Manager, Darren Dixon, Controller and Tomas Keane, Director of Codes and Zoning

Staff Absent:

None

Announcements

Mr. Weimer announced the following:

- Public input will be considered at the beginning of the meeting for non-agenda items. The public will be given an opportunity to speak on each agenda matter.
- The meeting is being recorded to aid in the preparation of the minutes. Please remember to state your name and community or city you reside in before speaking.

1. Public input

- M. Woods thanked the Board for allowing them to have their flea market/yard sale . She stated that it was very successful with many vendors participating.

2. Approval of minutes / notes:

- August 5, 2024- Public Hearing Minutes
- August 5, 2024- Regular Meeting Minutes

Ms. Ruiz-Smith made a motion second by Ms. Rogan to approve the August 5, 2024 Public Hearing Minutes.

- **Discussion:** None
- **Vote:** 4-0-1, motion passes. (Ms. Colgan abstained)

Ms. Ruiz-Smith made a motion second by Ms. Rogan to approve the August 5, 2024 Regular Meeting Minutes.

- **Discussion:** None
- **Vote:** 4-0-1, motion passes. (Ms. Colgan abstained)

3. Monthly Reports

- **Pocono Mountain Regional Police Report-** *Presented by Mr. Weimer; he commended the police department for their investigation which led to the arrest of the driver of the car that was involved in a hit and run resulting in the death of a motorcycle driver.*
- **Pocono Mountain Regional EMS Report-** *Presented by A. Schrader; stating that they have continued to maintain a standard level of mutual aid, the Regional Roundup event is sold out and there was a tremendous response, and the subscription drive is out. He stated that they were awarded grant funding for state-of-the-art equipment. He also provided the township with a copy of their audit.*

4. Zoning and Short-Term Rental Report

Presented by Mr. Keane.

5. Request for LSA Letter of Support for the Purchase of Fire Apparatus for Thornhurst Volunteer Fire and Rescue Company

Mr. Weimer made a motion second by Ms. Ruiz-Smith to Approve a letter of support for the Purchase of Fire Apparatus for Thornhurst Volunteer Fire and Rescue Company

- **Discussion:** None
- **Vote:** All in favor, motion passes.

6. PMREMS Request for Release of Tax Funds in the Amount of \$350,000.00

Ms. Rogan made a motion second by Mr. Weimer to approve the release of tax funds to Pocono Mountain Regional EMS in the amount of \$350,000.00 for Capital Expenditures.

- **Discussion:** None
- **Vote:** All in favor, motion passes.

7. PMREMS Request for Release of Tax Funds in the Amount of \$5,257.55 to Reimburse Coolbaugh Township for the Previously Paid Assessment Reimbursement

Ms. Rogan made a motion second by Mr. Weimer to approve the release of tax funds to Pocono Mountain Regional EMS in the amount of \$5,257.55 for repayment to Coolbaugh Township for the previously paid assessment.

- **Discussion:** None
- **Vote:** All in favor, motion passes.

8. Request from Sharon Baker to Purchase a Park Bench to be Placed at the Skate Park in Memory of her Son

Ms. Colgan stated that Ms. Baker reached out to Parks about the possibility of purchasing a park bench in memory of her son to be placed at the skatepark. She stated that she will be purchasing the same bench that is already up at the park and DPW has the template for the installation so Parks would like to have DPW install it since they already have the template.

Ms. Ruiz-Smith made a motion second by Ms. Colgan to approve the request of Sharon Baker to purchase a park bench in memory of her son and authorize DPW to install it with material costs being paid for by Ms. Baker.

- **Discussion:** None
- **Vote:** 4-0-1, motion passes. (Ms. Rogan abstained)

9. Approval to Close Township Offices from 8:00am-4:30pm on Monday, August 26, 2024 for Traisr Training

Ms. Colgan made a motion second by Ms. Ruiz-Smith to close the Township Offices from 8am-4:30pm on Monday, August 26, 2024 for Traisr Training.

- **Discussion:** M. Wood asked what Traisr is, being advised that it is the new permitting software that the township is transitioning to.
- **Vote:** All in favor, motion passes.

10. Request for DPW to Work on Saturday, September 14, 2024 from 1:00pm-5:00pm for the 9/11 First Responders Recognition Ceremony

Ms. Ruiz-Smith made a motion second by Ms. Kelly to Authorize DPW to work on Saturday, September 14, 2024 from 1:00pm-5:00pm for the 9/11 First Responders Recognition Ceremony.

- **Discussion:** Ms. Kelly asked if they are needed for the entire time or just set up and tear down, being advised by Ms. Ruiz-Smith that they need to be there the whole time. Ms. Rogan asked if this was going to be an issue as there were previous discussions about limiting events. Ms. Thompson stated that it should not be, but that they asked the Board to limit events being scheduled at the last minute to allow them time to schedule people to work.
- **Vote:** All in favor, motion passes.

11. Kevin Beehler – Request to Transfer from Mechanic to Road Crew – CDL Class A Employee

Mr. Weimer made a motion second by Ms. Rogan to Approve the Request from Kevin Beehler to transfer from Mechanic to Road Crew as a CDL Class A Employee.

- **Discussion:** None
- **Vote:** All in favor, motion passes.

12. Authorization to Post Internal Promotional Vacancy for Mechanic within the Bargaining Unit

Mr. Weimer made a motion second by Ms. Colgan to Authorize Posting the Internal Promotional Vacancy for a Mechanic within the Bargaining Unit.

- **Discussion:** None
- **Vote:** All in favor, motion passes.

13. Discussion and Authorization to send a Memo to the Planning Commission Requesting that a Jurisdictional Delineation be required for all Industrial/Commercial Projects that meet any of the requirements in ordinance 400-51.A and have Waterways on the Property

Mr. Weimer made a motion second by Ms. Colgan to Authorize sending a Memo to the Planning Commission Requesting that a Jurisdictional Delineation be required for all Industrial/Commercial Projects that meet any of the requirements in ordinance 400-51.A and have Waterways on the Property.

- **Discussion:** None
- **Vote:** All in favor, motion passes.

14. Authorize Advertising the 2024 Fall Leaf Collection

Mr. Weimer made a motion second by Ms. Colgan to Authorize Advertising the 2024 Fall Leaf Collection.

- **Discussion:** None
- **Vote:** All in favor, motion passes.

15. Authorize Forwarding the Proposed Non-Conforming Property Ordinance to the Township Planning Commission and County Planning Commission for Review

Ms. Kelly made a motion second by Ms. Rogan to Authorize Forwarding the Proposed Non-Conforming Property Ordinance to the Township Planning Commission and County Planning Commission for Review.

- **Discussion:** None
- **Vote:** All in favor, motion passes.

16. Authorize Advertising the Public Hearing for the Proposed Short Term Rental Ordinance

Mr. Weimer made a motion second by Ms. Ruiz-Smith to Authorize Advertising of the Public Hearing for the Proposed Short Term Rental Ordinance Amendment to include the verbiage discussed this evening.

- **Discussion:** None
- **Vote:** All in favor, motion passes.

17. Controller Report

Presented by Mr. Dixon; stating that we received notice that we will be receiving the \$350,000.00 grant from DEP for the Beast in the upcoming weeks. He also stated that we received payment in the amount of \$135,300.00 from APCP for their portion of the Route 196 project.

18. Current Obligations

• General Fund	\$ 108,517.39
• Escrow Fund	\$ 3,019.89
• Sewer Fund	\$ 25,026.27
• Fire Tax Fund	<u>\$ 119,000.00</u>
Total Disbursements	\$ 255,563.55

Ms. Rogan made a motion second by Ms. Colgan to pay the current obligations in the amount of \$ 255,563.55.

- o **Discussion:** None
- o **Vote:** All in favor, motion passes.

19. Business Manager Comments/Updates

- Ms. Thompson stated that EAC may be holding their meeting in the old church space in September and possibly moving forward as Parks has their meetings in the meeting room and both anticipate public attendance. She stated that we will provide signage for the meeting space change.
- Ms. Thompson stated that the Act 537 pre application meetings have been taking place over the past couple weeks. A meeting with the Atlas team took place with the township SEO as well as a meeting with Ms. Masker and Mr. Keane relating to current and proposed development throughout the township. It is anticipated that they will be back before the Board in the near future.
- She also stated that the intern finished up last Friday and he made his way through purging all financial documents that we were able to purge and put us in a good position for the next intern. She stated that he started making his way through sewer documents and also created SOP's that we are able to use moving forward.
- Ms. Thompson requested a brief executive for legal.

20. Solicitor Armstrong Comments/Updates

- Solicitor Armstrong stated that he received correspondence from the council for Youth Infusion and they requested an extra 30-60 days to be able to move their items from the building. The board agreed that they would allow an extra 30 days. Solicitor Armstrong will reach out to them.
- Solicitor Armstrong requested a brief executive session for Legal and Litigation following the meeting.

21. Board of Supervisors Executive Sessions

- Tuesday, August 20, 2024 from 5:30pm to 6:03pm Re: Personnel
- Tuesday, August 20, 2024 from 7:37pm – 8:36pm Re: Legal and Potential Litigation
- Tuesday, August 20, 2024 from 8:36pm – 9:06pm Re: Personnel

22. Adjournment

Ms. Ruiz-Smith made a motion second by Ms. Colgan adjourn at 7:29pm.

NEXT BOARD WORK SESSION / MEETINGS:

At the Coolbaugh Township Municipal Center located at 5520 Municipal Drive, Tobyhanna PA 18466

- Work Session/ Business Meeting Tuesday, September 3, 2024 at 6:00pm

Submitted by: _____
Erin Masker, Township Secretary

Witnessed by: _____
William Weimer, Chairman

Date: _____

3

Erin Masker

From: Greg Haas <ghaas@kceinc.com>
Sent: Wednesday, August 21, 2024 2:49 PM
To: Erin Masker
Subject: Messer Lot Joinder - Review #2

Erin,

I have reviewed the plan titled, "LOT JOINDER PLAN FOR LANDS OF MESSER LLC.", dated August 14, 2024 (Revision 1), prepared by RKR Hess, and the accompanying Closure Report, draft Legal Description, and draft Deed.

All of my previous comments have been satisfactorily addressed.

If you have any questions regarding this Plan, please contact me at your convenience.

Regards,
Greg

Gregory S. Haas, P.E.



863 Interchange Road, P.O. Box 639
Kresgeville, PA 18333-0639
ghaas@kceinc.com | cell: 570.249.0209 | www.KCEinc.com

in f

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A DIVISION OF  UTRS

August 15, 2024

Project No: 10628.015
Coolbaugh Township Board of Supervisors
5520 Municipal Drive
Tobyhanna, PA 18466

ATTENTION: ERIN MASKER

SUBJECT: LOT JOINDER PLAN FOR LANDS OF MESSER, LLC.

Dear Commission Members:

We are in receipt of the Keystone Consulting review letter dated August 14, 2024 and offer the following responses. For clarification we have repeated the comments.

1. SALDO – Section 355-29. – The Plan title “Lot Consolidation Plan” shall be changed to “Lot Joinder Plan”. **Response: revised as requested.**

2. SALDO – Section 355-29. - The bearing on the Plan for Segment #10 (N 58° 17' 38" W) does not correspond to the bearing within the closure computations (N 58° 17' 39" W) for Proposed Lot 1. The provided Legal Description also has this discrepancy. These discrepancies shall be corrected.
Response: The plan, closure and description all match.

3. SALDO – Section 355-29. – The provided Legal Description shall be used to create a draft Joinder Deed for submittal and review. The required ‘ALL THAT CERTAIN’ sentence shall be included in the Deed. **Response: the metes and bounds description has been revised to reflect the ordinance verbatim, and provided to the clients solicitor for deed preparation. The proposed deed is attached for review.**

4. SALDO – Section 355-29.A.(2) – The ‘Plan Preparers Statement’ provided on the Plan (lower left corner) shall be signed and dated. **Response: the plan is now signed.**

5. SALDO – Section 355-29.A.(8) – The proposed lot number is noted on the Plan and in General Note # 12 to be “Proposed Lot 1”. Because that is one of the existing lot numbers, the new lot shall be “Proposed Lot 1-A”. **Response: Revised as requested.**

6. SALDO – Section 355-29.A.(12) – The “Lot Line To Be Extinguished” phrase shall be revised to “Lot Line To Be Eliminated”. Also, that call-out shall also be provided for the N 37° 56’ 47” E, 49.97’ line. **Response: Revised as requested.**

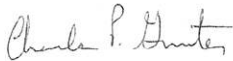
7. SALDO – Section 355-29.A.(20) – The Board of Supervisors signature block shall be revised to match the language within the SALDO. **Response: Revised as requested.**

In addition, please note that we have updated the deed reference on the plan for Lot 1. This deed has been attached for your files.

Please feel free to contact call if you have any questions or concerns.

Respectfully submitted,

R.K.R. HESS, a division of UTRS. Inc.



Charles P. “Sam” Gmitter, P.L.S.
Survey Section Manager

701 Main Street, Suite 405
Stroudsburg, PA 18360

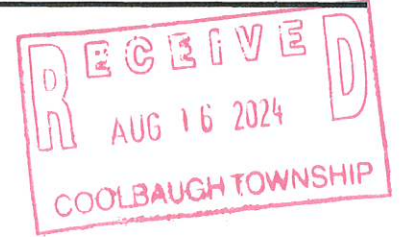


Phone: 570-517-3100
Fax: 570-517-3858
mcpc@monroecountypa.gov
www.monroecountypa.gov

MONROE COUNTY PLANNING COMMISSION

August 12, 2024

Erin Masker, Secretary/Administrative Assistant
Coolbaugh Township Board of Supervisors
5520 Municipal Dr.
Tobyhanna, PA 18466



Re: Messer, LLC
Minor Subdivision Lot Combination
Coolbaugh Township
MCPC Review #132-24

Dear Ms. Masker:

Our office has received a copy of the above-noted minor subdivision concerning a 15.31 acre site located on the southerly side of Corporate Center Drive East, just north of its intersection with Memorial Boulevard (S.R. 611). The plan proposes to join Lot 1 of 11.27 acres and Lot 26 of 4.03 acres to create Proposed Lot 1 of 15.31 acres. This site is currently developed and is served by centralized water supply and sewage disposal systems. This site is located in an Office Park C-2 Zoning District.

I have reviewed the proposed minor subdivision based on generally accepted planning principles and environmental concerns. The following comments are offered:

1. It should be noted that a wetlands assessment was included with the submitted materials. The report states that conditions on the site do not meet criteria for classification as wetlands.
2. Because this plan is a joining of lots and no further development is proposed at this time, this minor subdivision has addressed all other pertinent County review factors.

It is recommended that approval of this plan be conditioned upon the above-listed comments being satisfactorily addressed, the plan achieving compliance with applicable Township ordinances, and the Township Engineer's review.

All comments are preliminary and will be acted upon by the Planning Commission at its regular meeting on September 10, 2024, at 5:00 p.m. at the Monroe County Planning Commission offices. This action is in keeping with the Planning Commission's review policy and allows the municipalities and other interested parties to respond to the review comments before the Planning Commission's public meeting.

If these comments are not amended and are found to be acceptable by the Board at the next meeting, they should be considered to be approved.

Page Two
Messer, LLC
Minor Subdivision Lot Combination
Coolbaugh Township
MCPC Review #132-24

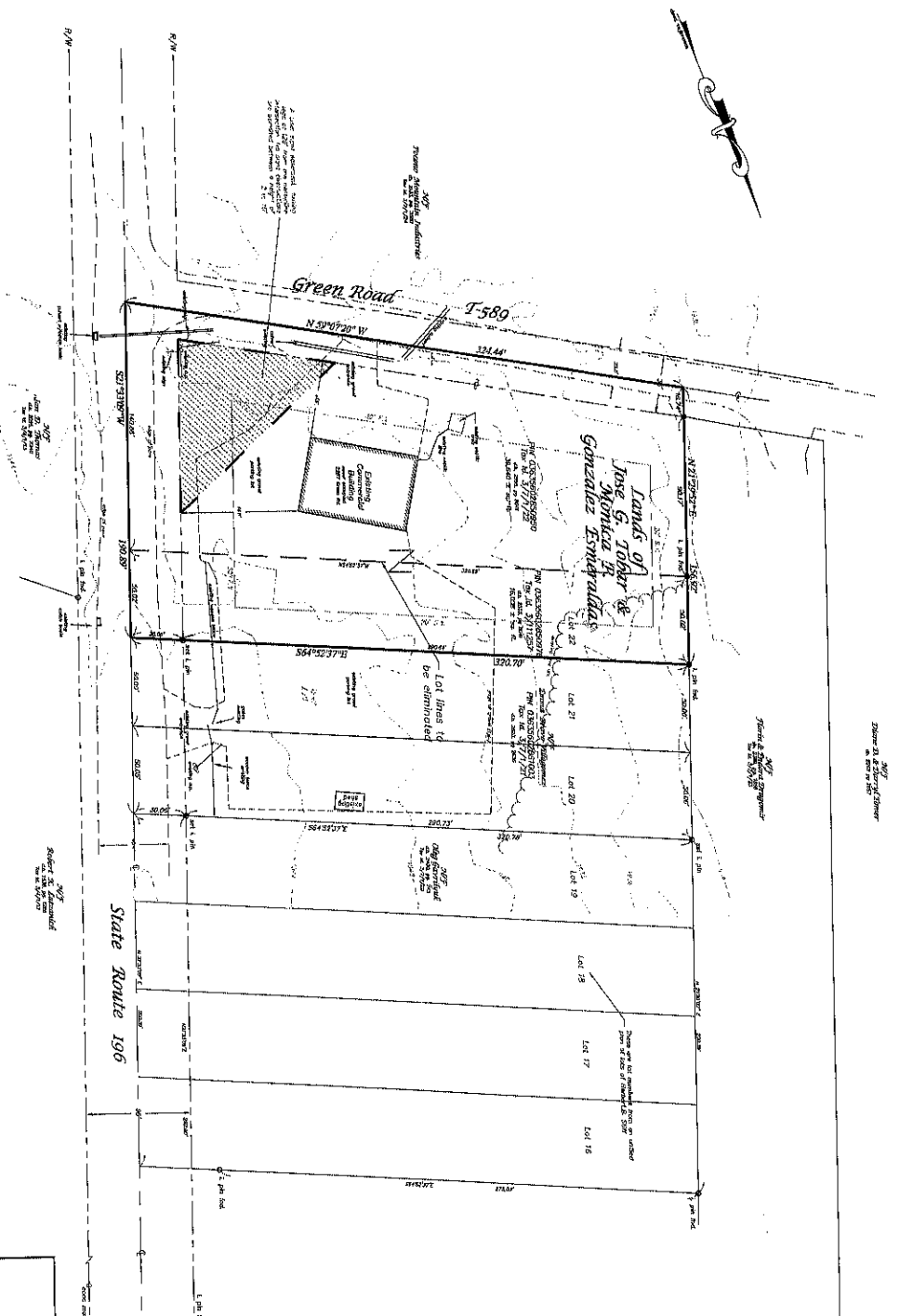
If you have any questions or if we can be of further assistance please feel free to contact me.

Sincerely yours,

A handwritten signature in blue ink, appearing to read 'E. Koopman', with a long horizontal line extending to the right.

Eric Koopman
Lead Senior Planner

4

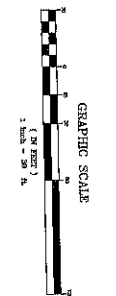


As a public meeting held on 2/22/23, the Board of Planning and Zoning Ordinance approved the Board of the Town of...
 on the plan entitled "Lot Plan of Andrew B. SIV" dated February 14, 2023 and prepared by Edward C. Hahn, C.E.

On this day December 11, 2023, before me, the undersigned...
 My Commission expires on 12/31/2025

Edward C. Hahn
 My Commission Expires 12/31/2025

Michael J. SIV
 My Commission Expires 12/31/2025



PREPARED FOR:
Jose G. Tobar & Monica P. Gonzalez Esmeraldas
 PRINCIPAL PARTNERS
 BRIAN D. COURTRIGHT, P.L.L.C.
 PHOENIX SQUARE SUITE 200
 PHOENIX, ARIZONA 85004
 PHONE: (602) 955-9555

DATE: 9/9/2023
 JOB NO. 2023-128
 SHEET 1 OF 1

- Notes:
- 1) Owner/Applicant: Jose G. Tobar & Monica P. Gonzalez Esmeraldas
 - 2) Surveyor: Brian D. Courtright, P.L.L.C.
 - 3) Zoning District: C-1 Commercial General
 - 4) Current Building Structure Requirements: 20' F.T., 20' S.E., 20' S.W.
 - 5) There are no adjacent lots, easements, or other interests.
 - 6) The lot is being subdivided into 8 lots.
 - 7) The lot is being subdivided into 8 lots.
 - 8) The lot is being subdivided into 8 lots.
 - 9) The lot is being subdivided into 8 lots.
 - 10) The lot is being subdivided into 8 lots.
 - 11) The lot is being subdivided into 8 lots.
 - 12) The lot is being subdivided into 8 lots.
 - 13) The lot is being subdivided into 8 lots.
 - 14) The lot is being subdivided into 8 lots.
 - 15) The lot is being subdivided into 8 lots.
 - 16) The lot is being subdivided into 8 lots.
 - 17) The lot is being subdivided into 8 lots.
 - 18) The lot is being subdivided into 8 lots.
 - 19) The lot is being subdivided into 8 lots.
 - 20) The lot is being subdivided into 8 lots.

Erin Masker

From: Russ Kresge <rkresge@kceinc.com>
Sent: Monday, August 26, 2024 3:17 PM
To: Erin Masker
Subject: Re: Tobar

Erin,

The Jose G. Tobar and Monica P. Gonzalez Esmeraldas plan, revised 12/14/2023, is acceptable; the MCPC review, dated 4/04/2024 is favorable; and the draft joinder deed received today is acceptable, therefore, this plan is ready to be signed and released for recording.

Thanks,

Russ
[Russell R. Kresge, Jr., P.E., P.L.S.](#)
[Direct 484.548.0808](#)

Keystone Consulting Engineers, Inc.
863 Interchange Road
Kresgeville, PA 18058
O 610.681.5233 | F 610.681.5248 | www.KCEinc.com

From: Erin Masker <emasker@coolbaughtwp.org>
Sent: Monday, August 26, 2024 3:08 PM
To: Russ Kresge <rkresge@kceinc.com>
Subject: RE: Tobar

Just to confirm this plan is good to be signed by the Board and released, correct? It has been in process so long that I want to make sure... lol

Sincerely,



Erin Masker

Township Secretary/ Administrative Assistant
5520 Municipal Drive
Tobyhanna, PA 18466
570.894.8490 ext. 3
emasker@coolbaughtwp.org

701 Main Street, Suite 405
Stroudsburg, PA 18360



Phone: 570-517-3100
Fax: 570-517-3858
mcpc@monroecountypa.gov
www.monroecountypa.gov

MONROE COUNTY PLANNING COMMISSION

April 4, 2024

Erin Masker, Secretary/Administrative Assistant
Coolbaugh Township Board of Supervisors
5520 Municipal Dr
Tobyhanna, PA 18466

Re: Lands of Gonzalez Esmeraldas
Minor Subdivision
Coolbaugh Township
MCPC Review #55-24

Dear Ms. Masker,

Our office has received a copy of the above noted minor subdivision with concerns to a 1.28-acre site located on the northerly side of Green Road, west from its intersection with Route 196. The plan is proposing to combine two lots to create a single parcel: Parcel ID 03.7.1.22 of 0.91 acres, and Parcel ID 03.111257 of 0.36 acres. This lot joinder creates a proposed parcel of 1.27 acres. This site is to be served by central water and on-site sewage disposal systems. This site is located within the Commercial (C-1) Zoning District with no development proposed at this time.

I have reviewed the proposed minor subdivision based on generally accepted planning principles and environmental concerns. The following comments are offered:

1. The submitted plan does not propose a lot name for this minor subdivision. This discrepancy should be addressed.
2. Because no further development is proposed at this time, this minor subdivision has addressed all other pertinent County review factors.

It is recommended that approval of this plan be conditioned upon the above-listed comments being satisfactorily addressed, the plan achieving compliance with applicable Township ordinances, and the Township Engineer's review.

All comments are preliminary and will be acted upon by the Planning Commission at its regular meeting on May 14, 2024, at 5:00 p.m. at 701 Main Street, Suite 405 Stroudsburg. This action is in keeping with the Planning Commission's review policy and allows the municipalities and other interested parties to respond to the review comments before the Planning Commission's public meeting.

If these comments are not amended and are found to be acceptable by the Board at the next meeting, they should be considered to be approved.

Page Two
Lands of Gonzalez Esmeraldas
Minor Subdivision
Coolbaugh Township
MCPC Review #55-24

If you have any questions or if we can be of further assistance please feel free to contact me.

Sincerely yours,

Ryan Poust
GIS Analyst

5

Erin Masker

From: Greg Haas <ghaas@kceinc.com>
Sent: Friday, August 30, 2024 11:06 AM
To: Erin Masker
Subject: Kern Lot Joinder

Erin,

I have reviewed the updated Metes and Bounds Description, dated February 27, 2024, and revised on August 16, 2024, for the above referenced Plan and concur with it as presented. Thus I have no further comments.

Regards,
Greg

Gregory S. Haas, P.E.



863 Interchange Road, P.O. Box 639
Kresgeville, PA 18333-0639
ghaas@kceinc.com | cell: 570.249.0209 | www.KCEinc.com

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701 Main Street, Suite 405
Stroudsburg, PA 18360



Phone: 570-517-3100
Fax: 570-517-3858
mcpc@monroecountypa.gov
www.monroecountypa.gov

MONROE COUNTY PLANNING COMMISSION

March 5, 2024

Erin Masker, Secretary/Administrative Assistant
Coolbaugh Township Board of Supervisors
5520 Municipal Dr
Tobyhanna, PA 18466

Re: Bush Mountain Acres Lots 101 & 102
Minor Subdivision
Coolbaugh Township
MCPC Review #38-24

Dear Ms. Masker,

Our office has received a copy of the above noted minor subdivision with concerns to a 4.29-acre site located on the southeasterly side of Fox Trail, south from its intersection with Route 191. The plan is proposing to combine two lots to create a single parcel: Lot 101 of 2.23 acres, and Lot 102 of 2.06 acres. This lot joinder creates Proposed Lot 101-A of 4.29 acres. This site is to be served by on-site water and on-site sewage disposal systems. This site is located within the Residential (R-1) Zoning District with no development proposed at this time.

I have reviewed the proposed minor subdivision based on generally accepted planning principles and environmental concerns. The following comments are offered:

1. Upon GIS analysis of the National Wetlands Inventory (2015), it appears that the razed structure indicated on the plan is situated near wetlands located on both lots. It should be clarified if any proposed development encroaches the wetlands.
2. It appears this minor subdivision has addressed all other pertinent County review factors.

It is recommended that approval of this plan be conditioned upon the above-listed comments being satisfactorily addressed, the plan achieving compliance with applicable Township ordinances, and the Township Engineer's review.

All comments are preliminary and will be acted upon by the Planning Commission at its regular meeting on April 9, 2024, at 5:00 p.m. at Building 701 Main Street, Suite 405. This action is in keeping with the Planning Commission's review policy and allows the municipalities and other interested parties to respond to the review comments before the Planning Commission's public meeting.

Page Two
Bush Mountain Acres Lots 101 & 102
Minor Subdivision
Barrett Township
MCPC Review #38-24

If these comments are not amended and are found to be acceptable by the Board at the next meeting, they should be considered to be approved.

If you have any questions or if we can be of further assistance please feel free to contact me.

Sincerely yours,

Ryan Poust
GIS Analyst

6

Erin Masker

From: Greg Haas <ghaas@kceinc.com>
Sent: Friday, August 30, 2024 11:20 AM
To: Erin Masker
Subject: Holm Lot Joinder - Review #2

Erin,

I have reviewed the plan titled, "LOT JOINDER PLAN, LANDS OF ROBERT M., JR. & KAREN LEE HOLM", dated June 26, 2024 (Revision No. 1), and a draft Deed, both prepared by Reilly Associates. The following comments are offered with respect to the Coolbaugh Township Code of Ordinances and Application/Checklist.

1. SALDO – Section 355-29.A.(2) – The Plan shall be signed and sealed by the Surveyor. The ‘Surveyor’s Certification’ statement shall also be signed and dated.
2. SALDO – Section 355-29.A.(21) and Section 355-29.B.(6) – The ‘Owner’s Certification’ statement provided on the Plan shall be signed and notarized.

All other previous comments have been satisfactorily addressed.

Regards,
Greg

Gregory S. Haas, P.E.



863 Interchange Road, P.O. Box 639
Kresgeville, PA 18333-0639
ghaas@kceinc.com | cell: 570.249.0209 | www.KCEinc.com

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701 Main Street, Suite 405
Stroudsburg, PA 18360



Phone: 570-517-3100
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mcpc@monroecountypa.gov
www.monroecountypa.gov

MONROE COUNTY PLANNING COMMISSION

July 29, 2024

Erin Masker, Secretary/Administrative Assistant
Coolbaugh Township Board of Supervisors
5520 Municipal Dr.
Tobyhanna, PA 18466

RECEIVED
AUG 8 2024
REILLY ASSOCIATES

Re: Robert, Jr., and Karen Holm
Minor Subdivision Lot Combination
Coolbaugh Township
MCPC Review #128-24

Dear Ms. Masker:

Our office has received a copy of the above-noted minor subdivision concerning a 0.57 acre site located on the southerly side of Shore Line Drive, approximately 525 feet west of its intersection with Lexington Avenue. The plan proposes to join Parcel A of 0.21 acres, Parcel B of 0.19 acres, and Lot C of 0.17 acres to create Lot 1 of 0.57 acres. This site is currently developed and contains a single-family residence that is served by on-lot water supply and sewage disposal systems. This site is located in a Medium Density Residential (R-3) Zoning District.

I have reviewed the proposed minor subdivision based on generally accepted planning principles and environmental concerns. The following comments are offered:

1. All lots are currently nonconforming in terms of meeting minimum lot area. The proposed plan would remove this nonconformity.
2. It should be noted that this would create a double frontage lot. The Township should ensure minimum lot width and setbacks meet ordinance requirements. Access is provided from an existing driveway onto Shore Line Drive.
3. The MCPC Review Checklist included with the submitted materials is out of date. The plan preparer should use the revised version for future projects.
4. Because this plan is a joining of lots and no further development is proposed at this time, this minor subdivision has addressed all other pertinent County review factors.

It is recommended that approval of this plan be conditioned upon the above-listed comments being satisfactorily addressed, the plan achieving compliance with applicable Township ordinances, and the Township Engineer's review.

Page Two
Robert, Jr., and Karen Holm
Minor Subdivision: Lot Combination
Coolbaugh Township
MCPC Review #128-24

All comments are preliminary and will be acted upon by the Planning Commission at its regular meeting on August 13, 2024, at 5:00 p.m. at the Monroe County Administrative Center. This action is in keeping with the Planning Commission's review policy and allows the municipalities and other interested parties to respond to the review comments before the Planning Commission's public meeting.

If these comments are not amended and are found to be acceptable by the Board at the next meeting, they should be considered to be approved.

If you have any questions or if we can be of further assistance please feel free to contact me.

Sincerely yours,

A handwritten signature in blue ink, appearing to read 'E. Koopman', with a long horizontal flourish extending to the right.

Eric Koopman
Lead Senior Planner

cc: Todd A. Distasio

7

Erin Masker

From: Meredith Thompson
Sent: Tuesday, August 20, 2024 2:57 PM
To: Erin Masker
Subject: FW: Coolbaugh township renovations

Erin,

Can you add the below quote for the district court renovations to the first meeting in September?

Thanks,

Meredith Thompson
Business Manager | Coolbaugh Township
5520 Municipal Drive
Tobyhanna PA 18466
O: 570.894.8490 C: 570.242.5229 F: 570.894.8413
www.coolbaughtwp.org



From: John Dimitrion <jdimitrion@yahoo.com>
Sent: Monday, August 19, 2024 6:54 AM
To: Meredith Thompson <MThompson@coolbaughtwp.org>
Subject: Coolbaugh township renovations

Good morning Meredith,

Invoice # 2024-
4B.
Drive
Stroudsburg PA

JDBUILDERS
197 Sunrise
East

Coolbaugh Township Organizer cabinet for receptionist office and 3 work top in
front house of

Reception area (2) at handicap height (1) reception window height.

1. Install new oak shelving unit with (2) filing cabinets draws with key locks, with printer
stand 18"x20"

Total length 132inch x 16inch deep x 40inch height

Stain to judge's and receptionist color.

2. Install 6'-0" x 18" wide solid 1 1/2 inch oak butcher block counter top, stained to customers liking.

3. Install (2) ADA height counter tops 18" x 36" stained to customers liking.

Materials cost: \$ 3250.00

Labor and install. \$ 5000.00

Total cost.\$ 8250.00

(Please make all checks out to JD JDBUILDERS)

Thank you,
John JDBUILDERS
(570)236-5047

[Sent from Yahoo Mail on Android](#)

9



AERZEN

Compressed air, gas
and vacuum solutions

Coolbaugh WWTP
Att.: Ken Fulford
340 Memorial Blvd.
TOBYHANNA, PA 18466
USA

Aerzen USA Corporation
108 Independence Way
Coatesville, PA 19320-1653
USA

order-usa@aerzen.com
www.aerzenusa.com
Phone: 610-380-0244



Quotation

Quote no. SEQ-24-004402/ 0
Date: 08/28/24
Quote Expiration date: 09/27/24
Salesperson: Evan Rutenbar
Salesperson: Silke Melvin-Enz

Page 1 / 2

Payment Terms: Net 30 days

Your account no.: 21-04449
Phone number: 6102160150
Fax No.: +15708948413
E-Mail: kfulford@coolbaughtwp.org
Your Inquiry no.: REPLACEMENT BLOWER W. INSTALL

Onsite Service

Pos.	Item No. Description	Quantity	Unit of M.	Unit Price USD	Line Amount USD
	Flat Rate Labor + Travel	1	each	1,750.00	1,750.00

Serial No. 970610 Service Items SEI-004628
Item No.: 21-K4-007, GM 007 L K4 Package

032139000

Pos.	Item No. Description	Quantity	Unit of M.	Unit Price USD	Line Amount USD
	032139000 GM 7 L	1	each	8,960.00	8,960.00
	159872000 Gasket	1	each	17.09	17.09
	21-001385 Gasket Maker	1	each	33.29	33.29
	FREIGHT PP&A or Collect	1		0.00	0.00

Bank USD Payments - ACH/Wire
JP Morgan Chase
Routing 021000021
Account No 350056393
SWIFT CHASUS33
Remittance email remittance-usa@aerzen.com

USD Payments - Lockbox
Aerzen USA Corp
PO Box 21920
New York, NY 10087-1920
USA

EUR Payments - Wire
Commerzbank AG
Intermediary Bank: COBADEFF
150113606800EUR
COBAUS3X
remittance-usa@aerzen.com



AERZEN

Compressed air, gas
and vacuum solutions

Quote no. SEQ-24-004402/ 0

Page 2 / 2

Total USD Excl. TAX	10,760.38
Tax Amount	0.00
Total USD Incl. TAX	10,760.38

Ship-to Address:
Coolbaugh WWTP
5550 Memorial Blvd
COOLBAUGH TOWNSHIP, PA 18466
USA

For questions on this order, please contact your Regional Service Coordinator.

Best regards,

Silke Melvin-Enz

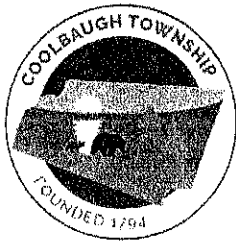
Aerzen USA Corporation

Bank	USD Payments - ACH/Wire
Routing	JP Morgan Chase
Account No	021000021
SWIFT	350056393
Remittance email	CHASUS33
	remittance-usa@aerzen.com

USD Payments - Lockbox
Aerzen USA Corp
PO Box 21920
New York, NY 10087-1920
USA

EUR Payments - Wire
Commerzbank AG
Intermediary Bank: COBADEFF
150113606800EUR
COBAUS3X
remittance-usa@aerzen.com

10



COOLBAUGH TOWNSHIP
Township Treasurer

5520 Municipal Drive, Tobyhanna, PA 18466
570-894-8490 Fax 570-894-8413
www.coolbaughtwp.org

To: Board of Supervisors

From: Patricia Rosendale

Date: September 3, 2024

Subject: **MINIMUM MUNICIPAL OBLIGATION FOR 2025
NON-UNIFORMED PENSION PLAN**

1.) Estimated Payroll for Plan Participants (1-1-2024 to 8-31-2024) (9-1-2024 to 12-31-2024 Estimated)	\$1,089,831.88
2.) Normal Cost Percentage	10.00%
3.) Total Normal Cost (Item #1 x Item #2)	\$108,983.19
4.) Estimated Administrative Expense	\$ 2,500.00
5.) Minimum Municipal Obligation (Item #3 + Item #4)	\$ 111,483.19

Patricia A. Rosendale September 3, 2024

Erin Maskey Sept. 3, 2024

Date: Signed -Approved -Certified



11

**COOLBAUGH TOWNSHIP
CASH DISBURSEMENTS REPORT
SEPTEMBER 03,2024**

DATE	CK #	DESCRIPTION	AMOUNT
8/20/2024		Payroll Transfer	\$ 57,000.00
8/21/2024		Pension	\$ 12,000.00
8/20/2024	11239	AM Trust N.A	\$ 9,252.00
8/20/2024	11240	Locust Ridge Quarry	\$ 1,536.16
8/26/2024	11241	James Frutchey II	\$ 125.00
9/3/2024		General Fund	\$ 378,042.22
9/3/2024		Total General Fund	\$ 457,955.38
9/3/2024		EMS Tax Fund	\$ 355,257.55
9/3/2024		Total EMS	\$ 355,257.55
9/3/2024		Sewer Fund	\$ 7,061.07
9/3/2024		Total Sewer Fuels	\$ 7,061.07
		TOTAL DISBURSEMENTS	\$ 820,274.00

CASH TRIAL BALANCE AS OF SEPTEMBER 03,2024

General Fund Checking	\$ 8,263,631.36
Fire Tax/Coolbaugh Twp VFD	666,452.10
Fire Tax- Coolbaugh Fire Building Fund	1,003,079.87
Fire Tax- Volunteer Fire Departments	120,117.40
EMS	355,590.01
American Rescue Plan	1,925,333.31
Payroll Checking	75.97
Rainy Day Fund Savings	975,185.55
Total General Fund	\$13,309,465.57
Sewer Fund Checking	3,572.84
Sewer PennVest Checking	48.15
Total Sewer Fund	\$ 3,620.99
Capital Projects Fund Checking	\$ 16,045.30
Emerg. Services Fund Money Market	205,088.75
Emerg. Services Fund Checking	21,287.14
Total Emergency Services Fund	\$ 226,375.89
Liquid Fuels Fund Checking	\$ 627,679.73
Escrow Fund Checking	750,678.62
Escrow Fund Clarius Checking	61,291.93
Total Escrow Fund	\$ 811,970.55
TOTAL ALL FUNDS	\$ 14,995,158.03

List of Bills - (01101000) GENERAL FUND CHECKING GENERAL FUND

Check#	Vendor	Description	Payment	Check Total
11242	1579 - ALBERTO& DESIREE LOPEZ	PO 25429 2103 FREEDOM WAY	759.25	759.25
11243	1330 - AMAZON CAPITAL SERVICES	PO 25437 SUPPLIES	39.96	39.96
11244	1039 - AMERICAN UNITED LIFE INS. CO.	PO 25431 SEPTEMBER	1,517.74	1,517.74
11245	1493 - AUTO PARTS OF MT POCONO	PO 25415 CLEAN BRAKE	41.28	
		PO 25428 THREAD LOCK - BEAST	54.58	
		PO 25461 BATTERY CLAMP	10.32	
		PO 25464 PARTS FOR ROLLER	13.65	119.83
11246	1474 - BEST LINE EQUIPMENT	PO 25465 ROLLER SEAT SWITCH PART	162.70	162.70
11247	1567 - CANON FINANCIAL SERVICES, INC.	PO 25420 SCANNER	150.68	150.68
11248	177 - CCI WASTE & RECYCLING SERVICE, INC.	PO 25446 06/02/2024	8,995.00	
		PO 25447 08/02/2024	5,140.00	
		PO 25448 08/09/2024	3,855.00	
		PO 25449 08/19/2024	1,285.00	19,275.00
11249	1240 - CINTAS CORPORATION	PO 25434 SHOP TOWELS	431.89	
		PO 25435 UNIFORMS	55.16	
		PO 25444 SHOP TOWELS/ UNIFORMS	72.50	
		PO 25445 UNIFORMS	53.28	612.83
11250	1372 - COMMONWEALTH SIGNS LLC	PO 25417 LAKESIDE DRIVE	38.00	
		PO 25418 SPEEDING SIGN	116.00	154.00
11251	190 - COOLBAUGH SEWER FUND	PO 25450 SEPTEMBER	374.82	374.82
11252	13 - DEVELOPMENTAL EDUCATION SERVICES	PO 25466 RECYCLING	18.00	18.00
11253	535 - HANOVER ENGINEERING ASSOC., INC.	PO 25433 SEO	10,483.66	10,483.66
11254	1192 - HIGHMARK BLUE SHIELD	PO 25409 SEPTEMBER	49,379.51	49,379.51
11255	1361 - LOCUST RIDGE QUARRY	PO 25426 PAVE SHOULDER	998.92	998.92
11256	917 - MILLENNIUM ADMINISTRATORS	PO 25432 ADMIN FEE AUGUST	500.00	500.00
11257	1523 - NUSO, LLC	PO 25458 PHONES	166.92	166.92
11258	81 - P P & L	PO 25412 39910-23005 196	46.82	
		PO 25421 88900-24001 GARAGE	29.99	
		PO 25423 54691-27003 DPW	313.91	
		PO 25430 36034-04005 ECHO LAKE	36.56	
		PO 25440 89631-95000 INDUSTRIAL DR	37.73	
		PO 25455 07251-041006 PARK RESTROOMS	15.38	
		PO 25456 88094-98000 940 SUMMIT	34.49	
		PO 25457 51540-24008 KNOLLWOOD	26.82	541.70
11259	81 - P P & L	PO 25462 43281-27004 MUNICIPAL CENTER	1,174.15	
		PO 25463 64488-49005 RTE 611	78.45	1,252.60
11260	86 - PENNSYLVANIA AMERICAN WATER CO	PO 25425 FIRE HYDRANTS/ MUNICIPAL CENTER/GARAGE	2,148.72	2,148.72
11261	94 - POCONO MOUNTAIN REGIONAL EMS	PO 25410 SEPTEMBER	10,000.00	10,000.00
11262	93 - POCONO MOUNTAIN REGIONAL POLICE DEP	PO 25411 SEPTEMBER	257,364.45	257,364.45
11263	889 - POCONO SPRAY PATCHING	PO 25442 SEALCOATING	8,950.00	8,950.00
11264	206 - PSATS	PO 25454 TESTING	140.00	140.00
11265	1385 - QUADIENT LEASING USA, INC	PO 25453 COPIER LEASE	449.85	449.85
11266	175 - RAY PRICE MT POCONO FORD SALES, INC	PO 25416 REPAIR	223.64	223.64
11267	1561 - RJH ELECTRONICS	PO 25424 DPW CAMERA	250.00	250.00
11268	104 - S & H SUPPLY CO., INC.	PO 25413 GROUT BLADE	13.49	
		PO 25414 GROUT SAW	7.89	
		PO 25419 SEALER	139.42	160.80
11269	105 - S & S TOOLS & SUPPLIES	PO 25427 TRAILER HARDWARE	1,041.25	1,041.25
11270	161 - STEPHENSON EQUIPMENT INC.	PO 25443 BEAST REPAIR	1,764.72	1,764.72
11271	1510 - TASCAs FORD	PO 25438 TIE DOWNS FOR TRUCK BED F250-2023	246.96	246.96
11272	892 - VERIZON WIRELESS	PO 25459 PHONES/EQUIPMENT	2,673.91	2,673.91
11273	1551 - WORLD FUEL SERVICES, INC	PO 25452 FUEL	6,119.80	6,119.80
TOTAL				378,042.22

Summary By Account

ACCOUNT	DESCRIPTION	CURRENT YR	APPROP. YEAR	NON-BUDGETARY	CREDIT
01.101.000	GENERAL FUND CHECKING			0.00	378,042.22
01.361.000	GENERAL GOVERNMENT			759.25	
01.400.000	GENERAL GOV'T	8,889.19			
01.409.000	BUILDING & PLANTS	2,405.10			
01.410.000	POLICE	257,364.45			
01.411.000	FIRE	2,057.61			
01.412.000	AMBULANCE / RESCUE	10,000.00			
01.413.000	SEO / BUILDING CODE	10,483.66			
01.414.000	ZONING OFFICE	1,389.93			

Summary By Account

ACCOUNT	DESCRIPTION	CURRENT YR	APPROP. YEAR	NON-BUDGETARY	CREDIT
01.426.000	COMPOST FACILITY	1,764.72			
01.427.000	SOLID WASTE COLLECTION / DISPO	19,275.00			
01.430.000	DPW-HIGHWAYS ROADS STREETS	6,872.63			
01.433.000	DPW-TRAFFIC SIGNS STREET SIGN	9,364.87			
01.437.000	DPW-REPAIR OF TOOLS & MACHINER	1,784.06			
01.438.000	DPW-HIGHWAY REPAIR & MAINT	998.92			
01.454.000	PARKS	15.38			
01.487.000	EMPLOYEE BENEFITS	44,617.45			
TOTALS FOR	GENERAL FUND	377,282.97	0.00	759.25	378,042.22

Total to be paid from Fund 01 GENERAL FUND

378,042.22

=====

378,042.22

Disbursements Journal - (05) EMS FUND

From 09/01/2024 to 09/30/2024

DATE	ENTRY #	PO#	CHECK #	ACCOUNT	VENDOR/EXPLANATION	DEBIT	CREDIT	ACCOUNT
9/02/2024	1541		1005		POCONO MOUNTAIN REGIONAL EMS		355,257.55	05.101.000
				05.412.400	tax funds for ems	350,000.00		
				05.412.400		5,257.55		

SEPTEMBER SUMMARY BY ACCOUNT:

ACCOUNT	ACCOUNT DESCRIPTION	APR RESERVE	CURRENT	NON-BUDGETARY	DISBURSED
05.101.000	EMS Checking				355,257.55
05.412.400	REAL ESTATE TAX DISBURSEMENT - EMS		355,257.55		
SEPTEMBER TOTALS (FOR RANGE):			355,257.55		355,257.55

SUMMARY BY ACCOUNT FOR RANGE:

ACCOUNT	ACCOUNT DESCRIPTION	APR RESERVE	CURRENT	NON-BUDGETARY	DISBURSED
05.101.000	EMS Checking				355,257.55
05.412.400	REAL ESTATE TAX DISBURSEMENT - EMS		355,257.55		
TOTALS (FOR RANGE):			355,257.55		355,257.55

List of Bills - (08101000) CHECKING SEWER FUND

Check#	Vendor	Description	Payment	Check Total
3272	724 - CINTAS -	PO 25407 WWTP EYE STATION	443.45	443.45
3273	771 - COMMONWEALTH OF PA	PO 25439 SEPTEMBER P24-001544-429	965.35	965.35
3274	1251 - ENVIRONMENTAL SERV. CORP.	PO 25408 SLUDGE REMOVAL 08/16/2024	500.22	
		PO 25436 08/23 SLUDGE HAULING	500.22	1,000.44
3275	699 - MAIN POOL & CHEMICAL CO	PO 25441 SULFATE SOLUTION	1,328.70	1,328.70
3276	81 - P P & I	PO 25422 04090-21003 PUMP STA/26491-26001	2,297.90	2,297.90
3277	119 - VERIZON	PO 25460 WWTP	1,025.23	1,025.23
TOTAL				7,061.07

Summary By Account

ACCOUNT	DESCRIPTION	CURRENT YR	APPROP. YEAR	NON-BUDGETARY	CREDIT
08.101.000	CHECKING			0.00	7,061.07
08.269.500	PENNWORKS 2008 GOB			894.24	
08.429.200	SUPPLIES	1,772.15			
08.429.320	TELEPHONE	1,025.23			
08.429.361	ELECTRIC	2,297.90			
08.429.452	SLUDGE HAULING	1,000.44			
08.472.106	PENNWORKS INTEREST LN #99900048	71.11			
TOTALS FOR SEWER FUND		6,166.83	0.00	894.24	7,061.07

Total to be paid from Fund 08 SEWER FUND

7,061.07
=====

7,061.07