

**LATROBE CITY COUNCIL
SPECIAL VOTING MEETING
MONDAY AUGUST 24, 2026
LATROBE, PENNSYLVANIA**

Mayor Bartels called to order the Special Meeting of Latrobe City council at 6:33 p.m.
Mayor Bartels informed all that an Executive Session was held to discuss personnel and litigation matters.

Mayor Bartels asked all to rise for the Pledge of Allegiance.

Mayor Bartels asked all for a moment of silence.

Secretary to Council read Roll Call:

Ralph Jenko – present
Dawn Vavick –present
Sam Leach – absent
Lenor Rivera – present
Eric Hauser – present
Ann Amatucci – present
Mayor Eric Bartels – present

Also, present were the following: Sue Trout, City Manager; Hannah Sterrett, Assistant City Manager; Lee Demosky, Solicitor; Richard Bosco, Chief of Police; Robert Daerr, Captain; John Brasile, Fire Chief; Scott Wajdic, Public Works Director; and Josh Mayro Director of Code & Zoning.

CITIZENS' REQUEST (related to agenda):

None.

PUBLIC WORKS AND PERSONNEL:

Motion to accept the Voluntary Resignation Agreement of city employee 8847 signed and dated August 18, 2026. Mr. Hauser made the motion seconded by Mr. Jenko. Motion carried 6-0.

ADMINISTRATION AND FINANCE:

MOTION

Motion to adopt Ordinance No 2026-18 authorizing the incurrence of nonelectoral debt of the City of Latrobe and the issuance of general obligation bonds, series of 2026, in a maximum aggregate principal amount not to exceed \$2,900,000 to finance a capital project and to pay the costs of issuing the bonds; finding that a private negotiated sale is in the best financial interest of the city; accepting a proposal for the purchase of the bonds; authorizing the preparation and filing of a debt statement and other documentation; covenanting to create a sinking fund and to budget, appropriate and pay debt service on the bonds and pledging the full faith, credit and taxing power of the city for the bonds; setting forth the substantial forms of the bonds; setting forth parameters for the maximum

principal maturity amounts and dates and maximum interest rates and other details of the bonds; appointing a paying agent and sinking fund depository; and authorizing other necessary action. Ms. Vavick made the motion seconded by Ms. Rivera. Motion carried 6-0.

Mrs. Trout explained that the city introduced the ordinance to incur debt for work that is necessary. A large portion of the borrowing would be used for capital upgrades at the transfer station, along with potential flood projects, equipment purchases, and other necessary improvements to help move the city forward.

Mr. Jenko asked if this ordinance was being introduced or approved, as he felt the details had not yet been fully explained.

Mrs. Trout explained that everything was outlined in the information that had been previously supplied. She felt that the city would likely be closer to borrowing \$2 million rather than \$2.9 million. She explained that, as previously discussed, the city needs to allow for some flexibility in the amount borrowed rather than setting the amount too low.

Mr. Sean Garin, attorney for Bond Services, explained to council that they were delegating authority to the city, except for the final terms of the bonds. As previously discussed, the borrowing is expected to be in the range of \$2.1 million. He stated that the final amounts, interest rates, and other terms would not be locked in until the bond sale, which is scheduled for September 10, 2026.

RESOLUTION 2026-21

Motion to adopt Resolution 2026-21 to approve a cooperation agreement between the City of Latrobe and Westmoreland County for participation in the US Department of Housing and Urban Development (HUD) programs for 2027 through 2029. The agreement was approved at the August 10, 2026, meeting but the Resolution was not passed and needs to be part of the application to HUD. Mrs. Amatucci made the motion seconded by Mr. Jenko. Vote 6-0.

MOTION

Motion to approve a proposed Stipulation of Settlement prepared by the Westmoreland County Tax Assessment Board's Solicitor. The Stipulation adjusts the assigned fair market value for real estate taxation purposes for the property at 304 Depot Street map number 15-03-06-0-684 owned by CPG Latrobe LLC which is the former Rite Aid property. The assessment for tax year 2025 was set at \$207,900. The Board lowered the assessment to \$113,220 using a proposed market value of \$1,275,000 and applying the STEB ratio of 8.88% resulting in the assessment at \$113,220. This lowers the assessment by \$94,680. Mr. Hauser made the motion seconded by Ms. Rivera. Motion carried 6-0.

NEW BUSINESS:

CITIZENS REQUEST:

None.

Mayor Bartels moved into the Agenda Meeting Workshop.

The Special Voting Meeting of the Council adjourned at 6:50 P.M. with a motion by Mrs. Amatucci seconded by Mr. Jenko. All in favor. Motion carried 6-0.

Respectfully submitted,

Janina Hall

Janina Hall, Council Secretary