

PENN HILLS COUNCIL  
January 22, 2024  
7:00PM

1. Pledge of Allegiance
2. Roll Call
3. Approval of Minutes
  - December 18, 2023
  - December 29, 2023
  - January 2, 2024
4. Ratification of Expenditures

Approval of Warrants –

Journal Vouchers	0	\$ 0
CD Requisitions	3	\$ 62,044.75
Checks	57463 - 57511	\$719,441.21
	Total	\$781,485.96

5. **PUBLIC COMMENT ON NON-AGENDA ITEMS**

a) Greg Swatchick

6. **RESOLUTIONS**

a) Approve Resolution 2024-1, Authorizing the Execution of an Agreement with Pennsylvania Department of Transportation for the Acceptance of the \$800,000 Federal Earmark for Rehabilitation of Old William Penn Highway

b) Approve Resolution 2024-2, Authorizing the Execution of an Agreement with Pennsylvania Department of Transportation for the Acceptance of the \$800,000 Federal Earmark for Rehabilitation of Rodi Road

c) Approve Resolution 2024-3, Authorizing the Proper Municipal Officials to Enter into a Mutual Aid Agreement with the Borough of Verona for Mutual Police Aid and Assistance

d) Approve Resolution 2024-4, Ratifying Emergency Repairs at Plum Creek Sewage Treatment Plant

f) Approve Resolution, 2024-5, Appointing Thomas-Gibson Engineering as Engineer for Community Development Block Grant Program and as Municipal Engineer

8. **COUNCIL COMMENTS**

9. **ADJOURNMENT**

Visit Penn Hills TV On Youtube for Video Broadcasts of Council Meetings

Monday, February 12 at 7PM – Council Non-Voting Meeting

Monday, February 26 at 7PM – Council Voting Meeting

Hard Copies of Council Agendas are Available for Public Viewing at Penn Hills Library

PENN HILLS COUNCIL  
December 18, 2023  
7:00PM

1. Pledge of Allegiance  
The mayor led the Pledge of Allegiance.
2. Roll Call  
Roll was called. Mayor Calabrese, Councilwoman Sapp, Councilor Fascio were present. Councilman Brodnicki participated by phone. Deputy Mayor Pecora was not in attendance.
3. Approval of Minutes  
The mayor called for a motion to approve the November 20, 2023 minutes. Councilor Fascio made the motion. Councilwoman Sapp seconded the motion. Roll was called. The minutes were approved unanimously.
4. Ratification of Expenditures  
The mayor called for a motion for the approval of the expenditures. Councilor Fascio made the motion. Councilwoman Sapp seconded the motion. The mayor called for public comment. The mayor called for council comment. Roll was called. The expenses were approved unanimously.

Approval of Warrants –

Journal Vouchers	3	\$ 7,490,651.00
CD Requisitions	9	\$ 21,314.38
Checks	57022-57311	\$ 4,050,027.71
	Total	\$11,561,993.09

5. **PUBLIC COMMENT ON NON-AGENDA ITEMS**
  - a) Greg Swatchick 648 Gramac Lane addressed council regarding boundary disputes.
6. **APPOINTMENTS & APPROVALS**
  - a) The mayor called for a motion to Appoint Carmen Bray to the Penn Hills Shade Tree Commission effective December 18, 2023. Councilwoman Sapp made the motion. Councilor Fascio seconded the motion. The mayor called for public comment. Sandy Feather 6747 Shore Avenue welcomed Carmen Bray to the committee. Mayor Calabrese commented on Carmen Bray's professional accolades. Roll was called. The appointment was approved unanimously.
  - b) The mayor called for a motion to Appoint Julie Madera to the Penn Hills Library Board effective December 19, 2023. Councilor Fascio made the motion.

Councilwoman Sapp seconded the motion. The mayor called for public comment. The mayor called for council comment. Mayor Calabrese commented on Julie Madera's accomplishments and welcomed her to the board. Roll was called. The appointment was approved unanimously.

7. **ORDINANCES**

a) The mayor called for a motion to Approve Ordinance 2023-2703, Adopting the 2024 Operating Budget and Establishing the Tax Rates for 2024. Councilor Fascio made the motion to approve Ordinance 2023-2703. Councilwoman Sapp seconded the motion. The mayor called for public comment. The mayor called for council comment. Roll was called. Ordinance 2023-2703 was approved unanimously.

8. **COUNCIL COMMENTS**

9. **ADJOURNMENT**

The meeting was adjourned at 7:30 PM.

***For a complete video of this meeting and council comments, please visit the Municipality's YouTube Channel.***

Visit Penn Hills TV On Youtube for Video Broadcasts of Council Meetings

Tuesday, January 2, 2024 at 8:00PM – Council Reorganization Meeting

Hard Copies of Council Agendas are Available for Public Viewing at Penn Hills Library

PENN HILLS COUNCIL  
December 29, 2023  
5:15PM

1. Pledge of Allegiance  
The mayor led the Pledge of Allegiance.
  
2. Announcements  
There were no announcements.
  
3. Roll Call  
Roll was called. Mayor Calabrese, Councilwoman Sapp, Councilor Fascio, and Councilman Brodnicki were present. Deputy Mayor Pecora was not in attendance.
  
4. Ratification of Expenditures  
The mayor called for a motion for the approval of the expenditures. Councilor Fascio made the motion. Councilman Brodnicki seconded the motion. The mayor called for public comment. The mayor called for council comment. Roll was called. The expenditures were approved unanimously.

Approval of Warrants –

Journal Vouchers	0	\$
CD Requisitions	0	\$
Checks	57312-57462	\$1,886,579.23
	Total	\$1,886,579.23

5. **APPROVALS & RESOLUTIONS**
  - a) The mayor called for a motion to Approve 2024 Calendar of Council Meetings. Councilman Brodnicki made the motion. Councilor Fascio seconded the motion. The mayor called for public comment. The mayor called for council comment. Roll was called. Item 5a was approved unanimously.
  
  - b) The mayor called for a motion to Approve Resolution 2023-47, Appointing Mark Brodnicki to the Penn Hills Planning Commission effective 1/1/2024. Councilor Fascio made the motion to approve Resolution 2023-47. Councilwoman Sapp seconded the motion. The mayor called for public comment. The mayor called for council comment. Roll was called. Resolution 2023-47 was approved unanimously.
  
  - c) Appoint Danielle Ciniello to the Penn Hills Library Board 12/29/2023.

d) Appoint Brittany Fettis to the Penn Hills Library Board effective 12/29/2023.

The mayor called for a motion to approve items 5c and 5d. Councilman Brodnicki made the motion. Councilor Fascio seconded the motion. The mayor called for public comment. The mayor called for council comment. Roll was called. Items 5c and 5d were approved unanimously.

6. **COUNCIL COMMENTS**

7. **ADJOURNMENT**

The meeting was adjourned at 5:45 PM.

*Tuesday, January 2, 2024 at 8:00PM – Council Re-Organization  
Visit [www.pennhills.org](http://www.pennhills.org) for updates  
Hard Copies of Agendas are Available at Penn Hills Library*

PENN HILLS COUNCIL  
January 2, 2024  
8:00PM

1. Call to Order  
The meeting was called to order by Municipal Manager Scott Andrejchak.
  
2. Pledge of Allegiance  
Municipal Manager Scott Andrejchak led the Pledge of Allegiance.
  
3. Induction of Elected Council Members  
Municipal Manager Scott Andrejchak called for The Honorable Anthony DeLuca to come forward to Administer the Oaths of Office.  
  
a) Pauline Calabrese - Mayor  
b) Shawn Kerestus - Councilman  
c) Alan Waldron - Councilman  
  
Mayor Pauline Calabrese, Councilman Shawn Kerestus, and Councilman Alan Waldron were individually sworn in by The Honorable Anthony DeLuca.
  
4. Roll Call  
Roll was called. Mayor Calabrese, Councilwoman Sapp, Councilor Fascio, Councilman Kerestus, and Councilman Waldron were present.
  
5. Appointment of Deputy Mayor  
The mayor made a motion to nominate as Deputy Mayor, Catherine Sapp. Councilor Fascio seconded the motion. Roll was called. The Appointment of Deputy Mayor was approved unanimously.
  
6. Adjournment  
The meeting was adjourned at 8:21 PM.

***For a complete video of this meeting please visit the Municipality's YouTube Channel.***

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Monday, January 22 at 7PM – Council Voting Meeting

Monday, February 12 at 7PM – Council Non-Voting Meeting

Monday, February 26 at 7PM – Council Voting Meeting

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**MASTER  
EXPENDITURE SUMMARY  
DATE JANUARY 22, 2024**

	<b>NUMBERS</b>	<b>AMOUNT</b>
JOURNAL VOUCHERS	0	
CD REQUISITIONS	3	\$62,044.75
CHECKS	<b>57463-57511</b>	<b>\$719,441.21</b>
01 GENERAL FUND		\$257,043.42
04 HUD		\$8,300.00
7 STORM SEWER		\$0.00
08 SEWER USAGE		\$78,768.89
18 CAPITAL IMPROVEMENTS FUND		\$0.00
20 AMERICAN FEDERAL RESCUE PLAN FUND		\$0.00
19 MUNICIPAL GOV'T CENTER BLDG FUND		\$0.00
35 LIQUID FUELS		\$57,464.29
58 SENIOR CENTER MEALS-PI		\$0.00
67 FEDERAL EQUITY SHARING		\$0.00
90 PAYROLL		\$317,864.61
 <b>GRAND TOTAL EXPENDITURES</b>		 <b>\$781,485.96</b>

*Sheree A. Strayer*

**Sheree Strayer**  
PREPARED

**Finance Director**  
January 12, 2024

YEAR-TO-DATE PAYROLL

\$635,299.05



**January 22, 2024, CD REQUISITION LIST**

<b>REQ #</b>	<b>ACCOUNT #</b>	<b>VENDOR NAME</b>	<b>DESCRIPTION</b>	<b>AMOUNT</b>
2400205	04-456-00-621323	Bruce Dice & Associates, PC	Penn Hills Demolition Program	\$ 2,044.75
2400218	04-462-00-541623	Action Housing, Inc.	FY2021 Homebuyer Assistance Program	\$ 30,000.00
2400219	04-462-00-541647	Action Housing, Inc.	FY2023 Homebuyer Assistance Program	\$ 30,000.00

Total

\$ 62,044.75

# Municipality of Penn Hills



## VENDOR INVOICE LIST

DOCUMENT	P.O.	INV DATE	VOUCHER	WARRANT	CHECK #	INVOICE NET	PAID AMOUNT	DUE DATE	TYPE	STS	DESCR
630 ADS ENVIRONMENTAL											
116517	2400039	09/23/2023	127188	011224	57482	3,801.00	3,801.00	01/12/2024	INV PD	WP DD	FLOW MO
INVOICE: 35739-0923		CHECKDATE: 01/12/2024									
116518	2400039	10/21/2023	127189	011224	57482	3,801.00	3,801.00	01/12/2024	INV PD	WP DD	FLOW MO
INVOICE: 35739-1023		CHECKDATE: 01/12/2024									
116489	2400039	12/18/2023	127158	011224	57482	3,801.00	3,801.00	01/12/2024	INV PD	WP DD	FLOW ME
INVOICE: 35739-1223		CHECKDATE: 01/12/2024									
						<b>11,403.00</b>					
2063 ADVANCE STORES COMPANY, INC											
116490	2400013	12/28/2023	127159	011224	57483	12.68	12.68	01/12/2024	INV PD	PW 50869	SNOW
INVOICE: 5814		CHECKDATE: 01/12/2024									
116491	2400053	01/02/2024	127160	011224	57483	5.01	5.01	01/12/2024	INV PD	PW BATTERY	TE
INVOICE: 5875		CHECKDATE: 01/12/2024									
116492	2400052	01/04/2024	127161	011224	57483	50.58	50.58	01/12/2024	INV PD	PW THREAD	LOC
INVOICE: 5963		CHECKDATE: 01/12/2024									
116493	2400054	12/29/2023	127162	011224	57483	39.61	39.61	01/12/2024	INV PD	PW VEHICLE	CL
INVOICE: 6513		CHECKDATE: 01/12/2024									
						<b>107.88</b>					
4429 ADVANCED RECOVERY SYSTEMS INC											
116505		12/31/2023	127176	011224	57484	1,687.96	1,687.96	01/12/2024	INV PD	FN COMMISSION	
INVOICE: 59852		CHECKDATE: 01/12/2024									
4282 ALL WASHED UP AUTO SPA											
116486	2400026	12/06/2023	127155	011224	57485	175.20	175.20	01/12/2024	INV PD	PD POLICE	VEH
INVOICE: 6509		CHECKDATE: 01/12/2024									
3 ALOM DEFERRED COMPENSA-											
116506		01/11/2024	127177	PR2401	57473	10.00	10.00	01/12/2024	INV PD	ALOM	
INVOICE: PR24-01		CHECKDATE: 01/11/2024									
1779 AMBCOACH, INC											
116419		12/31/2023	127088	010524	57463	5,844.15	5,844.15	01/05/2024	INV PD	FN 12/01/23-1	
INVOICE: 9124		CHECKDATE: 01/05/2024									
467 JOSEPH A BLAZE JR											

# Municipality of Penn Hills



## VENDOR INVOICE LIST

DOCUMENT	P.O.	INV DATE	VOUCHER	WARRANT	CHECK #	INVOICE NET	PAID AMOUNT	DUE DATE	TYPE	STS	DESCR
116458 INVOICE:01-24		01/01/2024	127127	010524	57464	257.65	257.65	01/05/2024	INV	PD	JANUARY HOSP
				CHECKDATE:01/05/2024							
1829 BUTLER GAS PRODUCTS CO											
116459 INVOICE:86749	2400011	12/31/2023	127128	011224	57486	173.74	173.74	01/12/2024	INV	PD	PW DECEMBER 2
				CHECKDATE:01/12/2024							
1224 CINTAS CORPORATION											
116521 INVOICE:9253774723	2400045	01/01/2024	127192	011224	57487	148.64	148.64	01/12/2024	INV	PD	WP PLUM CK ST
				CHECKDATE:01/12/2024							
3112 COMCAST											
116522 INVOICE:0110281.0124		12/28/2023	127193	011224	57488	248.28	248.28	01/12/2024	INV	PD	SC INTERNET
				CHECKDATE:01/12/2024							
116523 INVOICE:0403666.0124		12/27/2023	127194	011224	57488	677.09	677.09	01/12/2024	INV	PD	MAIN BUILDING
				CHECKDATE:01/12/2024							
116524 INVOICE:0403773.0124		12/27/2023	127195	011224	57488	293.39	293.39	01/12/2024	INV	PD	PD INTERNET 8
				CHECKDATE:01/12/2024							
116420 INVOICE:0534118.0124		12/22/2023	127089	010524	57465	193.39	193.39	01/05/2024	INV	PD	PD FRANKSTOWN
				CHECKDATE:01/05/2024							
116421 INVOICE:0728413.0124		12/21/2023	127090	010524	57465	212.75	212.75	01/05/2024	INV	PD	WP JODIE LANE
				CHECKDATE:01/05/2024							
116422 INVOICE:0755036.0124		12/21/2023	127091	010524	57465	233.30	233.30	01/05/2024	INV	PD	WP PLUM CREEK
				CHECKDATE:01/05/2024							
116525 INVOICE:0756240.0124		01/01/2024	127196	011224	57488	169.27	169.27	01/12/2024	INV	PD	WP JADE DR IN
				CHECKDATE:01/12/2024							
116423 INVOICE:0764186.0124		12/25/2023	127092	010524	57465	169.26	169.26	01/05/2024	INV	PD	WP JEFFERSON
				CHECKDATE:01/05/2024							
116424 INVOICE:0765050.0124		12/19/2023	127093	010524	57465	141.29	141.29	01/05/2024	INV	PD	PD UTILITY AC
				CHECKDATE:01/05/2024							
116526 INVOICE:0768021.0124		12/27/2023	127197	011224	57488	183.77	183.77	01/12/2024	INV	PD	WP 1955 LINCO
				CHECKDATE:01/12/2024							
116527 INVOICE:0768039.0124		12/27/2023	127198	011224	57488	183.77	183.77	01/12/2024	INV	PD	WP 8189 LINCO
				CHECKDATE:01/12/2024							
116530 INVOICE:0768841.0124		12/27/2023	127201	011224	57488	153.57	153.57	01/12/2024	INV	PD	WP GASCOLA 89
				CHECKDATE:01/12/2024							

# Municipality of Penn Hills



## VENDOR INVOICE LIST

DOCUMENT	P.O.	INV DATE	VOUCHER	WARRANT	CHECK #	INVOICE NET	PAID AMOUNT	DUE DATE	TYPE	STS	DESCR
116528	INVOICE:0769490.0124	01/01/2024	127199	011224	57488	183.75	183.75	01/12/2024	INV	PD	15 PLUM ST 89
											CHECKDATE:01/12/2024
116529	INVOICE:0769516.0124	01/01/2024	127200	011224	57488	183.75	183.75	01/12/2024	INV	PD	WP 1950 FAHEY
											CHECKDATE:01/12/2024
116531	INVOICE:0769524.0124	01/01/2024	127202	011224	57488	183.75	183.75	01/12/2024	INV	PD	WP 651 RODI R
											CHECKDATE:01/12/2024
116425	INVOICE:0769631.0124	12/23/2023	127094	010524	57465	144.50	144.50	01/05/2024	INV	PD	PD LAKETON LP
											CHECKDATE:01/05/2024
116426	INVOICE:0773930.0124	12/22/2023	127095	010524	57465	168.05	168.05	01/05/2024	INV	PD	WP MEADOW AVE
											CHECKDATE:01/05/2024
						<b>3,722.93</b>					
4501 CREXENDO BUSINESS SOLUTIONS INC											
116427	INVOICE:76297689.0124	01/01/2024	127096	010524	57466	160.95	160.95	01/05/2024	INV	PD	SENIOR CENTER
											CHECKDATE:01/05/2024
116428	INVOICE:76297722.0124	01/01/2024	127097	010524	57466	82.41	82.41	01/05/2024	INV	PD	PW MULTIPLE L
											CHECKDATE:01/05/2024
116429	INVOICE:76297723.0124	01/01/2024	127098	010524	57466	112.81	112.81	01/05/2024	INV	PD	SANDY CREEK
											CHECKDATE:01/05/2024
116430	INVOICE:76297724.0124	01/01/2024	127099	010524	57466	16.26	16.26	01/05/2024	INV	PD	WM MCKINLEY
											CHECKDATE:01/05/2024
116432	INVOICE:76297726.0124	01/01/2024	127101	010524	57466	10.86	10.86	01/05/2024	INV	PD	JODIE LANE
											CHECKDATE:01/05/2024
116433	INVOICE:76298018.0124	01/01/2024	127102	010524	57466	174.47	174.47	01/05/2024	INV	PD	91 COLORADO S
											CHECKDATE:01/05/2024
116434	INVOICE:76301057.0124	01/01/2024	127103	010524	57466	537.54	537.54	01/05/2024	INV	PD	POLICE DEPART
											CHECKDATE:01/05/2024
116435	INVOICE:76301059.0124	01/01/2024	127104	010524	57466	1,162.61	1,162.61	01/05/2024	INV	PD	MAIN BUILDING
											CHECKDATE:01/05/2024
116436	INVOICE:76302251.0124	01/01/2024	127105	010524	57466	16.65	16.65	01/05/2024	INV	PD	JEFFERSON ROA
											CHECKDATE:01/05/2024
116437	INVOICE:76302252.0124	01/01/2024	127106	010524	57466	16.65	16.65	01/05/2024	INV	PD	LINCOLN RD
											CHECKDATE:01/05/2024
116438	INVOICE:76302253.0124	01/01/2024	127107	010524	57466	16.65	16.65	01/05/2024	INV	PD	PAXICO PUMP S
											CHECKDATE:01/05/2024
116439	INVOICE:76302254.0124	01/01/2024	127108	010524	57466	14.68	14.68	01/05/2024	INV	PD	RODI PUMP STA
											CHECKDATE:01/05/2024

# Municipality of Penn Hills



## VENDOR INVOICE LIST

DOCUMENT	P.O.	INV DATE	VOUCHER	WARRANT	CHECK #	INVOICE NET	PAID AMOUNT	DUE DATE	TYPE	STS	DESCR
116440		01/01/2024	127109	010524	57466	14.68	14.68	01/05/2024	INV	PD	TYLER ROAD
INVOICE:76302255.0124		CHECKDATE:01/05/2024									
116441		01/01/2024	127110	010524	57466	14.68	14.68	01/05/2024	INV	PD	MEADOW
INVOICE:76302256.0124		CHECKDATE:01/05/2024									
116442		01/01/2024	127111	010524	57466	14.68	14.68	01/05/2024	INV	PD	LOUGEAY
INVOICE:76302257.0124		CHECKDATE:01/05/2024									
116443		01/01/2024	127112	010524	57466	14.68	14.68	01/05/2024	INV	PD	QUIGLEY
INVOICE:76302258.0124		CHECKDATE:01/05/2024									
116431		01/01/2024	127100	010524	57466	54.26	54.26	01/05/2024	INV	PD	LONG ROAD
INVOICE:7697725.0124		CHECKDATE:01/05/2024									
						<b>2,435.52</b>					
2004 CWM LABORATORIES											
116497	2400048	12/31/2023	127166	011224	57489	5,520.00	5,520.00	01/12/2024	INV	PD	WP LAB SERVIC
INVOICE:2400367		CHECKDATE:01/12/2024									
116498	2400049	01/01/2024	127167	011224	57489	11,666.66	11,666.66	01/12/2024	INV	PD	WP DECEMBER P
INVOICE:INV230100743		CHECKDATE:01/12/2024									
						<b>17,186.66</b>					
4445 THE CYPHER COMPANY, INC.											
116496	2400077	01/09/2024	127165	011224	57490	329.49	329.49	01/12/2024	INV	PD	PW HYDRAULIC
INVOICE:18607		CHECKDATE:01/12/2024									
3811 DL MARTIN COMMUNICATIONS, INC.											
116487	2400024	12/08/2023	127156	011224	57491	675.00	675.00	01/12/2024	INV	PD	PD 2024 FULL
INVOICE:12-2481		CHECKDATE:01/12/2024									
101 DUQUESNE LIGHT CO.											
116532		01/04/2024	127203	011224	57492	1,079.60	1,079.60	01/12/2024	INV	PD	JODIE LANE
INVOICE:0852820000.0124		CHECKDATE:01/12/2024									
116533		01/24/2023	127204	011224	57492	2,153.45	2,153.45	01/12/2024	INV	PD	TRAFFIC SIGNA
INVOICE:1584410000.0124		CHECKDATE:01/12/2024									
116534		01/04/2024	127205	011224	57492	1,309.44	1,309.44	01/12/2024	INV	PD	PLUM CK PUMP
INVOICE:3122540000.0124		CHECKDATE:01/12/2024									
116535		01/03/2024	127206	011224	57492	372.01	372.01	01/12/2024	INV	PD	FRIENDSHIP PA
INVOICE:3853950000.0124		CHECKDATE:01/12/2024									
116462		01/02/2024	127131	011224	57493	57,464.29	57,464.29	01/12/2024	INV	PD	STREET LIGHTS
INVOICE:4671360000.0124		CHECKDATE:01/12/2024									

# Municipality of Penn Hills



## VENDOR INVOICE LIST

DOCUMENT	P.O.	INV DATE	VOUCHER	WARRANT	CHECK #	INVOICE NET	PAID AMOUNT	DUE DATE	TYPE	STS	DESCR
116536		01/04/2024	127207	011224	57492	319.11	319.11	01/12/2024	INV	PD	PENN HILLS PA
INVOICE:5293500000.0124		CHECKDATE:01/12/2024									
116537		01/04/2024	127208	011224	57492	1,169.98	1,169.98	01/12/2024	INV	PD	SANDY CREEK
INVOICE:557922000.0124		CHECKDATE:01/12/2024									
116444		12/27/2023	127113	010524	57467	5,698.15	5,698.15	01/05/2024	INV	PD	LONG ROAD
INVOICE:7653600.0124		CHECKDATE:01/05/2024									
116538		01/04/2024	127209	011224	57492	420.38	420.38	01/12/2024	INV	PD	JADE DR
INVOICE:9533250000.0124		CHECKDATE:01/12/2024									
						<b>69,986.41</b>					
4476 FULL SERVICE NETWORK											
116552		01/12/2024	127223	011224	57494	384.64	384.64	01/12/2024	INV	PD	LIBRARY PHONE
INVOICE:9000223035.0124		CHECKDATE:01/12/2024									
1241 FYDA FREIGHTLINER PGH,INC											
116463	2400009	01/05/2024	127132	011224	57495	72.55	72.55	01/12/2024	INV	PD	PW 50869 SEAT
INVOICE:C005691094:01		CHECKDATE:01/12/2024									
496 HILL INTERNATIONAL TRUCKS											
116539	2400008	12/22/2023	127210	011224	57496	166.72	166.72	01/12/2024	INV	PD	PW 06781 FILT
INVOICE:X104176085:01		CHECKDATE:01/12/2024									
398 ICMA RETIREMENT TRUST 457											
116507		01/11/2024	127178	PR2401	57474	90,252.99	90,252.99	01/12/2024	INV	PD	MISSIONSQUARE
INVOICE:PR24-01		CHECKDATE:01/11/2024									
294 IRS - WIRE TRANSFER											
116508		01/11/2024	127179	PR2401	57475	60,682.43	60,682.43	01/12/2024	INV	PD	FED W/H TAXES
INVOICE:PR24-01 FED		CHECKDATE:01/11/2024									
116510		01/11/2024	127181	PR2401	57475	17,941.02	17,941.02	01/12/2024	INV	PD	MEDICARE TAXE
INVOICE:PR24-01 MED		CHECKDATE:01/11/2024									
116509		01/11/2024	127180	PR2401	57475	76,058.78	76,058.78	01/12/2024	INV	PD	FICA TAXES
INVOICE:PR24-01 SS		CHECKDATE:01/11/2024									
						<b>154,682.23</b>					
1330 J. D. AUTO BODY											
116464	2400010	01/04/2024	127133	011224	57497	127.30	127.30	01/12/2024	INV	PD	PD 18837 REPL

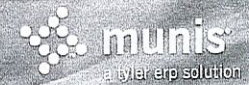
# Municipality of Penn Hills



## VENDOR INVOICE LIST

DOCUMENT	P.O.	INV DATE	VOUCHER	WARRANT	CHECK #	INVOICE NET	PAID AMOUNT	DUE DATE	TYPE	STS	DESCR
INVOICE:D7A0DE5C		CHECKDATE:01/12/2024									
2682 LEGAL SHIELD											
116516		01/11/2024	127187	PR2401	57476	15.95	15.95	01/12/2024	INV PD	JANUARY	PRE-P
INVOICE:PR24-01		CHECKDATE:01/11/2024									
716 MATHESON TRI-GAS, INC.											
116494	2400040	12/31/2023	127163	011224	57498	491.78	491.78	01/12/2024	INV PD	WP PLUM	CK MO
INVOICE:0028979349		CHECKDATE:01/12/2024									
116495	2400040	12/31/2023	127164	011224	57498	617.32	617.32	01/12/2024	INV PD	WP SANDY	CK M
INVOICE:0028979350		CHECKDATE:01/12/2024									
						<b>1,109.10</b>					
2128 MCCULLOUGH TIRE											
116500	2400057	01/02/2024	127170	011224	57499	440.00	440.00	01/12/2024	INV PD	PW 50869	4 TI
INVOICE:1009362		CHECKDATE:01/12/2024									
116502	2400056	01/02/2024	127173	011224	57499	360.00	360.00	01/12/2024	INV PD	PW 08248	4 TI
INVOICE:1009396		CHECKDATE:01/12/2024									
116503	2400055	01/03/2024	127174	011224	57499	220.00	220.00	01/12/2024	INV PD	PW 66323	- MO
INVOICE:1009453		CHECKDATE:01/12/2024									
						<b>1,020.00</b>					
785 MEIT											
116551		12/12/2023	127222	011224	57500	236,513.79	236,513.79	01/12/2024	INV PD	JANUARY	HOSP/
INVOICE:011224		CHECKDATE:01/12/2024									
421 NICK'S AUTO REPAIR											
116470	2400005	12/07/2023	127139	011224	57501	548.43	548.43	01/12/2024	INV PD	PD 00256	PM,
INVOICE:18339		CHECKDATE:01/12/2024									
116471	2400005	12/07/2023	127140	011224	57501	188.42	188.42	01/12/2024	INV PD	PD 00378	PM,
INVOICE:18367		CHECKDATE:01/12/2024									
116481	2400006	12/20/2023	127150	011224	57501	1,311.90	1,311.90	01/12/2024	INV PD	PW 75249	- TU
INVOICE:18428A		CHECKDATE:01/12/2024									
116472	2400005	12/13/2023	127141	011224	57501	31.00	31.00	01/12/2024	INV PD	PD 04117	INSP
INVOICE:18504		CHECKDATE:01/12/2024									
116473	2400005	12/21/2023	127142	011224	57501	39.00	39.00	01/12/2024	INV PD	PD 00249	SCAN
INVOICE:18596A		CHECKDATE:01/12/2024									

# Municipality of Penn Hills



## VENDOR INVOICE LIST

DOCUMENT	P.O.	INV DATE	VOUCHER	WARRANT	CHECK #	INVOICE NET	PAID AMOUNT	DUE DATE	TYPE	STS	DESCR
116478	2400003	12/21/2023	127147	011224	57501	250.18	250.18	01/12/2024	INV	PD	PD 40881 HVAC
INVOICE:18637A CHECKDATE:01/12/2024											
116474	2400005	12/27/2023	127143	011224	57501	888.42	888.42	01/12/2024	INV	PD	PD 23065 SPAR
INVOICE:18679 CHECKDATE:01/12/2024											
116476	2400005	01/02/2024	127145	011224	57501	49.95	49.95	01/12/2024	INV	PD	PD 18838 EXHA
INVOICE:18748A CHECKDATE:01/12/2024											
116475	2400005	12/29/2023	127144	011224	57501	491.33	491.33	01/12/2024	INV	PD	PD 23068 FRON
INVOICE:18749A CHECKDATE:01/12/2024											
116479	2400004	12/30/2023	127148	011224	57501	30.00	30.00	01/12/2024	INV	PD	PD 40882 WIPE
INVOICE:18766A CHECKDATE:01/12/2024											
						<b>3,828.63</b>					
237 OAKMONT WATER AUTHORITY											
116445		12/27/2023	127114	010524	57468	34.77	34.77	01/05/2024	INV	PD	PLUM/BARGER
INVOICE:13Y007230.0124 CHECKDATE:01/05/2024											
116446		12/27/2023	127115	010524	57468	347.77	347.77	01/05/2024	INV	PD	SANDY CREEK
INVOICE:13Y011230.0124 CHECKDATE:01/05/2024											
116447		12/27/2023	127116	010524	57468	41.06	41.06	01/05/2024	INV	PD	PLUM CREEK
INVOICE:13Y026230.0124 CHECKDATE:01/05/2024											
116448		12/27/2023	127117	010524	57468	34.77	34.77	01/05/2024	INV	PD	PLUM CREEK DP
INVOICE:13Y032230.0124 CHECKDATE:01/05/2024											
116449		12/27/2023	127118	010524	57468	385.51	385.51	01/05/2024	INV	PD	JODIE LANE
INVOICE:13Y046230.0124 CHECKDATE:01/05/2024											
116450		12/27/2023	127119	010524	57468	149.02	149.02	01/05/2024	INV	PD	PW GARAGE
INVOICE:13Y048230.0124 CHECKDATE:01/05/2024											
116451		12/27/2023	127120	010524	57468	161.60	161.60	01/05/2024	INV	PD	LIBRARY
INVOICE:13Y049230.0124 CHECKDATE:01/05/2024											
116452		12/27/2023	127121	010524	57468	13.91	13.91	01/05/2024	INV	PD	JADE DR
INVOICE:13Y050230.0124 CHECKDATE:01/05/2024											
116453		12/27/2023	127122	010524	57468	41.06	41.06	01/05/2024	INV	PD	SANDY CREEK V
INVOICE:13Y05323.0124 CHECKDATE:01/05/2024											
						<b>1,209.47</b>					
241 PA DEPT. OF REVENUE											
116513		01/11/2024	127184	PR2401	57477	19,043.47	19,043.47	01/12/2024	INV	PD	PA STATE TAXE
INVOICE:PR24-01 CHECKDATE:01/11/2024											
242 PA ONE CALL SYSTEM, INC											



# Municipality of Penn Hills



## VENDOR INVOICE LIST

DOCUMENT	P.O.	INV DATE	VOUCHER	WARRANT	CHECK #	INVOICE NET	PAID AMOUNT	DUE DATE	TYPE	STS	DESCR
116488 INVOICE:0001034616	2400031	12/31/2023	127157	011224	57502	345.46	345.46	01/12/2024	INV PD	WP	DECEMBER M
249 PENN HILLS M.F.C.U.											
116514 INVOICE:PR24-01		01/11/2024	127185	PR2401	57478	31,181.71	31,181.71	01/12/2024	INV PD	CR UN	DEDUCTI
111 PENNSYLVANIA SCDU											
116515 INVOICE:PR24-01		01/11/2024	127186	PR2401	57479	2,221.22	2,221.22	01/12/2024	INV PD		FAMILY DIVISI
244 PENN HILLS POLICE/NON POLICE PENSION											
116511 INVOICE:PR24-01		01/11/2024	127182	PR2401	57481	8,300.29	8,300.29	01/12/2024	INV PD	EMP PEN	CONT
116512 INVOICE:PR24-01 POL		01/11/2024	127183	PR2401	57480	12,156.75	12,156.75	01/12/2024	INV PD		POLICE PEN CO
						<b>20,457.04</b>					
284 PEOPLES NATURAL GAS											
116540 INVOICE:24166175.0124		01/02/2024	127211	011224	57503	1,846.98	1,846.98	01/12/2024	INV PD		PLUM CREEK
116541 INVOICE:27973395.0124		01/04/2024	127212	011224	57503	21.16	21.16	01/12/2024	INV PD		LINCOLN RD
116542 INVOICE:28135036.0124		01/02/2024	127213	011224	57503	20.00	20.00	01/12/2024	INV PD		JADE DR
116544 INVOICE:28135267.0124		01/04/2024	127215	011224	57503	19.63	19.63	01/12/2024	INV PD		7925 LINCOLN
116543 INVOICE:28264174.0124		01/04/2024	127214	011224	57503	635.77	635.77	01/12/2024	INV PD		SANDY CREEK
						<b>2,543.54</b>					
4244 GEORGE PINDRO											
116504 INVOICE:120723		12/07/2023	127175	011224	57504	8,300.00	8,300.00	01/12/2024	INV PD		HUD REHAB LOA
729 PERFORMANCE FOOD GROUP, INC											
116545	2400041	01/08/2024	127216	011224	57505	4,698.11	4,698.11	01/12/2024	INV PD	SC HDM	FOOD A

# Municipality of Penn Hills



## VENDOR INVOICE LIST

DOCUMENT	P. O.	INV DATE	VOUCHER	WARRANT	CHECK #	INVOICE NET	PAID AMOUNT	DUE DATE	TYPE	STS	DESCR
INVOICE:714678											CHECKDATE:01/12/2024
116546		01/05/2024	127217	011224	57505	-53.50	-53.50	01/12/2024	CRM PD		2023 FSA ALLO
INVOICE:CR715462											CHECKDATE:01/12/2024
116547		01/10/2024	127218	011224	57505	-779.36	-779.36	01/12/2024	CRM PD		SC RETURN FRO
INVOICE:CR719021											CHECKDATE:01/12/2024
						<b>3,865.25</b>					
2019 SVB ASSOCIATES, INC.											
116484	2400012	01/01/2024	127153	011224	57506	876.76	876.76	01/12/2024	INV PD		ALARM MONITOR
INVOICE:979039											CHECKDATE:01/12/2024
709 TRAFFIC CONTROL EQUIP. &											
116485	2400022	12/28/2023	127154	011224	57507	438.75	438.75	01/12/2024	INV PD		PD REPLACE RE
INVOICE:S4142											CHECKDATE:01/12/2024
364 UNI FIRST CORP.											
116548	2400036	01/05/2024	127219	011224	57508	48.52	48.52	01/12/2024	INV PD		PLUM CK MONTH
INVOICE:1280077708											CHECKDATE:01/12/2024
37 VERIZON-PA											
116483		01/02/2024	127152	011224	57509	169.69	169.69	01/12/2024	INV PD		AD MAIN BUILD
INVOICE:556204084.0124											CHECKDATE:01/12/2024
116454		12/24/2023	127123	010524	57469	79.99	79.99	01/05/2024	INV PD		WM SC FAX/INT
INVOICE:852515213.0124											CHECKDATE:01/05/2024
						<b>249.68</b>					
4360 WESTCOM WIRELESS INC											
116466	2400018	12/08/2023	127135	011224	57510	317.25	317.25	01/12/2024	INV PD		PD REPAIR TO
INVOICE:26577											CHECKDATE:01/12/2024
116467	2400019	12/14/2023	127136	011224	57510	739.00	739.00	01/12/2024	INV PD		PD IN CAR SPE
INVOICE:26586											CHECKDATE:01/12/2024
						<b>1,056.25</b>					
4377 WESTMORELAND SANITARY LANDFILL LLC											
116550	2400076	12/30/2023	127221	011224	57511	3,391.08	3,391.08	01/12/2024	INV PD		WP DEC. SLUDG
INVOICE:CH1467473											CHECKDATE:01/12/2024
4308 WEX INC											

# Municipality of Penn Hills



## VENDOR INVOICE LIST

DOCUMENT	P.O.	INV DATE	VOUCHER	WARRANT	CHECK #	INVOICE NET	PAID AMOUNT	DUE DATE	TYPE	STS	DESCR
116455 INVOICE:94200135	2400016	12/31/2023	127124	010524	57470	20,383.27	20,383.27	01/05/2024	INV	PD	DECEMBER GASO
377 W P J W A											
116456 INVOICE:1081897.0124		12/27/2023	127125	010524	57471	791.61	791.61	01/05/2024	INV	PD	DUFF ROAD FIR
1912 JEAN YOUNG											
116457 INVOICE:12-29-23		12/29/2023	127126	010524	57472	720.00	720.00	01/05/2024	INV	PD	SC DECEMBER A
						720.00					
121 INVOICES						719,441.21					

\*\* END OF REPORT - Generated by sheree strayer \*\*

Dear Manager Andrejchak, December 21, 2023

Please list me on the next voting Penn Hills Council meeting, as I wish to discuss items of past practice, present status, and future considerations.

Thank you for allowing citizens to communicate on the record by utilizing the non-agenda approach.

Greg Swatchick  
648 Gramac Lane



**MUNICIPALITY OF PENN HILLS**

**Resolution No. 2024-1**

**A RESOLUTION OF THE MUNICIPALITY OF PENN HILLS, COUNTY OF ALLEGHENY, COMMONWEALTH OF PENNSYLVANIA, AUTHORIZING THE EXECUTION OF AN AGREEMENT WITH PENNSYLVANIA DEPARTMENT OF TRANSPORTATION FOR ACCEPTANCE OF THE \$800,000 EARMARK FEDERAL SXF FUNDS FOR REHABILITATION OF OLD WILLIAM PENN HIGHWAY**

**WHEREAS**, the Municipality of Penn Hills has been awarded a federal earmark of \$800,000 with a \$200,000 local match, and

**NOW, THEREFORE, BE IT RESOLVED BY THE MUNICIPALITY OF PENN HILLS, IN A MEETING DULY CONVENED THE FOLLOWING:**

- 1) The Council of Penn Hills Municipality does hereby approve the acceptance of the federal funds.
- 2) The Council of Penn Hills Municipality does hereby authorize the Municipal Manager to sign on behalf of the Municipality of Penn Hills, Federal Aid Reimbursement Agreements and any supplement between the Municipality of Penn Hills and the Pennsylvania Department of Transportation and have the same delivered to the Commonwealth of Pennsylvania

**THIS RESOLUTION APPROVED AND ADOPTED BY THE MAYOR AND COUNCIL OF THE MUNICIPALITY OF PENN HILLS ON THIS 22<sup>nd</sup> DAY OF JANUARY 2024.**

By:

\_\_\_\_\_  
Pauline Calabrese  
Mayor

\_\_\_\_\_  
Date

ATTEST:

\_\_\_\_\_  
Scott Andrejchak  
Municipal Manager

\_\_\_\_\_  
Date

**MUNICIPALITY OF PENN HILLS**

**Resolution No. 2024-2**

**A RESOLUTION OF THE MUNICIPALITY OF PENN HILLS, COUNTY OF ALLEGHENY, COMMONWEALTH OF PENNSYLVANIA, AUTHORIZING THE EXECUTION OF AN AGREEMENT WITH PENNSYLVANIA DEPARTMENT OF TRANSPORTATION FOR ACCEPTANCE OF THE \$800,000 EARMARK FEDERAL SXF FUNDS FOR IMPROVEMENTS TO RODI ROAD**

**WHEREAS**, the Municipality of Penn Hills has been awarded a federal earmark of \$800,000 with a \$200,000 local match, and

**NOW, THEREFORE, BE IT RESOLVED BY THE MUNICIPALITY OF PENN HILLS, IN A MEETING DULY CONVENED THE FOLLOWING:**

- 1) The Council of Penn Hills Municipality does hereby approve the acceptance of the federal funds.
- 2) The Council of Penn Hills Municipality does hereby authorize the Municipal Manager to sign on behalf of the Municipality of Penn Hills, Federal Aid Reimbursement Agreements and any supplement between the Municipality of Penn Hills and the Pennsylvania Department of Transportation and have the same delivered to the Commonwealth of Pennsylvania

**THIS RESOLUTION APPROVED AND ADOPTED BY THE MAYOR AND COUNCIL OF THE MUNICIPALITY OF PENN HILLS ON THIS 22<sup>nd</sup> DAY OF JANUARY 2024.**

By:

\_\_\_\_\_  
Pauline Calabrese  
Mayor

\_\_\_\_\_  
Date

ATTEST:

\_\_\_\_\_  
Scott Andrejchak  
Municipal Manager

\_\_\_\_\_  
Date

MUNICIPALITY OF PENN HILLS

**Resolution No. 2024-3**

**A RESOLUTION OF THE MUNICIPALITY OF PENN HILLS, COUNTY OF ALLEGHENY, COMMONWEALTH OF PENNSYLVANIA, AUTHORIZING THE PROPER MUNICIPAL OFFICIALS TO ENTER INTO A MUTUAL AID AGREEMENT WITH THE BOROUGH OF VERONA FOR MUTUAL POLICE AID AND ASSISTANCE.**

**WHEREAS**, it is the desire of the Borough of Verona and the Municipality of Penn Hills to enter into an agreement for the purpose of having available for use throughout the territorial limits of their respective municipalities, the services of police officers employed by the said communities under the conditions set forth in the Mutual Aid Agreement as attached to this resolution; and,

**WHEREAS**, the Municipality of Penn Hills and the Borough of Verona have determined that the provision of mutual police aid extending across municipal boundaries promotes the health, safety, and welfare of the citizens of both communities.

**NOW, THEREFORE, BE IT RESOLVED BY THE MUNICIPALITY OF PENN HILLS, IN A MEETING DULY CONVENED THE FOLLOWING:**

That Council and Mayor authorize the proper Municipal Officials to enter into a Mutual Aid Agreement on behalf of the Municipality of Penn Hills with the Borough of Verona for Mutual Police Aid and Assistance.

THIS RESOLUTION APPROVED AND ADOPTED BY THE MAYOR AND COUNCIL OF MUNICIPALITY OF PENN HILLS ON THIS 22<sup>nd</sup> day of January, 2024.

ATTEST:

MUNICIPALITY OF PENN HILLS:

\_\_\_\_\_  
Scott Andrejchak, Municipal Manager

\_\_\_\_\_  
Pauline Calabrese, Mayor

## MUTUAL AID AGREEMENT

THIS AGREEMENT, made this \_\_\_\_ day of \_\_\_\_\_, 2024

BY AND BETWEEN:

THE MUNICIPALITY OF PENN HILLS

AND

THE BOROUGH OF VERONA

WHEREAS, Municipality of Penn Hills and the Borough of Verona (hereinafter collectively referred to as "Municipalities") are authorized by the Constitution and laws of the Commonwealth of Pennsylvania to enter into a joint contract for mutual police aid and assistance; and

WHEREAS, it is the desire of Municipalities to enter into an agreement for the purpose of having available for use throughout the territorial limits of their respective municipalities, the services of police officers employed by Municipalities under the conditions hereinafter set forth; and

WHEREAS, Municipalities have determined that the provision of mutual police aid extending across municipal boundaries promotes the health, safety and welfare of the citizens of Municipalities; and

WHEREAS, Municipalities have determined that there is a need for mutual police aid.

NOW, THEREFORE, the undersigned Municipalities, intending to be legally bound hereby, do covenant and agree as follows:

### **SECTION 1. DEFINITIONS**

- a. "Sender" or "Sending Department" means the municipality or municipalities receiving a request for, or sending, police aid and assistance to another municipality or municipalities.
- b. "Receiver" or "Receiving Department" means the municipality or municipalities requesting or receiving police aid and assistance from another municipality or municipalities.
- c. "Law Enforcement Mutual Aid" or "Mutual Aid" means the provision of manpower and logistical support needed by a Receiving Department to meet its special immediate needs when the resources of that Receiving Department are insufficient to cope with a law enforcement situation.



## **SECTION 2. SITUATIONS COVERED**

The provisions of the Agreement may be invoked for any law enforcement situation occurring within the Receiving Department which requires the use of resources not immediately available to the Receiving Department.

## **SECTION 3. METHOD OF REQUESTING ASSISTANCE**

It is understood and agreed that compliance with the terms of this Agreement shall be voluntary and not compulsory for the municipality furnishing police aid. Consequently, when a police officer of one municipality is requested to furnish aid to the other municipality under the terms of this Agreement, he/she shall refuse to do so if directed by the proper officials of his/her own municipality.

## **SECTION 4. COMMAND AND CONTROL**

Law enforcement personnel and equipment, upon entering the jurisdiction of a Receiving Department in response to a request for mutual aid, shall be under the direction and control of the commanding officer of the Receiving Department; provided, however, that the conduct of officers from the Sending Department shall not violate applicable personnel and police regulations of the Sending Department. So far as practicable, officers from the Receiving Department will be utilized in conjunction with officers from the Sending Department so as to compensate for the Sending Department's lack of knowledge of the geography of the Receiving Department.

## **SECTION 5. RECALL OF PERSONNEL AND EQUIPMENT**

Personnel and equipment, including canine units, provided to a Receiving Department under the terms of this Agreement may be recalled at any time by the Chief of Police, or his designated representative, of the Sending Department, and prompt notice of such recall shall be given to the Receiving Department.

## **SECTION 6. POWERS OF RESPONDING OFFICERS**

All the immunities from liability and exemptions from laws, ordinances, and regulations which law enforcement officers employed by the undersigned municipalities have in their own jurisdiction, as well as those applicable to the Receiving Department, shall be effective unless otherwise prohibited by law.

Police officers from a Sending Department shall have all the powers of police officers, including the power of arrest, while responding to a mutual aid request.

## **SECTION 7. FINANCIAL RESPONSIBILITY**

- a. Except as provided in sub-section b below, the Receiving Department shall not be liable for salaries and incidental expenses for equipment used during a mutual aid situation. All compensation and other benefits enjoyed by law enforcement officers in their own jurisdictions shall extend to the services they perform under this Agreement. Thus, such items as sick leave, medical and death benefits, workers' compensation benefits and heart and lung benefits, payable as a result of an officer's involvement in a mutual aid situation, will be expenses of the Sending Department.
- b. The Receiving Department shall be liable to the Sending Department for salary and equipment costs if such Department receives funds from any outside source for the purpose of reimbursing law enforcement expenses. This would include, but would not be limited to, instances where federal or state disaster relief or any form of insurance reimbursement, was provided to cover law enforcement or related expenses incurred during the mutual aid situation. The liability of the Receiving Department shall not exceed the amount of reimbursement actually received for law enforcement purposes.
- c. Any police officer of a municipality hereto furnishing aid to the other municipality shall, at all times, remain the employee of the municipality originally hiring him/her. The municipality originally hiring a police officer shall, at all times, be responsible for paying all wages of such personnel, for carrying workmen's' compensation upon such personnel, and for all other duties and responsibilities pertaining to the employment of such personnel.

## **SECTION 8. INSURANCE**

The undersigned municipalities shall obtain and maintain Police Professional Liability, General and Automobile Liability Insurance, each in the amount of \$1,000,000.00 per occurrence and \$2,000,000.00 annual aggregate. A certificate of insurance evidencing such coverage shall be provided by the undersigned municipalities to each other upon execution of this Agreement. Such insurance shall be maintained throughout the term of this Agreement and shall provide for sixty (60) days written notice to the parties to this Agreement of the cancellation or expiration of such insurance coverage.

## **SECTION 9. DEATH OR INJURY**

Law enforcement personnel of the Sending Department injured or killed while responding to or returning from a request for mutual aid under this Agreement shall be deemed to have been on active duty for the Sending Department for all purposes.

## **SECTION 10. DURATION AND TERMINATION**

The parties hereto agree that any participating municipality may withdraw at any time from this Agreement by giving notice in writing to the other municipalities which are parties to the Agreement.

**SECTION 11. ENTIRE AGREEMENT**

This Agreement sets forth the entire agreement and understanding among the parties as to the subject matter hereof. Any and all prior discussions, negotiations, commitments, and understandings related thereto are hereby superseded by this Agreement.

**SECTION 12. PENNSYLVANIA LAW**

This Agreement and the rights and obligations of the parties hereto shall be governed and construed according to the laws of the Commonwealth of Pennsylvania.

**SECTION 13. ASSIGNMENT**

No party may assign this Agreement or any rights or obligations hereunder without the prior written consent of the other parties.

**SECTION 14. WAIVER**

No waiver of any breach of this Agreement shall be held to be a waiver of any other or subsequent breach. No party shall be deemed to have waived any right, power or privilege under this Agreement or any provision thereof unless such waiver shall have been duly executed in writing and acknowledged by the other parties.

**SECTION 15. MODIFICATION**

This Agreement may not be released, discharged, abandoned, changed, or modified in any manner except by an instrument in writing signed by duly authorized officers or representatives of each of the parties.

**SECTION 16. HEADINGS**

The Article and Section headings used in this Agreement are for reference purposes only and are not intended to limit or otherwise affect the meaning or interpretation of this Agreement.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed by their respective authorized officers and intend by this writing to be legally bound.

ATTEST:

BOROUGH OF VERONA

\_\_\_\_\_  
Stefanie Wolford, Borough Manager

\_\_\_\_\_  
RAMON S. SUCHEVICH, President

MUNICIPALITY OF PENN HILLS

\_\_\_\_\_  
Scott Andrejchak, Esq. Municipal Manager

\_\_\_\_\_  
PAULINE CALABRESE, Mayor

**MUNICIPALITY OF PENN HILLS**

**Resolution No. 2024-4**

**A RESOLUTION OF THE MUNICIPALITY OF PENN HILLS, COUNTY OF ALLEGHENY, COMMONWEALTH OF PENNSYLVANIA, RATIFYING EMERGENCY REPAIRS AT PLUM CREEK SEWAGE TREATMENT PLANT**

**WHEREAS**, the Municipality of Penn Hills operates the Plum Creek Sewage Treatment Plant; and,

**WHEREAS**, the concrete ceiling at Plum Creek Sewage Treatment Plant was in need of emergency repairs; and,

**WHEREAS**, the Municipality sought bids from several vendors and received a competitive proposal from CPS Construction Group in the amount of \$99,628.00.

**NOW, THEREFORE, BE IT RESOLVED BY THE MUNICIPALITY OF PENN HILLS, IN A MEETING DULY CONVENED THE FOLLOWING:**

1. Ratify a contract with CPS Construction Group in the amount of \$99,628.00.

THIS RESOLUTION APPROVED AND ADOPTED BY THE MAYOR AND COUNCIL OF THE MUNICIPALITY OF PENN HILLS ON THIS 22<sup>nd</sup> DAY OF JANUARY 2024.

By:

\_\_\_\_\_  
Pauline Calabrese  
Mayor

\_\_\_\_\_  
Date

ATTEST:

\_\_\_\_\_  
Scott Andrejchak  
Municipal Manager

\_\_\_\_\_  
Date



A FULL-SERVICE CIVIL ENGINEERING FIRM

THE GATEWAY ENGINEERS, INC.

100 MCMORRIS ROAD  
PITTSBURGH, PA 15205

412-921-4030 PHONE  
412-921-9960 FAX

[www.GatewayEngineers.com](http://www.GatewayEngineers.com)

January 2, 2024  
C-68049-0003

Municipality of Penn Hills  
102 Duff Road  
Penn Hills, PA 15235

ATT: Jennifer Sarver, WPCD Director

RE: 2023 Penn Hills WPCD Plum Creek Emergency Soffit Repair  
Bid Recommendation

Dear Jennifer:

As you are aware, on December 7<sup>th</sup>, 2023 pieces of spalled concrete fell from the ceiling of the tunnel at the Plum Creek Sewage Treatment Plant. Upon evaluation it was determined that there were additional hazardous areas in need of immediate repair. The areas of spalling soffit pose an imminent danger to persons working in the basement of the facility and risk damage to plant equipment. An informal bid was utilized so mitigation work may begin promptly. As requested, Gateway has solicited three (3) bids for the emergency repairs. Two (2) bids were received on December 18, 2023, for the 2023 Penn Hills WPCD Plum Creek Emergency Soffit Repair project. The two (2) bids were submitted electronically by the opening deadline and were properly prepared and met specification requirements. Gateway Engineers has reviewed the bid packages that were received and has determined the lowest responsible bidder to be CPS Construction Group, in the amount of \$99,628.00 for Base Bid 1 Alternate (Paint Positive for Lead). It is Gateway's opinion that the contractor is qualified to complete the work.

Enclosed for your reference is the Bid Tabulation, prepared by Gateway Engineers, detailing the unit prices for all the bids. Based on this tabulation, Gateway recommends that Council award the 2023 Penn Hills WPCD Plum Creek Soffit Repair project to CPS Construction Group, in the amount of \$99,628.00.

If you have any questions, please contact me at 412-409-2395.

Sincerely,  
THE GATEWAY ENGINEERS, INC.

A handwritten signature in black ink that reads "Ryan Enoch".

Ryan M. Enoch, P.E.  
Project Manager

Enclosure

cc: Richard D. Minsterman, P.E., Municipal Engineer

G:\Projects\68000 Penn Hills\68049 Gascola EQ\0003 Concrete Spot Repairs\Docs\Engineering\\_Plum Creek Specifications\SOFFIT REPAIRS\Plum Creek Soffit Repairs\BIDS\Bid Recommendation Letter R1.docx

RECORD OF BIDS

The Gateway Engineers, Inc.  
100 McMorris Road  
Pittsburgh, PA 15205

Municipality of Penn Hills  
Old William Penn Bridge Repairs


C-68094  
November 3, 2023



				Sunrise Commercial Contracting Inc.		Maker Construction Corp.		*CPS Construction Group	
				57 Scott Ridge Rd, Harmony, PA 16037		635 W Main St, Grove City, PA 16127		Butler Centre, 20421 Rte 19 Suite 300, Cranberry Twp, PA 16066	
Item No.	Item	Unit	Quantity	Unit Price	Amount	Unit Price	Amount	Unit Price	Amount
<b>BASE BID 1 (Paint Negative for Lead)</b>									
1	Mobilization and staging, site cleanup access measures, temporary weather enclosures, temporary facilities, dust	L.S.	1	\$ 21,875.00	\$ 21,875.00		NOT SUBMITTED	\$ 25,879.00	\$ 25,879.00
2	Sounding of concrete soffits, complete in place.	L.S.	1	\$ 61,912.50	\$ 61,912.50			\$ 4,595.00	\$ 4,595.00
3	Partial depth Soffit repairs, as per the plans and specifications, complete in place.	S.F.	80	\$ 412.50	\$ 33,000.00			\$ 506.75	\$ 40,540.00
4	Installation of plywood protection, as per the plans and specifications, complete in place.	S.Y.	9	\$ 902.78	\$ 8,125.00			\$ 627.00	\$ 5,643.00
<b>Base Bid Total</b>					<b>\$ 124,912.50</b>		<b>\$ -</b>		<b>\$ 76,657.00</b>
<b>BASE BID 1 ALTERNATE (Paint Positive for Lead)</b>									
1	Mobilization and staging, site cleanup access measures, temporary weather enclosures, temporary facilities, dust	L.S.	1		NOT SUBMITTED		NOT SUBMITTED	\$ 30,430.00	\$ 30,430.00
2	Sounding of concrete soffits, complete in place.	L.S.	1					\$ 4,595.00	\$ 4,595.00
3	Partial depth Soffit repairs, as per the plans and specifications, complete in place.	S.F.	80					\$ 737.00	\$ 58,960.00
4	Installation of plywood protection, as per the plans and specifications, complete in place.	S.Y.	9					\$ 627.00	\$ 5,643.00
<b>Base Bid Total</b>					<b>\$ -</b>		<b>\$ -</b>		<b>\$ 99,628.00</b>

Certified As A Correct Copy Of All Bids Received

\* Apparent Lowest Bidder

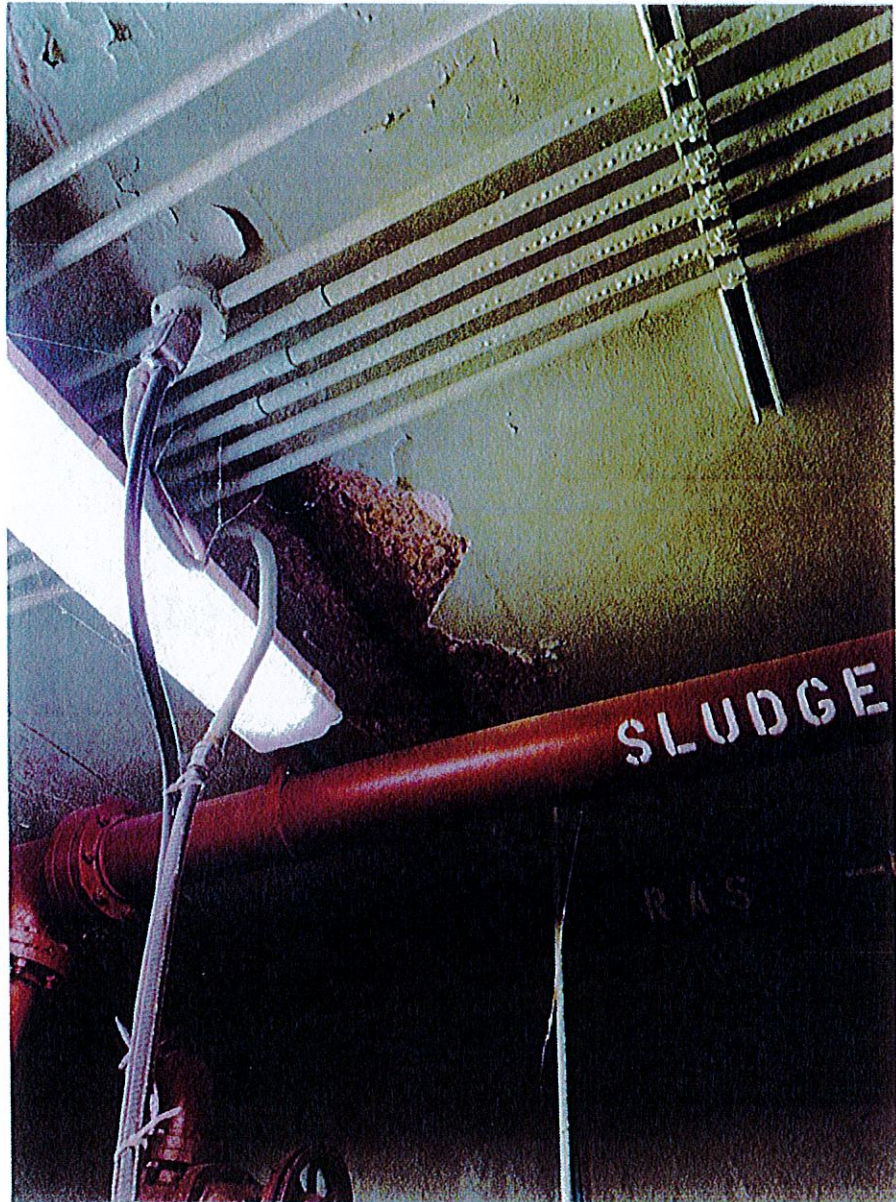
By:   
\_\_\_\_\_

Plum Creek STP – Emergency Soffit Repair (Concrete Falling From Ceiling in Tunnel)

December 7<sup>th</sup>, 2023











MUNICIPALITY OF PENN HILLS

Resolution No. 2024 -5

A RESOLUTION OF THE MUNICIPALITY OF PENN HILLS, COUNTY OF ALLEGHENY, COMMONWEALTH OF PENNSYLVANIA, AUTHORIZING THE EXECUTION OF A CONTRACT WITH GIBSON-THOMAS ENGINEERING FOR PROFESSIONAL ENGINEERING SERVICES RELATED TO THE PENN HILLS COMMUNITY DEVELOPMENT PROGRAM

WHEREAS, Federal Regulations require that professional services be bid out to provide a competitive atmosphere when procuring professional services for federally funded projects, and

WHEREAS, Municipality of Penn Hills desires to contract for professional engineering services related to the FY2024, FY2025 and FY2026 Community Development Program, and

WHEREAS, the Municipality has received seven proposals for professional engineering services for the Community Development Program, and

WHEREAS, following thorough review Gibson-Thomas Engineering has been selected to provide professional engineering services for the FY2024, FY2025 and FY2026, Program Years, beginning June 01, 2024 and

NOW THEREFORE BE IT RESOLVED, that the Penn Hills Council hereby authorizes the Mayor and Manager to execute a contract with GIBSON-THOMAS ENGINEERING in accordance with the above provisions.

THIS RESOLUTION APPROVED AND ADOPTED BY THE MAYOR AND COUNCIL OF THE MUNICIPALITY OF PENN HILLS ON THIS 22<sup>nd</sup> DAY OF JANUARY, 2024.

\_\_\_\_\_  
PAULINE CALABRESE, MAYOR

\_\_\_\_\_  
DATE

\_\_\_\_\_  
SCOTT ANDREJCHAK, MANAGER

\_\_\_\_\_  
DATE