

BOROUGH OF CRAFTON
July 10, 2025
@ 7:00 PM Council Meeting

AGENDA

(The meeting is being held in person in Council Chambers at 140 Bradford Ave and remotely using ZOOM at: https://us02web.zoom.us/webinar/register/WN_7DGoVJKATFCoo3CP_43fYQ)

1) CALL TO ORDER

2) FLAG SALUTE

3) ROLL CALL

4) CONSENT AGENDA

- a. Approval of Council Meeting Minutes – June 26, 2025
- b. Bill List – July 10, 2025.

MOTION: to approve the July 10, 2025, Consent Agenda pending bill list approval by Borough President, Manager, and Treasurer.

5) PUBLIC COMMENTS ON AGENDA ITEMS

At this time, citizens may address the Crafton Borough Council on any issue appearing on today's agenda. Only residents and taxpayers of the Borough of Crafton will be permitted to address the Council. Comments on non-agenda items will be taken at the end of tonight's meeting. Speakers will be permitted to speak for a maximum of 3 minutes. Groups of people will be required to designate a spokesperson to represent them before the Council who may speak for a maximum of 5 minutes. Council has the option to respond or not at the end of the address. The solicitor is the assigned timekeeper. Please state your name and physical address for the record.

6) PRESIDENT'S REPORT

- a. Construction Projects – Asking for patience with road closures, detours, and delays associated with several infrastructure projects throughout the Borough.

7) MAYOR'S REPORT

- a. Introduction of Chief Ford

8) SOLICITOR'S REPORT

- a. Council held an Information-Only executive session on Monday, July 7th

9) ENGINEER'S REPORT

- a. Broadhead Sewer Separation Project – The project was awarded to A. Marante at last Council meeting and has an anticipated construction start date of August 4th. Project submittals and coordination with utility companies has also begun.
- b. Perrine Street Sewer Project – Currently in the process of obtaining a resolution of taking from the City of Pittsburgh.
- c. Ewing Road – Planning meeting with affected residents on Ewing Road.
- d. C-20 Sewer Separation – Project is currently along South Linden Avenue and Steuben Street. PA American Water is doing water line relocations as needed. **Night work is expected in July on Steuben St. from Linden intersection to W. Crafton.**
 - i. Expected completion: 11/12/25.
- e. DPW Building –The general contractor, M.A. Dunn, completed the building insulation and has begun the preparation of the garage floor area for underground utilities.
- f. Steuben / Linden Intersection Improvements – Duquesne Light will be on site at July 23rd to connect the old service with the new. Once complete, the remaining pole and foundations will be removed. Waiting for new Street Signs to be put up.
- g. Linwood/Noble Parks – Concept plans for Linwood and Noble Park are currently being developed displaying proposed improvements. Final improvement costs are still being determined and will be used for good, better, and best options.
- h. 2025 Crafton CCTV – The contractor has completed all the areas that don't require traffic control, property notices or parking notices and will be beginning the areas that do require them next week. They have been instructed to provide 3 days' notice.
- i. 2025 Road Paving and Brick Plan
 - i. Brick road assessment planning has begun and site visits to the Borough streets. The ongoing process will take several months. Assessment templates have been created to document the street defects.
 - ii. Road paving as part of the Broadhead Sewer Separation Project:
 - 1. Belvidere St
 - 2. Broadhead Ave
 - 3. Coulter St.
 - 4. N. Emily St
 - 5. Parke St.
 - 6. Warren St.
 - 7. Crennell Ave – Brick trench repair
 - 8. N. Linwood Ave – Brick trench repair
 - 9. Crafton Blvd - between Broadhead and the Trail entrance
 - iii. Rush Alley
 - 1. The manhole lid has been replaced with a slotted one to allow storm runoff to enter.

- iv. Crafton Blvd School Sewer Tanks Inspection – Holly, the elementary school secretary, has been notified that July 17th is the anticipated date to inspect the tanks.
- v. Permit applications – Newly received permit applications for street utility work.

Sidewalk Construction & Repair:

Applicant: Pennsylvania American Water
Location: 500 Stanwood Street @ Lincoln Avenue - 8' x 5'

Applicant: Pennsylvania American Water
Location: 70 Thomas Street - 8' x 4'

Applicant: Pennsylvania American Water
Location: 1548 Barr Avenue - 5' x 4'

Road Construction & Excavation:

Applicant: Pennsylvania American Water
Location: 537 Willard Avenue - 7' x 5'

10) MANAGER'S REPORT

- a. Budget Process
 - i. July – Meeting with Department Heads and Committee Chairs
 - ii. August – Creating Draft Budget and Decision Options
 - iii. August 21 – Council First Draft and Decisions Introduced
 - iv. Workshops
 - 1. September 11 – Council Budget Workshop 6:30 pm
 - 2. September 25 – Council Budget Workshop 6:30 pm
 - 3. October 9 – Council Budget Workshop 6:30 pm
 - 4. October 23 – Council Budget Workshop 6:30 pm
 - 5. November 13 – Council Budget Workshop 6:30 pm
 - 6. November 27 – Thanksgiving – (Reschedule Council Meeting)
 - 7. December 11 – Council Budget Workshop – 6:30 pm
- b. Trail Study Committee –
 - i. Survey – Residents should complete the online survey by July 15th at craftonborough.com/trails.
- c. Land Bank Presentation – July 24th Council Meeting
- d. Resolution 2025-11 – Authorizing the Borough to sell the Retired Code Enforcement Vehicle and Two Dump Trucks (#109 and #111) via online auctions.

MOTION: To approve Resolution 2025-11 – Authorizing the sale of three Borough vehicles, a 2011 Ford 550 Dump Truck, a 2008 Ford 550 Dump Truck, and a 2013 Ford Inceptor via online municipal auctions.

- e. 2024/2025 Tax Refunds – 2024 and 2025 Real Estate Tax Refunds total \$5,525.87

MOTION: to Approve Tax Refunds in the amount of \$5,525.87 as presented to the Borough by Jordan Tax Service.

11) COMMUNITY AND ECONOMIC DEVELOPMENT DIRECTOR'S REPORT

- a. Business Development Subcommittee – Update
- b. Website Update – Launched and redirecting
- c. Planning Commission
 - a. Next Meeting – July 22 @ 6:30 PM
 - b. Zoning Ordinance was approved by the Planning Commission on June 22nd
 - i. Council Informational Session – July 7
 - ii. Public Education Session – Wednesday, July 16th @ 6 PM
 - 1. Please send any questions regarding the draft zoning ordinance to Craftonclerk@craftonborough.com – Staff will respond to all zoning questions within two business days of receiving them.
- d. 82 Belvidere Conservatorship – update

12) STANDING COMMITTEES REPORT

- a. Finance, Administration, & Sustainability – Mr. Hough
 - i. 2025 Budget vs Actual
- b. Infrastructure & Land Use – Ms. Compitello
 - i. Energy Audit
 - ii. DCED \$325,000 Grant for pedestrian and other business district improvements
- c. Communication & Recreation– Ms. Bollenbacher
 - i. Upcoming Community Events
 - 1. Fall Fest – Saturday, September 27
 - 2. Halloween Mini Golf Pop-Up 21+ Event – Saturday, October 11
 - 3. Celebration of Lights – Saturday, December 6
 - 4. Holiday House Tour – Sunday, December 14th
 - ii. Ongoing Events
 - 1. Coffee, Creativity, and Community – Every Saturday 12-3 @ Library
 - 2. Yoga in Crafton Park – Every Saturday (Jun – Aug) 10 AM (Free!)
 - 3. Mini Golf - Every Friday/Saturday, 7 PM -9 PM
 - iii. Fall Newsletter - Coming in October
- d. Board/Commissions Recruiting – Ms. Pulkownik
 - i. Current Open Positions (apply at craftonborough.com/commissions)

1. Civil Service Commission (alternate) (1) – 6-year term – expiring 2/1/2029

ii. Upcoming Positions

1. Zoning Hearing Board – 3-year term regular (1) and alternate (1) seats – begins 1/1/2026

13) COMMUNITY ANNOUNCEMENTS

- **Upcoming Council Meeting** – Thursday, July 24, 7:00 pm
- **Crafton Ingram Rotary's BBQ fest and Llama Plop** – Thursday, August 7th 4:00 pm to 7:00 pm – BBQ tickets are \$25 and Llama Plop tickers are \$25 or \$50.
- **Pool Passes** – Available now at craftonborough.com/crafton-pool. Passes are available for Crafton residents (Resident rate) and Carnegie, Ingram, Rosslyn Farms, and Thornburg residents (Non-Resident rate). Rates are for Child, Adult, Senior, or Family.

14) PUBLIC COMMENT

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15) ADJOURNMENT