

**LATROBE CITY COUNCIL
SPECIAL VOTING MEETING
TUESDAY, MAY 27, 2025
LATROBE, PENNSYLVANIA**

Mayor Bartels called to order the Special Meeting of Latrobe City council at 6:38 p.m.
Mayor Bartels informed all that an Executive Session was held to discuss a personnel matters.
Mayor Bartels asked all to rise for the Pledge of Allegiance.
Mayor Bartels asked all for a moment of silence.
Secretary to Council read Roll Call:

Deputy Mayor Ralph Jenko – present
Dawn Vavick – present
William Yuhaniak – absent
Bridget DiVittis – absent
James Kelley – present
Ann Amatucci – present
Mayor Eric Bartels – present

Also present were the following: Lee Demosky, Solicitor; Richard Bosco Chief of Police; Robert Daerr, Police Captain; Scott Wajdic, Public Works Director; Melanie McGregor, Assistant Public Works Director; and Tim Pisula, Director of Administration and Finance

CITIZENS' REQUEST (related to agenda)

None.

MOTION

Motion to appoint Chief Bosco interim City Manager. Mrs. Amatucci made a motion seconded by Mr. Yuhaniak. Motion passed 7-0.

MOTION

Motion to appoint Scott Wajdic interim City Manager as Storm Water Director. Mr. Kelley made a motion seconded by Ms. Vavick. Motion passed 7-0.

RESOLUTION #2025-16

Mr. Demosky was asked to draft a resolution regarding cooperation with Latrobe Community Revitalization Program regarding Land Bank matters, and it summarizes the cooperation in detail. Mr. Demosky shared the draft with Mr. Gifford, who represents Latrobe Community Revitalization, and there were no modifications to the resolution. Resolution for program partnership with Latrobe Community Revitalization, Westmoreland Land bank and The City of Latrobe. Mr. Jenko made the motion seconded by Mrs. DiVittis. Vote 7-0.

MOTION

Motion to direct preparation and advertisement of an ordinance to proceed with borrowing funds to purchase sanitation vehicles, subject to the city manager's approval. Mr. Kelley made a motion seconded by Mr. Jenko. Motion passed 7-0

Discussion – Mr. Demosky received information from Public Works Director Scott Wajdic regarding a loan to buy sanitation trucks. Mr. Demosky was told to draft it as a resolution, but as he investigated the city's administrative code in Chapter 3, Article 2, Section 3-12, it summarizes when it's necessary to pass an ordinance. One of those items, Item 7, states authorization of borrowing of money. This will have to be an ordinance, not a resolution. Mr. Demosky provided the Department of Public Works with a copy of the document and drafted an ordinance. Mr. Demosky proposed to Mayor Bartels to announce a motion to direct preparation and advertisement of an ordinance for the purchase of sanitation vehicles, subject to the interim city manager's approval. And the way this process will work will comply with the city's administrative code as far as advertising it, voting on the ordinance. Mr. Demosky will then work with Mr. Pisula with applying to the DCED to allow for the borrowing of that money, which is a procedure that lets the Commonwealth of Pennsylvania review local government debt.

MOTION

Motion to approve sending a letter of intent to borrow funds for sanitation trucks. Mr. Jenko made a motion seconded by Mr. Yuhaniak. Motion passed 7-0.

MOTION

Motion to advertise for open municipal positions within the city administration. Mr. Jenko made a motion seconded by Ms. Vavick. Motion passed 7-0.

Discussion - The position being offered is Grants, Code, and Enforcement Administrative Clerk and this is a new negotiated position.

MOTION

Motion to approve the transfer of the community service officer position from the AFSCME bargaining unit to the command of the police department as a management non-union position with a salary of \$68,000 with an effective date of May 12th, 2025, and to include a one-time lump sum payment totaling \$1.25 per hour worked from January 1st, 2025, through May 13th, 2025, to the current community service officer. Mr. Yuhaniak made a motion seconded by Mrs. Amatucci.

MOTION

Motion to approve Chief Bosco in execution of financial documents and general checking accounts for city funds. Also, the signing of new signature cards. Mr. Jenko made a motion seconded by Mrs. Amatucci. Motion passed 7-0.

Motion to promote Josh Mayro to permanent Zoning and Code Enforcement Officer with 32 hours or more per week and a benefit package. Mr. Yuhaniak made the motion seconded by Mr. Kelley. Motion passed 7-0.

NEW/UNFINISHED BUSINESS:

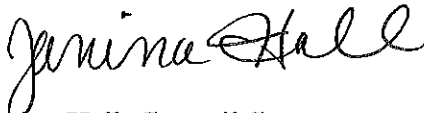
None.

PUBLIC COMMENT:

Mayor Bartels spoke on behalf of the Fire Chief, John Brasile stating that Mr. Brasile appreciated those who came out to support the fire department during the recent fair that was cold and rainy for much of the time. And he also added, too, thanks for a good turnout with Memorial Day parade and ceremony and celebration.

The Special Meeting of the council adjourned at 7:00 P.M. with a motion from Mr. Yuhaniak seconded by Mrs. DiVittis. All in favor. Motion carried 7-0.

Respectfully submitted,

A handwritten signature in cursive script, reading "Janina Hall". The signature is written in dark ink and is positioned above the printed name.

Janina Hall, Council Secretary