

LATROBE CITY COUNCIL AGENDA

August 12, 2024 | 6:30 PM

Municipal Building, Council Chambers

1. Call to Order / **Public Hearing for Ordinance on membership in Foothills C O G.**
2. Pledge of Allegiance
3. Moment of Silence
4. Roll Call
5. Approval of Minutes from July 8, 2024 Regular meeting.
6. Approval of Fiscal Department Reports.
7. Citizen's Request related to Agenda Items.
8. Committee Reports:
 - a. Public Safety & Fire Committee – Kelley, Vavick
 - b. Finance Committee – Bartels, Jenko, Kelley
 - c. Public Works Committee – DiVittis, Vavick
 - d. Personnel Committee – Bartels, Jenko
 - e. Renovation Committee- Amatucci, Yuhaniak, Jenko
 - f. Events Committee – Amatucci, Yuhaniak, Vavick
 - g. GLSD Student Showcase Committee – Bartels, DiVittis
9. Board/Authority Reports: **Clean Water Program Report. (Skip Bollinger)**
10. Department Reports
 - a. Police-
 - b. Public Works –
 - c. Fire –
 - d. Code Enforcement:
- A. **Public Works / Personnel:**
 1. Motion to accept resignation of Planning Commission member Ed Kubicek.
 2. Motion to approve Sheetz land development plan.
 3. Motion to approve M O U for Temporary Assignment of Officer Fink.
- B. **ADMINISTRATION AND FINANCE DEPARTMENT:**
 1. Motion to approve MMO for Police Pension.
 2. Motion to take action on Sanitation Bid from County Hauling for 2026 to 2030 Sanitation Service Contract.
 3. Ordinance for Foothills C O G. membership.
 4. Resolution to amend 1st Commonwealth credit card users.
 5. Motion to approve Settlement Agreement with Great American Financial.
- D. **New / Unfinished Business: Planning Commission appointment request.**
- E. Solicitors Report:
- F. Citizens Requests (open forum)
- G. City Manager's Verbal:
- H. Mayor's Report:
- I. Adjournment.

Eric Bartels, Mayor

Terry Carcella, City Manager

LATROBE CITY COUNCIL

Public Hearing

August 12, 2024

6:30 PM

Call To Order

Pledge of Allegiance & Moment of Silence

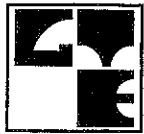
Citizens Public Comment.

1. Ordinance of the City of Latrobe, adopting articles of agreement among local member governments of the Foothills Council of Governments in accordance with the Pennsylvania Intergovernmental Cooperation Law, 53 Pa C.S.A { 2301 et seq.

Citizens public comment.

Adjournment

For
8/12
Agenda



Gibson-Thomas

ENGINEERING

APPROVED
CITY MANAGER

JUL 25 2024

ADMINISTRATION

Latrobe Corporate Office
1004 Ligonier Street, PO Box 853
Latrobe, PA 15650
Phone: **724-539-8562**
Fax: **724-539-3697**
www.gibson-thomas.com

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July 22, 2024

Compliance Specialist
Clean Water Program
PA. Department of Environmental Protection
400 Waterfront Drive
Pittsburgh, PA 15222-4745

Subject: Latrobe Municipal Authority
Consent Order and Agreement
Progress Report

To Whom It May Concern:

The following is the Progress Report required under Paragraph 15 of the Consent Order dated March 3, 2016 executed by the Latrobe Municipal Authority:


1. Actions that have been taken towards achieving compliance with the Consent Order and Agreement:
 - a. Permits have been submitted by required date of July 1, 2016
 - b. We addressed comments that were received on the encroachment permit application by way of response letter dated September 28, 2017.
 - c. The 537 Plan was approved by the Department by way of letter dated March 22, 2017
 - d. Saxman Run realignment project was permitted, advertised, bid and contract awarded. Construction is complete.
 - e. The Long Term Control Plan was approved by PA DEP by way of letter dated May 25, 2016.
 - f. The Department issued NPDES PA0026069 for the sewage treatment plant under cover dated September 8, 2017 for the hydraulic design capacity of 6.3 mgd.
 - g. Infiltration and inflow studies for the separate sanitary sewer areas of the Latrobe system required under Paragraph 7 of the COA were complete as of September 10, 2018.
 - h. The Department issued WQM No. 6516402 for the LTCP Phase 1 project on September 12, 2018.

ESTABLISHED 1916

- i. Manhole inspections were completed in 2014. CCTV inspection of the interceptor was completed in October 2015. CCTV inspection of the collection system was completed in December 2016.
 - a. The Authority opened bids for the equalization tank and Nine Mile Run Sewerline projects on June 14, 2019. Contracts were awarded at the Authority's July 16, 2019 meeting.
 - b. The equalization tank contractor was given a Notice to Proceed on October 7, 2019. Construction.
 - c. The Nine Mile Run sewer line contractor was given a Notice to Proceed on October 1, 2019. Construction is complete.
 - d. The Authority opened bids for the Monastery Run Sewerline project on August 14, 2020. The Contractor was given a Notice to Proceed on January 11, 2021. Construction is complete.
 - e. All Phase 1 Capital Improvements were functionally complete as of June 30, 2022. A Certificate of Completion for the WQM Permit 6516402 is attached.
 - f. The Authority submitted an application for the Water Quality Management Permit for the Modified Phase II Project Plan on October 26, 2023. The Authority received technical review comments from the Department under cover letters dated December 28, 2023, February 22, 2024, and May 16, 2024.
2. Description of all activities scheduled for the next six (6) months:
 - a. The Authority will respond to the Department's WQM application comments and pursue other approvals as required.
3. Description of any problems or delays encountered or anticipated regarding performance of the activities required by the Consent Order and Agreement:
 - a. None
4. The Latrobe Municipal Authority has performed the following work in their system in July – December 2023:
 - a. 82 inspections performed
 - b. 64 passed inspection
 - c. 4 exterior drains removed from lateral
 - d. 31 home downspouts removed from lateral
 - e. 4 sump pump removed from lateral

- f. 450 l.f. of 6" main cleaned
 - g. 1,490 l.f. of 8" main cleaned
 - h. 150 l.f. of 12" main cleaned
5. The Derry Township Municipal Authority has performed the following work in their system:
- a. 42 dye tests were completed throughout the collection system. Of the 42 completed, 20 passed and 22 failed. Of the ones that failed, 13 were minor violations and 9 were major violations. Minor violations included multiple vent stacks and cleanouts that needed repaired and sleeved to help prevent them from future separation. The major violations included multiple roof leaders, 4 interior basement sump pumps and outside drains, all being directly connected to the sanitary sewer that were required to be removed and the discharge directed elsewhere.

Should you require assistance, please contact our office and we will provide any information you may require.


Very truly yours,

GIBSON-THOMAS ENGINEERING CO., INC.

William R. Glasser, P.E.

WRG/dld

Cc: Terri Hauser, Latrobe Municipal Authority
Derry Township Municipal Authority
Unity Township Municipal Authority - Doug Pike
City of Latrobe
Derry Township Supervisors
Unity Township Supervisors – John Mylant

Monthly Statistics and Criminal Investigations

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a

July 2024

- 451 Calls for Service 04/01/2024 to 04/30/2024 (documented in RMS / YTD 2667)
- 200 police interactions via walk in / phone (not documented in RMS / YTD 1400)
- 651 total police interactions
- Arrest Warrants Served – 3
- Overdose investigations – 2
 - Narcan administered to patient -2
 - (Currently 3 overdose fatalities actively being investigated by CID)
- Accident Investigation – 11
- Traffic Stops – 161
- Traffic Citations Issued - 59
- Criminal Arrest – 20 (YEAR TO DATE 194)
 - Burglaries – 1
 - Simple Assault – 2
 - Aggravated Assault -1
 - non-traffic – 3
 - Theft - 1
 - DUI -6 (6 pending lab analysis)
 - Narcotics – 4
 - Other - 0
 - Weapons Offences - 1
- Death Investigations - 0
 - Natural – 0
 - Suicide - 1
 - Homicide – 0
 - Overdose - 1
- WCDTF Cases
 - Opened this month – 1
- Search Warrants Filed
 - Vehicle -
 - Residence – 2
 - Other - 2

City of Latrobe

Department of Public Work

JULY 2024 Monthly Report

Street Maintenance:

- Assisted the Sanitation Department with roll-off operations (we are tracking this).
- Patched and repaired potholes throughout the city.
- Checked alleys and patched potholes with stone and cold patch, millings.
- Catch basins (24) grate cleaned.
- Inspection of the sulfur run grate several times.
- Traffic Signs/Signals and Parking:
- Installed/repared (7) Traffic Street Signs.
- Replace stop signs 3 with post 1 just sign.
- Parking meter repairs. Start to change out batteries

Sanitation:

- Total Tonnage across the scale for the month 658.63
- Total tonnage to the land fill 767.97 UP FROM 624.31 tons
- Total number of roll-off boxes 28 UP FROM 27- rented for the month.
- Transported 89 UP FROM 73 roll-off boxes to the landfill:
- 6 transported direct to land fill.
- **Took in 165 tires this month.**
- Cut up 105) tires for disposal.
- Repair of 1- 40-yard compactor, 1 30-yard box compactor
- Vehicle and Property Maintenance:
- Conducted routine maintenance and inspections of City Vehicles.
- 4 Fire trucks were serviced and inspected and 3 highway trucks.
- Maintain and service 3 police cars.

STORM:

Storm water outfalls were completed and inspections with the help of PD Captain AND THE DRONE. Street sweeping when weather permits, some catch basins had to have grates repaired.

Services:

Director's Note. Summer help started cutting weeds and cleaning up prior to the 4TH,

Street sweepers continuing to sweep as much as possible.

Renovations on building on bad weather days.

Unity, Run/ Mary Street storm water project rapped up pictures included.

Along with the outside painting one of the seasonal ladies that was brought in to fill in for Nancy has been painting the inside of the municipal building council needs to decide if any other painting is needed in the building as she will be finishing up at the end of the month.

Jul 2024

Item sales

Filtered By Item: A)Car tire (off rim), B) Car tire (on rim), Bulk refuse, C) Lt/Truck tire 16" (off rim), D) Lt/Truck tire 16" (on rim), F) Refrigerant Item, E) Commercial Truck Tires, EE) Farm Tractor Tire, K) Scale Weight (roll-off box)

Item	Category	Unit	Units Sold
Bulk refuse	Refuse	Ton	658.63
Regular		Ton	658.63
A)Car tire (off rim)	Small Items	ea	83
Regular		ea	83
B) Car tire (on rim)	Small Items	ea	18
Regular		ea	18
C) Lt/Truck tire 16" (off rim)	Small Items	ea	56
Regular		ea	56
D) Lt/Truck tire 16" (on rim)	Small Items	ea	6
Regular		ea	6
E) Commercial Truck Tires	Small Items	ea	2
Regular		ea	2
F) Refrigerant Item	Small Items	ea	32
Regular		ea	32
Total		multiple	

Jul 1, 2024–Jul 31, 2024



Sales Summary

Sales

Gross Sales	\$118,014.11
Items	\$118,014.11
Service Charges	\$0.00
Returns	(\$40.00)
Discounts & Comps	(\$7,830.80)
Net Sales	\$110,143.31
Taxes	\$1,825.49
Tips	\$0.00
Gift Card Sales	\$0.00
Total Sales	\$111,968.80

Payments



Total Collected	\$111,968.80
Cash	\$24,316.40
Card	\$58,520.74
Gift Card	\$0.00
Other	\$29,131.66
Fees	(\$1,674.83)
Net Total	\$110,293.97

Where applicable, West Virginia sales tax is being paid for the customer on certain fees which are subject to taxation in West Virginia.

Jan 1, 2024–Jul 31, 2024



Sales Summary

Sales

Gross Sales	\$723,973.66
Items	\$723,973.66
Service Charges	\$0.00
Returns	(\$1,550.40)
Discounts & Comps	(\$48,108.00)
Net Sales	\$674,315.26
Taxes	\$11,320.14
Tips	\$0.00
Gift Card Sales	\$0.00
Refunds by Amount	(\$84.54)
Total Sales	\$685,550.86

Payments

⋮

Total Collected	\$685,550.86
Cash	\$150,979.25
Card	\$362,333.42
Gift Card	\$0.00
Other	\$172,238.19
Fees	(\$10,347.52)
Net Total	\$675,203.34

Where applicable, West Virginia sales tax is being paid for the customer on certain fees which are subject to taxation in West Virginia.



Monthly Incident List By Date

INCIDENT NUMBER	PSAP CALL DATE/TIME	ADDRESS	DISPATCHED INCIDENT TYPE	INCIDENT TYPE
24-0000445	2024-07-31 12:35:57	1050 FORT PALMER RD	SMOKE-SMOKE INVESTIGATION	440 - Electrical wiring/equipment problem, other
24-0000444	2024-07-31 08:49:19	925 LLOYD AVE	AFA-RESD-RESD-AUTOMATIC FIRE ALARM RESIDENTIAL BLDG	745 - Alarm system activation, no fire - unintentional
24-0000443	2024-07-29 23:25:16	906 WALNUT ST	31D01-UNCONSCIOUS,IN EFFECTIVEBREATHING	320 - Emergency medical service incident, other
24-0000442	2024-07-29 15:13:27	327 PINE ST	FIRE-RESD-RESD-FIRE RESIDENTIAL BLDG	150 - Outside rubbish fire, other
24-0000441	2024-07-29 09:04:19	3768 ROUTE 30	VF-TRUCK-TRUCK-TRACTOR TRAILER, BUS FIRE	622 - No incident found on arrival at dispatch address
24-0000440	2024-07-29 06:28:20	29 ORCHARD DR	FIRE-RESD-RESD-FIRE RESIDENTIAL BLDG	142 - Brush or brush-and-grass mixture fire
24-0000439	2024-07-28 01:49:59	214 THOMPSON ST	FIRE-RESD-RESD-FIRE RESIDENTIAL BLDG	531 - Smoke or odor removal
24-0000438	2024-07-28 00:00:13	111 THOMPSON ST	09E01-WORKABLEARREST,INEFFECTIVEBREATHING	661 - EMS call, party transported by non-fire agency
24-0000437	2024-07-27 11:09:14	3862 ROUTE 30	29B01-VEH ACC W/ INJURIES	324 - Motor vehicle accident with no injuries.
24-0000436	2024-07-27 02:49:47	1116 VILLAGE WAY	AFA-COMM-COMM-AUTOMATIC FIRE ALARM COMMERCIAL BLDG	745 - Alarm system activation, no fire - unintentional
24-0000435	2024-07-26 22:23:47	5071 ROUTE 982	VF-CAR-CAR-CAR FIRE	130 - Mobile property (vehicle) fire, other
24-0000434	2024-07-26 21:34:35	132 ELEANOR DR	BRUSH-NOT ENDG-BRUSH FIRE	118 - Trash or rubbish fire, contained
24-0000433	2024-07-26 00:25:00	4759 ROUTE 982	29D02-VEH ACCIDENT HIGH MECHANISM	324 - Motor vehicle accident with no injuries.
24-0000432	2024-07-25 15:27:26	400 CHESTNUT RIDGE RD	BRUSH-NOT ENDG-BRUSH FIRE	142 - Brush or brush-and-grass mixture fire
24-0000431	2024-07-25 12:53:41	3897 ROUTE 30	29D02-VEH ACCIDENT HIGH MECHANISM	611 - Dispatched & canceled en route
24-0000430	2024-07-25 09:59:50	685 MISSION RD	29B01-VEH ACC W/ INJURIES	622 - No incident found on arrival at dispatch address
24-0000429	2024-07-25 09:57:00	325 PINE ST	09E01-WORKABLEARREST,INEFFECTIVEBREATHING	311 - Medical assist, assist EMS crew
24-0000428	2024-07-25 05:55:46	355 USCHAK RD	TREE-TREE DOWN	571 - Cover assignment, standby, moveup

Monthly Incident List By Date

Latrobe Volunteer Fire Department

Address: PA



INCIDENT NUMBER	PSAP CALL DATE/TIME	ADDRESS	DISPATCHED INCIDENT TYPE	INCIDENT TYPE
24-0000427	2024-07-25 01:34:06	331 WELDON ST	AFA-COMM-COMM-AUTOMATIC FIRE ALARM COMMERCIAL BLDG	740 - Unintentional transmission of alarm, other
24-0000426	2024-07-25 01:14:00	1116 VILLAGE WAY	AFA-COMM-COMM-AUTOMATIC FIRE ALARM COMMERCIAL BLDG	710 - Malicious, mischievous false call, other
24-0000425	2024-07-24 06:46:10	9912 ROUTE 22	FIRE-COMM-COMM-FIRE COMMERCIAL BLDG	651 - Smoke scare, odor of smoke
24-0000424	2024-07-23 15:15:03	1013 JEFFERSON ST	31D01-UNCONSCIOUS,IN EFFECTIVEBREATHING	311 - Medical assist, assist EMS crew
24-0000423	2024-07-23 14:41:29	1111 JEFFERSON ST	31D01-UNCONSCIOUS,IN EFFECTIVEBREATHING	311 - Medical assist, assist EMS crew
24-0000422	2024-07-23 13:24:23	2014 LINCOLN AVE	AFA-COMM-COMM-AUTOMATIC FIRE ALARM COMMERCIAL BLDG	744 - Detector activation, no fire - unintentional
24-0000421	2024-07-23 10:52:26	DONOHOE RD	29D04-VEH ACC W/ENTRAPMENT	322 - Motor vehicle accident with injuries
24-0000420	2024-07-23 10:21:17	500 BROUWERS DR	AFA-RES-RES-RES-AUTOMATIC FIRE ALARM RESIDENTIAL BLDG	740 - Unintentional transmission of alarm, other
24-0000419	2024-07-22 22:39:23	915 CHESTNUT ST	23D01-OD/POISON,UNCONSCIOUS	320 - Emergency medical service incident, other
24-0000418	2024-07-22 22:33:00	1115 VILLAGE WAY	AFA-COMM-COMM-AUTOMATIC FIRE ALARM COMMERCIAL BLDG	710 - Malicious, mischievous false call, other
24-0000417	2024-07-22 17:13:34	207 CHESTNUT RIDGE RD	AFA-COMM-COMM-AUTOMATIC FIRE ALARM COMMERCIAL BLDG	730 - System malfunction, other
24-0000416	2024-07-22 16:26:00	207 Chestnut Ridge Rd	AFAC-COMM-COMM-AUTOMATIC FIRE ALARM CANCEL	735 - Alarm system sounded due to malfunction
24-0000415	2024-07-22 12:09:29	617 SPRING ST	31E01-UNCONSCIOUS/F AINTING,INEFFECTIVEBREATHING	311 - Medical assist, assist EMS crew
24-0000414	2024-07-21 20:41:14	2489 ROUTE 130	FIRE-RES-RES-RES-FIRE RESIDENTIAL BLDG	111 - Building fire
24-0000413	2024-07-21 14:30:00	982	SALVAGE-Salvage Truck Call	322 - Motor vehicle accident with injuries
24-0000412	2024-07-21 14:20:26	4135 ROUTE 982	29D02-VEH ACCIDENT HIGH MECHANISM	322 - Motor vehicle accident with injuries
24-0000411	2024-07-20 19:32:32	1118 VILLAGE WAY	AFA-COMM-COMM-AUTOMATIC FIRE ALARM COMMERCIAL BLDG	740 - Unintentional transmission of alarm, other
24-0000410	2024-07-20 17:05:00	219 NORTH AVE	09E01-WORKABLEARREST,INEFFECTIVEBREATHING	311 - Medical assist, assist EMS crew

Monthly Incident List By Date

Latrobe Volunteer Fire Department

Address: PA



INCIDENT NUMBER	PSAP CALL DATE/TIME	ADDRESS	DISPATCHED INCIDENT TYPE	INCIDENT TYPE
24-0000409	2024-07-20 10:49:00	19 E MONROE ST	31D01-UNCONSCIOUS,IN EFFECTIVEBREATHING	311 - Medical assist, assist EMS crew
24-0000408	2024-07-19 17:42:27	3597 ROUTE 30 E	29D02-VEH ACCIDENT HIGH MECHANISM	322 - Motor vehicle accident with injuries
24-0000407	2024-07-19 11:20:07	1612 WOODLAWN DR	AFA-RES-RESD-AUTOMATIC FIRE ALARM RESIDENTIAL BLDG	733 - Smoke detector activation due to malfunction
24-0000406	2024-07-19 07:19:22	ROUTE 981	FTC-FIRE DEPT TRAFFIC CONTROL	571 - Cover assignment, standby, moveup
24-0000405	2024-07-19 07:03:26	1302 MEMORIAL DR	AFA-COMM-COMM-AUTOMATIC FIRE ALARM COMMERCIAL BLDG	733 - Smoke detector activation due to malfunction
24-0000404	2024-07-18 21:58:12	217 CLOVER DR	AFA-RES-RESD-AUTOMATIC FIRE ALARM RESIDENTIAL BLDG	600 - Good intent call, other
24-0000403	2024-07-17 18:48:49	&	FIRE-COMM-COMM-FIRE COMMERCIAL BLDG	442 - Overheated motor
24-0000402	2024-07-17 02:02:00	2018 WATKINS AVE	FLOOD-RES-RESD-FLOOD RESIDENTIAL BLDG	520 - Water problem, other
24-0000401	2024-07-17 00:46:00	36 E TACOMA AVE	AFA-RES-RESD-AUTOMATIC FIRE ALARM RESIDENTIAL BLDG	700 - False alarm or false call, other
24-0000400	2024-07-16 14:59:46	234 REBECCA DR	BRUSH-NOT ENDG-BRUSH FIRE	142 - Brush or brush-and-grass mixture fire
24-0000399	2024-07-16 06:48:18	3608 ROUTE 30 E	29B01-VEH ACC W/ INJURIES	324 - Motor vehicle accident with no injuries.
24-0000398	2024-07-15 14:26:12	4080 ROUTE 982	AFA-COMM-COMM-AUTOMATIC FIRE ALARM COMMERCIAL BLDG	730 - System malfunction, other
24-0000397	2024-07-14 07:59:48	1116 VILLAGE WAY	AFA-COMM-COMM-AUTOMATIC FIRE ALARM COMMERCIAL BLDG	745 - Alarm system activation, no fire - unintentional
24-0000396	2024-07-12 17:46:43	5927 ROUTE 981	AFA-COMM-COMM-AUTOMATIC FIRE ALARM COMMERCIAL BLDG	730 - System malfunction, other
24-0000395	2024-07-12 13:17:00	2853 Ligonier St	BRUSH-NOT ENDG-BRUSH FIRE	143 - Grass fire
24-0000394	2024-07-12 07:00:10	2021 JAMES ST	AFA-RES-RESD-AUTOMATIC FIRE ALARM RESIDENTIAL BLDG	743 - Smoke detector activation, no fire - unintentional
24-0000393	2024-07-10 16:17:01	LIGONIER ST	WIRES-WIRES DOWN	444 - Power line down
24-0000392	2024-07-09 23:40:00	ROUTE 30 E	29D02-VEH ACCIDENT HIGH MECHANISM	322 - Motor vehicle accident with injuries
24-0000391	2024-07-09 16:30:59	LIGONIER ST	29B01-VEH ACC W/ INJURIES	322 - Motor vehicle accident with injuries

Monthly Incident List By Date

Latrobe Volunteer Fire Department

Address: PA



INCIDENT NUMBER	PSAP CALL DATE/TIME	ADDRESS	DISPATCHED INCIDENT TYPE	INCIDENT TYPE
24-0000390	2024-07-08 13:43:42	154 BEATTY COUNTY RD	AFA-COMM-COMM-AUTOMATIC FIRE ALARM COMMERCIAL BLDG	744 - Detector activation, no fire - unintentional
24-0000389	2024-07-08 09:12:49	5927 ROUTE 981	AFA-COMM-COMM-AUTOMATIC FIRE ALARM COMMERCIAL BLDG	743 - Smoke detector activation, no fire - unintentional
24-0000388	2024-07-08 06:42:10	4992 ROUTE 982	29B01-VEH ACC W/ INJURIES	322 - Motor vehicle accident with injuries
24-0000387	2024-07-06 17:05:00	120 LOYALHANNA AVE	31D01-UNCONSCIOUS,IN EFFECTIVEBREATHING	300 - Rescue, EMS incident, other
24-0000386	2024-07-06 06:19:49	2021 JAMES ST	AFAC-COMM-COMM-AUTOMATIC FIRE ALARM CANCEL	745 - Alarm system activation, no fire - unintentional
24-0000385	2024-07-04 21:05:00	1 Main St	PS-PUBLIC SERVICE	553 - Public service
24-0000384	2024-07-04 21:02:37	416 LIGONIER ST	AFA-RES-RES-AUTOMATIC FIRE ALARM RESIDENTIAL BLDG	745 - Alarm system activation, no fire - unintentional
24-0000383	2024-07-04 20:14:59	1309 MEMORIAL DR	31D01-UNCONSCIOUS,IN EFFECTIVEBREATHING	320 - Emergency medical service incident, other
24-0000382	2024-07-04 19:54:56	RIVER AVE	BRUSH-NOT ENDG-BRUSH FIRE	140 - Natural vegetation fire, other
24-0000381	2024-07-04 11:56:45	1311 LIGONIER ST	31D01-UNCONSCIOUS,IN EFFECTIVEBREATHING	320 - Emergency medical service incident, other
24-0000380	2024-07-04 09:30:00	1 Main St	Parade-Parade	553 - Public service
24-0000379	2024-07-03 19:57:31	500 BROUWERS DR	AFA-COMM-COMM-AUTOMATIC FIRE ALARM COMMERCIAL BLDG	745 - Alarm system activation, no fire - unintentional
24-0000378	2024-07-03 11:28:38	1070 MOUNTAIN LAUREL PLZ	AFA-COMM-COMM-AUTOMATIC FIRE ALARM COMMERCIAL BLDG	745 - Alarm system activation, no fire - unintentional
24-0000377	2024-07-03 10:41:49	301 WIMMERTON BLVD	AFA-RES-RES-AUTOMATIC FIRE ALARM RESIDENTIAL BLDG	745 - Alarm system activation, no fire - unintentional
24-0000376	2024-07-03 10:02:06	1215 JEFFERSON ST	HAZ3-HAZ3-GAS LEAK OUTSIDE STRUCTURE	410 - Combustible/flammable gas/liquid condition, other
24-0000375	2024-07-02 17:04:32	1901 LIGONIER ST	29B01-VEH ACC W/ INJURIES	324 - Motor vehicle accident with no injuries.
24-0000374	2024-07-02 00:33:00	5055 CENTER DR	AFA-COMM-COMM-AUTOMATIC FIRE ALARM COMMERCIAL BLDG	700 - False alarm or false call, other
24-0000373	2024-07-01 17:23:10	LL(-79:24:02.8045	29B01-VEH ACC W/ INJURIES	700 - False alarm or false call, other

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Latrobe Volunteer Fire Department
Address: PA



Monthly Type of Alarm Summary

DISPATCHED INCIDENT TYPE	COUNT(DISPATCHED INCIDENT TYPE)
F-CAR-CAR-CAR FIRE	1
FAC-COMM-COMM-AUTOMATIC FIRE ALARM CANCEL	2
FAC-COMM-COMM-AUTOMATIC FIRE ALARM COMMERCIAL BLDG	16
RE-COMM-COMM-FIRE COMMERCIAL BLDG	2
TC-FIRE DEPT TRAFFIC CONTROL	1
AZ3-HAZ3-GAS LEAK OUTSIDE STRUCTURE	1
RUSH-NOT ENDG-BRUSH FIRE	5
3D01-OD/POISON,UNCONSCIOUS	1
S-PUBLIC SERVICE	1
FAC-RES-RES-AUTOMATIC FIRE ALARM RESIDENTIAL BLDG	8
RE-RES-RES-FIRE RESIDENTIAL BLDG	4
LOOD-RES-RES-FLOOD RESIDENTIAL BLDG	1
VOKE-SMOKE INVESTIGATION	1
REE-TREE DOWN	1
F-TRUCK-TRUCK-TRACTOR TRAILER, BUS FIRE	1
1D01-UNCONSCIOUS,INEFFECTIVEBREATHING	7
3B01-VEH ACC W/ INJURIES	7
3D04-VEH ACC W/ENTRAPMENT	1
3D02-VEH ACCIDENT HIGH MECHANISM	5
4RES-WIRES DOWN	1
ALVAGE-Salvage Truck Call	1
arade-Parade	1
3E01-WORKABLEARREST,INEFFECTIVEBREATHING	3
1E01-UNCONSCIOUS/FAINTING,INEFFECTIVEBREATHING	1

d.

Code Enforcement Monthly Report July 2024

Calls	94
Complaints	7
QC Tickets Issued	3
Unfounded	4
Cleared/Corrected	0
Pending Corrections (from previous months)	21
Pending this month	3
Total number pending corrections	24
Referred to Police Dept.	0
Referred to Fire Dept.	0
Code Violation Correction/Revenue	\$0.00

Permits Issued July 2024

New Building	5
Repairs and/or Remodeling	4
Sidewalks - Curb	2
Signs	0
Demolition	0
Zoning Letters	12
Street Openings (Water Co.)	0
Street Openings (Gas Co.)	0
Rat Poison	2
Zoning Occupancy	0
Firepits	2
Zoning Hearing Fee	1
Subdivision Ordinance	0
Street Opening	0
Subdivision/ Land Development Review	1
Driveway/Curb Cuts	0
Zoning Permits	10
Total	39

Prepared by: Daniel Weimer
Code Enforcement/Zoning Officer

A-1

Ed Kubicek
221 Spring St. Apt 3A
Latrobe, PA 15650
July 30, 2024

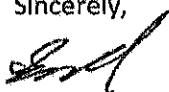
Latrobe City Council
901 Jefferson St
Latrobe PA 15650

Dear Council:

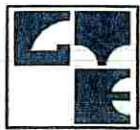
It is with regret that I tender my resignation from the City of Latrobe Planning Commission effective immediately. Due to personal matters, I do not feel I can continue to serve in an effective manner.

I would like to thank my fellow Planning Commission Members and Council for the opportunity to serve the City of Latrobe.

Sincerely,



Ed Kubicek



Gibson-Thomas ENGINEERING

Latrobe Corporate Office
1004 Ligonier Street, PO Box 853
Latrobe, PA 15650
Phone: **724-539-8562**
Fax: **724-539-3697**
www.gibson-thomas.com

August 5, 2024

City of Latrobe
P.O. Box 829
901 Jefferson Street
Latrobe, PA 15650

dweimer@cityoflatrobe.org

A₂

Attention: Mr. Dan Weimer, Code Enforcement Officer

Subject: Sheetz Latrobe Rebuild #059
Post-Construction Stormwater Management Plan Consistency

Dear Dan:

We have reviewed the Site Plan prepared by Gateway Engineers for the above referenced site. The land development plan dated June 2024 is in compliance with the City of Latrobe Stormwater Management Ordinance (Ordinance No. 2020-12).

The project site is the existing Sheetz store with fueling station at the southeast corner of State Route 982 (Hillview Avenue) and Ligonier Street. The project proposes to demolish and remove the existing retail store, carwash building, fuel pump canopy, underground storage tanks, portions of the storm collection and conveyance system, sanitary sewer lateral, curb and concrete pavement outside the state road rights-of-way, exterior lighting and other utilities as necessary in order to construct a new 6,139 square foot retail store, a new 1,122 square foot carwash building, a new fuel pump canopy, underground fuel storage tank field, storm collection and conveyance system, sanitary sewer lateral with pretreatment, lighting and other utilities to serve the new building and site layout. The proposed rebuild will have a disturbed area of approximately 19,940 square feet and will not introduce any new impervious area beyond what presently exists on site. The project proposes to use the existing underground stormwater management system that was installed for the original site to manage stormwater runoff from the new site. This stormwater management system includes 600 linear feet of 18" perforated pipe embedded in a bed of open-graded stone in order to promote infiltration of the collected stormwater into the underlying ground. This stormwater management system was designed to meet the City of Latrobe stormwater management ordinance that was in effect at the time the Sheetz store was originally constructed. Since the proposed rebuild will disturb less than 20,000 square feet and not create any additional impervious area, this plan is exempt from the requirements of a full stormwater management plan meeting the current City of Latrobe stormwater management ordinance and the existing stormwater management facility is sufficient for serving the proposed site.

ESTABLISHED 1916

Fayette ■ Harrisburg ■ Indiana ■ Pittsburgh ■ Washington ■ Ft. Myers

MEMORANDUM OF UNDERSTANDING

This Memorandum of Understanding ("MOU"), is entered into voluntarily and with full knowledge and understanding of its contents, by and among the City of Latrobe (the "City"), and the Latrobe Police Bargaining Unit ("FOP" or "Union" or "Unit") hereinafter collectively referred to as the "Parties."

WHEREAS, on July 15, 2024, Police Officer Katie Fink, a member of the collective bargaining unit represented by the Union, requested that the City place her on her "light duty" effective on or about September, 2024 pursuant to the Pregnant Workers Fairness Act (PWFA), which became effective on or about June 27, 2024; and

WHEREAS, the City does not have a light duty position in the police department and asserts that it is not required to create a light duty position to accommodate Officer Fink's request for a light duty position during the later stages of her pregnancy; and

WHEREAS, Officer Fink, representatives of the Union and the City engaged in discussions regarding a non-precedential compromise to avoid grievance litigation and find a suitable solution acceptable to all Parties; and

WHEREAS, the parties wish to amicably resolve their dispute on the terms set forth in this MOU on a binding but non-precedential basis.

NOW THEREFORE, the parties agree as follows:

1. The foregoing recitals are incorporated herein as essential and material terms and conditions of this MOU.

B-1

**CITY OF LATROBE POLICE RETIREMENT PLAN
FINANCIAL REQUIREMENT AND MINIMUM MUNICIPAL OBLIGATION
FOR 2025 MUNICIPAL BUDGET**

A. Normal Cost

1. Normal Cost as a Percent of Payroll	17.186%
2. Estimated 2024 Payroll for Active Participants	\$ 1,444,314
3. Normal Cost (A1 x A2)	\$ 248,220

B. Financial Requirement

1. Normal Cost (A3)	\$ 248,220
2. Anticipated Insurance Premiums	0
3. Anticipated Administrative Expense	57,773
4. Amortization Payment, if any	0
5. Financial Requirement (B1 + B2 + B3 + B4)	\$ 305,993

C. Minimum Municipal Obligation

1. Financial Requirement (B5)	\$ 305,993
2. Anticipated Employee Contributions (2.75% of Estimated Payroll)	39,719
3. Funding Adjustment, if any	64,927
4. Minimum Municipal Obligation (C1 - C2 - C3)	\$ 201,347

NOTES:

1. 2025 General Municipal Pension System State Aid may be used to fund part or all of the municipal obligation and must be deposited within 30 days of receipt. Any remaining balance must be paid from municipal funds.
2. Deposit into the Plan's assets must be made by December 31, 2025 to avoid an interest penalty.
3. Any delinquent Minimum Municipal Obligation from prior years must be included in the 2025 budget along with an interest penalty.

I hereby certify that the above calculations, to the best of my knowledge, are true, accurate, and conform with the provisions of Chapter 3 of Act 205 of 1984.

Certified By:



Chief Administrative Officer



Date

Prepared using the January 1, 2023 valuation.

Minimum Municipal Obligation Data

2025 MMO

LATROBE POLICE

- What is the anticipated employee contribution rate for year 2025
 Enter the percentage of pay here-----> 2.75%
 Enter an annual dollar amount per employee here----->
 (If employees contribute at more than one rate - enter the most common rate here and edit the rate for other employees, as applicable, in Column 5 or 6 below.)
- Administrative expenses will be estimated using the administrative expense percent from the last valuation, unless directed otherwise.
 If you would like us to use a different value, please enter it here -----> Yes
- Using the worksheet below estimate payroll for current active members for 2024
 Identify any participants whose employment has ended or who have become DROP participants as of the date you complete this worksheet by entering the appropriate date in Column 4 below. Add any employees currently participating in the plan that are not listed. Enter the date that the last payroll period ended in the green box in Column 1 below.
- Who should we contact with questions ?

Name/Position	Phone Number	e-mail
Karen Meholic, Dir/ Finance/Admin	724-539-8548	kmeholic@cityoflatrobe.org
- When do you need to receive the MMO calculation? -----> 8/14/2024
- Save a copy of this worksheet in your pension file.

New

Coming

Participant Information								Count: 16
Column Totals		\$ 703,421.83	\$ 703,421.83	\$ 1,406,843.66				\$ 38,688.19
		1	2	3	4	5	6	7
		Year-to-date total pay through most recent pay period ending	Estimated pay from date in Column 1 to to December 31 2024	Total estimated pay for 2024	DROP Entry/ Termination Date If Applicable	Contribution Percentage	Dollar Contribution	Total Contribution
Participant Name		6/28/2024						
CHOLLOCK	JACOB	43138.65	43138.65	\$ 86,277.30		2.75%	\$ -	\$ 2,372.63
DAERR	ROBERT	47781.28	47781.28	\$ 95,562.56		2.75%	\$ -	\$ 2,627.97
DERK	ROBERT E	55653.18	55653.18	\$ 111,306.36		2.75%	\$ -	\$ 3,060.92
FREY	KATHERINE	34428.05	34428.05	\$ 68,856.10		2.75%	\$ -	\$ 1,893.54
GROSSO	SEAN	47380.62	47380.62	\$ 94,761.24		2.75%	\$ -	\$ 2,605.93
GUSTAFSON	ZACHARY	41889.93	41889.93	\$ 83,779.86		2.75%	\$ -	\$ 2,303.95
KESLAR	RONALD I	55346.52	55346.52	\$ 110,693.04		2.75%	\$ -	\$ 3,044.06
LUKON	ZACHARY P	45307.6	45307.6	\$ 90,615.20		2.75%	\$ -	\$ 2,491.92
MYERS	JASON	47344.51	47344.51	\$ 94,689.02		2.75%	\$ -	\$ 2,603.95
PRESTON	MICHELLE	55690	55690	\$ 111,380.00		2.75%	\$ -	\$ 3,062.95
REEVES	MATTHEW	47762.24	47762.24	\$ 95,524.48		2.75%	\$ -	\$ 2,626.92
SWIDERSKI	RAYMOND	54550.51	54550.51	\$ 109,101.02		2.75%	\$ -	\$ 3,000.28
WIGAND	MICHAEL	56824.94	56824.94	\$ 113,649.88		2.75%	\$ -	\$ 3,125.37
				\$ -		2.75%	\$ -	\$ -
BOSCO	RICHARD	51877.12	51877.12	\$ 103,754.24		2.75%	\$ -	\$ 2,853.24
SHERBACK	BRADY	9209.9	9209.9	\$ 18,419.80		2.75%	\$ -	\$ 506.54
ANTAL	DAVID	9236.78	9236.78	\$ 18,473.56		2.75%	\$ -	\$ 508.02
				\$ -		2.75%	\$ -	\$ -
FREY TO FINK	KATERINE			\$ -		2.75%	\$ -	\$ -
				\$ -		2.75%	\$ -	\$ -
				\$ -		2.75%	\$ -	\$ -
				\$ -		2.75%	\$ -	\$ -
				\$ -		2.75%	\$ -	\$ -

ORDINANCE NO. _____ - 2024

AN ORDINANCE OF THE CITY OF LATROBE,
WESTMORELAND COUNTY, PENNSYLVANIA, ADOPTING THE
ARTICLES OF AGREEMENT AMONG THE MEMBER LOCAL
GOVERNMENTS OF FOOTHILLS COUNCIL OF
GOVERNMENTS, PENNSYLVANIA IN ACCORDANCE WITH
THE PENNSYLVANIA INTERGOVERNMENTAL COOPERATION
LAW, 53 Pa.C.S.A. § 2301 et seq.

WHEREAS, Section 2304 of the Intergovernmental Cooperation Law promulgates that a municipality by act of its governing body may cooperate or agree in the exercise of any function, power or responsibility with or delegate or transfer any function, power or responsibility to one or more other local governments, the Federal Government or any other state or its government; and,

WHEREAS, Section 2305 of the Intergovernmental Cooperation Law allows that a local government may enter into intergovernmental cooperation with or delegate any functions, powers or responsibilities to another governmental unit or local government upon the passage of an ordinance by its governing body; and,

WHEREAS, the City of Latrobe has received information that various local governments located in Westmoreland County, Pennsylvania seek to establish a council of governments to provide a means of communication, cooperation and joint action in the interest of the local governments individually and collectively; and,

WHEREAS, the City of Latrobe has been presented with information that each local government wishes to authorize the other to take actions necessary for operation of this council of governments and that the respective local governments have acted and intend to act pursuant to Article 9, Section 5, of the Pennsylvania Constitution and 53 Pa.C.S.A. § 2303, et seq., providing for intergovernmental cooperation; and,

WHEREAS, 53 Pa.C.S.A. § 2307 provides that the ordinance adopted by a governing body of a local government entering into intergovernmental cooperation or delegating or transferring any functions, powers or responsibilities to another local government or to a council of governments, consortium or any other similar entity shall specify:

- (1) The conditions of agreement in the case of cooperation with or delegation to other local governments the Commonwealth, other states or the Federal Government.
- (2) The duration of the term of the agreement.

- (3) The purpose and objectives of the agreement, including the powers and scope of authority delegated in the agreement.
- (4) The manner and extent of financing the agreement.
- (5) The organizational structure necessary to implement the agreement.
- (6) The manner in which real or personal property shall be acquired, managed, licensed or disposed of.
- (7) That the entity created under this section shall be empowered to enter into contracts for policies of group insurance and employee benefits, including Social Security, for its employees.

WHEREAS, the Council for the City of Latrobe received information regarding the benefits of proceeding with an intergovernmental agreement to become part of the Foothills Council of Governments; and,

WHEREAS, the Council for the City of Latrobe has an interest in having an established Uniform Construction Code appeals board available to City administration; and,

WHEREAS, the City of Latrobe wishes to enter into the Foothills Council of Governments by adopting the Articles of Agreement Among the Member Local Governments of the Foothills COG in accordance with the Pennsylvania Intergovernmental Cooperation Law.

NOW THEREFORE, be it hereby enacted and ordained by the Council for the City of Latrobe as follows:

SECTION ONE: INCORPORATION OF PREAMBLE

The provisions set forth above in the preamble to this Ordinance are incorporated herein by reference in their entirety.

SECTION TWO: CONDITIONS OF AGREEMENT

The City of Latrobe does by this Ordinance join the Foothills Council of Governments subject to the following conditions:

1. That the City of Latrobe is hereby authorized to enter into intergovernmental cooperation agreements relating to the Foothills Council of Governments pursuant to 53 Pa.C.S.A. § 2307, et seq.

2. That the Mayor and Secretary of the City of Latrobe are authorized to sign intergovernmental cooperation agreements.
3. That the Articles of Agreement of the Foothills COG are incorporated full in this Ordinance and contain the complete provisions of the agreement.
4. That each of the City of Latrobe of Westmoreland County, Pennsylvania that may join and become a member of the Foothills Council of Governments do so in accordance with the Articles of Agreement and any other laws, agreements or contracts which apply.

SECTION THREE: SEVERABILITY

The provisions of this Ordinance are severable and if any section, sentence, clause, part or provision hereof shall be held to be illegal, invalid or unconstitutional by any court of competent jurisdiction such decision of the court shall not affect the remaining sections, clauses, parts or provisions of this Ordinance. It is hereby declared to be the intent of the Local Government that such Ordinance would have been enacted if such illegal, invalid or unconstitutional section, sentence, clause, part or provision had not been included herein.

SECTION FOUR: EFFECTIVE DATE

This Ordinance shall take effect on the thirtieth (30th) day following its enactment.

SECTION FIVE: REPEALER

Any Resolution or Ordinance or parts thereof that conflict with, or are inconsistent with, this Ordinance are hereby repealed to the extent of the conflict or inconsistency with this Ordinance.

ENACTED AND ORDAINED this ____ day of _____, 2024.

ATTEST:

COUNCIL OF THE CITY OF
LATROBE

By: _____

Karen Meholic
Secretary

Eric Bartels
Mayor

Resolution No. 2024-

APPROVAL FOR ADJUSTMENT OF CREDIT CARD USE

NOW, THEREFORE, BE IT RESOLVED by Council of the City of Latrobe, in regular meeting assembled and by authority of the same:

SECTION 1. The attached (Attachment "A") are authorized users of the First Commonwealth Bank credit card with the assigned credit limits.

SECTION 2. The City Manager is authorized to make any changes to the credit card account with First Commonwealth Bank.

SECTION 3. Robert Derk, Officer in Charge, is to be removed as an authorized user.

RESOLVED IN COUNCIL this 12th day of August 2024.

Attest:

COUNCIL OF THE CITY OF LATROBE

Karen Meholic, Secretary

Eric Bartels, Mayor

ATTACHMENT A

COMPANY CARD APPENDIX

Borrower: City of Latrobe

Total Credit Limit: \$25,000.00

Persons authorized to be issued cards (including new users for existing accounts)
("Authorized Cardholders")

<u>Name</u>	<u>Credit Limit</u>
Terry Carcella	\$10,000.00
Karen Meholic	\$5,000.00
Scott Wajdic	\$5,000.00
Richard Bosco	\$5,000.00

The hereby designate the following individuals as Program Administrators and delegates authority to such Program Administrators to add or remove Authorized Cardholders:

<u>Name</u>	<u>Phone No.</u>	<u>Email Address</u>
Terry Carcella	724-388-2043 (cell)	<u>tcarcella@cityoflatrobe.org</u>
Karen Meholic	724-539-8548, x1002	<u>kmeholic@cityoflatrobe.org</u>

Delete User(s). Limit Change(s)

Robert Derk, Officer in Charge

SETTLEMENT AGREEMENT

This Settlement Agreement ("Settlement Agreement") is entered into between GreatAmerica Financial Services Corporation ("GreatAmerica") and City of Latrobe, Pennsylvania ("Latrobe").

Background

- A. On or about October 28, 2021, GreatAmerica and Latrobe entered Agreement No. 1708572 ("Agreement"), attached as Exhibit 1.
- B. On or about June 11, 2024, GreatAmerica filed a Petition at Law against Latrobe in the Iowa District Court for Linn County, Case No. LACV105022 ("Lawsuit").
- C. GreatAmerica and Latrobe now wish to compromise and settle the Lawsuit on the terms and conditions set forth herein.

Terms and Conditions

NOW THEREFORE, GreatAmerica and Latrobe, in consideration of the promises, agreements, and undertakings contained in this Settlement Agreement, state as follows:

- 1. **Settlement Payment.** Latrobe agrees to pay GreatAmerica \$15,000 on or before August 14th, 2024.
- 2. **Dismissal of Linn County Lawsuit.** GreatAmerica will file a dismissal with prejudice of the Lawsuit after the Settlement Payment is received and cleared by GreatAmerica and after receipt of the fully-executed Settlement Agreement, whichever occurs later.
- 3. **Equipment.** After receipt of, and in full consideration for the Settlement Payment and the fully-executed Settlement Agreement, whichever occurs later, GreatAmerica will issue a bill of sale for the equipment described in the Agreement to Portales. The transfer of the equipment will be on an "AS IS, WHERE IS, WITH ALL FAULTS" basis.
- 4. **Release of Latrobe.** Except for any breach of this Settlement Agreement, GreatAmerica hereby releases and discharges Latrobe and its employees, council members, officers, attorneys, agents, servants, representatives, successors, assigns and insurers (collectively, the "Latrobe Released Parties") from any and all claims or causes of action that GreatAmerica now has against any of the Latrobe Released Parties, of any kind or nature, whether known or unknown, developed or undeveloped, arising from, or any way related to:

- A. The Agreement;
- B. The items financed under the Agreement and the finance payments related thereto;
- C. All matters derivative from A through B above.

PARTIES AGREE TO WAIVE ALL RIGHT TO A JURY TRIAL.

The terms of this Settlement Agreement are contractual and not a mere recital.

I HAVE READ AND FULLY UNDERSTAND THE FOREGOING AND HAVE
CONSULTED AN ATTORNEY BEFORE EXECUTING THIS SETTLEMENT
AGREEMENT.

Dated: _____.

Authorized Representative of City of
Latrobe

Subscribed and sworn to before me by _____ on
_____.

Notary Public in and for Pennsylvania

Dated _____.

Authorized Representative of GreatAmerica
Financial Services Corporation

Subscribed and sworn to before me by _____ on
_____.

Notary Public in and for Iowa