

COOLBAUGH TOWNSHIP MUNICIPAL CENTER

5520 MUNICIPAL DRIVE, TOBYHANNA, PA. 18466 (570) 894-8490 * FAX (570) 894-8413 WWW.COOLBAUGHTWP.ORG

COOLBAUGH TOWNSHIP BOARD OF SUPERVISORS WORK SESSION AGENDA April 1, 2025, 6:00PM

- 1. Monroe County Municipal Waste Authority Discussion Re: Status of their Property and Development in Coolbaugh Township
- 2. Public Comment



Borger Pump at the WWTP

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COOLBAUGH TOWNSHIP BOARD OF SUPERVISORS REGULAR MEETING AGENDA April 1, 2025

Roll Call

В	OARD OF SUPERVISORS
	B. WeimerC. RoganC. ColganA. Ruiz-SmithL. Kelly Solicitor Armstrong E. Masker
op	ublic input will be considered at the beginning of the meeting agenda. The public will be given an oportunity to speak on each agenda item. When speaking please state your name and the city or ommunity that you reside in.
1.	Public input
2.	Approval of minutes / notes: • March 18, 2025- Regular Meeting Minutes
3.	Environmental Advisory Council Discussion/ Concerns
4.	WGH Trucking Request for Partial Release of Financial Security #1
5.	Minor Subdivision Joining Lots 18 & 19, Block 49, Section 9, Arrowhead Lakes, Property Owner(s) Abhinav S. Burla & Veda Talanki
6.	Approval of Quotes from RJH Electronics for Security Cameras in Multiple Locations in the Total Amount of \$13,619.00
7.	Appointment of Representative and Alternate Representative to the Monroe County Association of Township Officials
8.	Approval of the North End Electric Quote in the Amount of \$34,996,00 for the Replacement of the



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9. Current Obligations

General Fund

Escrow Fund

• Sewer Fund

Total Disbursements

\$ 462,863.42

\$ 2,616.42

\$ 15,772.96

\$ 481,252.80

- 10. Business Manager Comments/Updates
- 11. Solicitor Armstrong Comments/Updates
- 12. Board of Supervisors Executive Sessions
- 13. Adjournment

COOLBAUGH TOWNSHIP BOARD OF SUPERVISORS REGULAR MEETING MINUTES

March 18, 2025

The meeting was called to order by Chairman Weimer at 6:00pm at the Coolbaugh Township Municipal Center located at 5520 Municipal Drive, Tobyhanna, PA.

Board Members Present:

William Weimer, Alma I. Ruiz-Smith, Clare Colgan, Lynn Kelly, and Cara Rogan

Board Members Absent:

None

Staff Present:

Patrick Armstrong, Solicitor, Erin Masker, Township Secretary, Darren Dixon, Controller, and Tomas Keane, Director of Codes and Zoning

Staff Absent:

Meredith Thompson, Business Manager

Announcements

Mr. Weimer announced the following:

- Public input will be considered at the beginning of the meeting for non-agenda items. The public will be given an opportunity to speak on each agenda matter.
- The meeting is being recorded to aid in the preparation of the minutes. Please remember to state your name and community or city you reside in before speaking.

Mr. Weimer read a plaque and offered the Township's gratitude for Don Deroo and Dave Fairservice for their employment at Coolbaugh Township with Mr. Fairservice being employed for 50 years and Mr. Deroo just shy of that. He wished them well on behalf of the Board on their retirement, which will be at the end of the month.

Supervisor Cara Rogan provided the following statement regarding the incident that took place on February 28th, 2025: "I will not be accepting any questions from the media following the meeting. I just wanted to reiterate again the unfortunate moment at the CVS, I apologize first of all to the young lady that was involved. Despite the fact that there was a medical emergency that day with my mother that had me stressed out, that shouldn't have happened. That is on me. I apologize to the people of Coolbaugh Township that certainly were made to look foolish in that moment, as well as this Board here, I apologize too. I certainly support and understand the decision to remove me as Vice-Chair as called for in these moments. That's all I have to say on that, and I am not going any further."

1. Public input

- J. Gerrity stated that Rosemary Brown reached out and encouraged Supervisor Rogan's resignation, asking Ms. Rogan if she is planning on resigning, with Ms. Rogan responding "No".
- J. Miller suggested that the Township consider adopting an ordinance to protect the wildlife in the community.

2. Approval of minutes / notes:

• March 4, 2025 Regular Meeting Minutes

Ms. Ruiz-Smith made a motion second by Ms. Colgan to approve the March 4, 2025 Regular Meeting Minutes as presented.

- o Discussion: None
- o Vote: All in favor, motion passes.

3. Monthly Reports

• **Pocono Mountain Regional Police Report-** Presented by Mr. Weimer; M. Gerrity stated that extra police presence was required to ensure the safety of the employees and other Supervisors due to Supervisor

Rogan's actions and wanted to know if Supervisor Rogan will be reimbursing the township for the added expense. Ms. Rogan stated that we pay the PMRPD four million dollars a year to protect us and that if they cannot do their job then we have other problems. Then stating that the extra security was required due to 'transphobic bigots."

• Pocono Mountain Regional EMS Report- Presented by Ms. Colgan; she stated that they are moving forward with their fundraisers and the new building. Ms. Ruiz-Smith asked about the new building, being advised by Ms. Colgan that they received their final plans and are preparing to go out to bid.

4. Codes and Zoning/Short Term Rental Report

Mr. Keane reviewed the reports provided and asked that the board look them over as he will provide them with whichever report that they prefer monthly. He stated that he anticipates that the numbers will be cleaned up and accurate over the next couple of months as they clean up some items that were not updated in the software transfer.

5. WGH Trucking Request for Partial Release of Financial Security #1

Ms. Kelly made a motion second by Ms. Ruiz-Smith to release the Financial Security for WGH Trucking in the amount of \$400,761.90 with the township retaining \$285,001.33 for unfinished items outline in Greg Haas's review letter dated 3/13/25.

o **Discussion:** Ms. Ruiz-Smith expressed concerns with the outstanding items and the trash along the property line. She stated that the amount we are releasing is more than we should be releasing with the number of outstanding items. Solicitor Armstrong stated that it is his understanding that the items that are called out in his letter are incorporated in the amount that is being withheld. J. Miller stated that maybe an itemized list of the items of concern can be provided to have the information needed to make a fair release. Discussion continued and Ms. Kelly rescinded her motion and Ms. Ruiz-Smith her second. Ms. Masker was asked to reach out to Greg Haas, Township Engineer, about the concerns and to ask for an itemized breakdown of those items.

Ms. Kelly made a motion second by Ms. Ruiz-Smith to table this item until the next meeting.

- o Discussion: None
- o **Vote:** All in favor, motion passes.

6. Minor Subdivision Joining Lots 2 & 3, Block 89, Section 13, Arrowhead Lakes: Property Owners William and Kristen Bozzelli

Ms. Ruiz-Smith made a motion second by Mr. Weimer to Approve the Minor Subdivision Joining Lots 2 & 3, Block 89, Section 13, Arrowhead Lakes: Property Owners William and Kristen Bozzelli.

- o Discussion: None
- Vote: All in favor, motion passes.

7. Minor subdivision Joining Lots 3 & 4, Block 2111, Section 21, Arrowhead Lakes: Property Owners Joseph A Sciulara Trustee

Mr. Weimer made a motion second by Ms. Ruiz-Smith to Approve Minor subdivision Joining Lots 3 & 4, Block 2111, Section 21, Arrowhead Lakes: Property Owners Joseph A Sciulara Trustee.

- o Discussion: None
- o Vote: All in favor, motion passes.

8. Authorization to Hire Al Masker at the Non-CDL Rate of \$20.10 per hour

Ms. Colgan made a motion second by Ms. Ruiz-Smith to Authorize Hiring Al Masker at the Non-CDL Rate of \$20.10 per hour.

O Discussion: Mr. Weimer stated that the next hire will be in June for DPW. He stated that a condition of this position is that Mr. Masker has 6 months to obtain his CDL. Ms. Ruiz-Smith stated that we are making a good decision hiring him. Mr. Weimer disclosed that Al Masker is Erin's husband and stated that Ms. Masker has no supervisory duties at the township admin building or DPW.

Vote: All in favor, motion passes.

9. Authorization to Advertise 2025 Road Paving Project

Mr. Weimer made a motion second by Ms. Colgan to Authorize Advertising the 2025 Road Paving Project.

- Discussion: Mr. Weimer reviewed the list of roads as well as the additional bid items. Roads that are included in this year's bid in whole or part are: Goose Pond Road, Pine Valley Drive, Country Club Drive, Rob Roy Drive, Oberon Road, Echo Lake Road, Laurel Drive and additional roads are Zorn Terrace, Panther Road, Oak View Lane, and Lamont Way.
- o **Vote:** All in favor, motion passes.
- 10. Authorize the Execution of the Grant Match Letter for the Parks and Recreation DCNR Grant application Ms. Kelly made a motion second by Ms. Colgan to Authorize the Execution of the Grant Match Letter for the Parks and Recreation DCNR Grant application
 - o **Discussion:** Ms. Ruiz-Smith stated that after the incident in recent weeks, we should be focusing our efforts and funding on the security of township buildings and our employees. Ms. Colgan stated that there was money budgeted for this project; Ms. Masker stated that this project will not be funded by the grant until 2026 if awarded. Mr. Dixon stated that the security project for the township building is in the budget for this year.
 - o Vote: 4-1-0, motion passes.

11. Adoption of Resolution # 06-2025: Authorization for Chairman Weimer to Sign the DCNR Grant **Application for the Park Master Plan Improvements**

Ms. Colgan made a motion second by Ms. Rogan to Adopt Resolution # 06-2025: Authorization for Chairman Weimer to Sign the DCNR Grant Application for the Park Master Plan Improvements

o Discussion: None

o **Vote:** 4-1-0, motion passes.

12. Approval and Adoption of Resolution #07-2025 Revised Coolbaugh Township Code of Conduct Solicitor Armstrong stated that he made the requested revisions based on a request after your last meeting relating to original section B.5.A & B on page 8-9 regarding wearing township Attire when not on township business. Ms. Ruiz-Smith expressed concerns with the wording stating that there are times when employees must run to the store before or after work, Mr. Keane may have a fire call that he has to go to and is wearing township apparel, stating that there have also been times when she is wearing her fleece when she runs errands. She stated that we should be able to wear the apparel which promotes Coolbaugh Township and has noted that there have been times when constituents recognized the apparel that she was wearing, and she was able to answer questions regarding events or services provided at the township. She asked if we are going to now require employees to always have a change of clothes so that they do not go anywhere with township clothing on? It was agreed that Solicitor Armstrong would review and made revisions for the Board to consider.

Ms. Colgan made a motion second by Ms. Ruiz-Smtih to Table the Approval and Adoption of Resolution #07-2025-Revised Coolbaugh Township Code of Conduct.

o Discussion: None

o Vote: All in favor, motion passes.

13. Controller Report

Presented by Mr. Dixon

14. Current obligations

 General Fund \$ 318,064.12 Escrow Fund \$ 298,609.63 Sewer Fund \$ 29.847.44 \$ 646,521.19

Total Disbursements

- o Discussion: None
- o **Vote:** All in favor, motion passes.

15. Business Manager Comments/Updates

Ms. Masker advised that she, Mr. Dixon and Ms. Thompson are working on grants with the grant writers and that the team had a call with them to review projects for potential funding opportunities. She stated that they are aware of Ms. Ruiz-Smith's concerns on the Pocono Summit Dam and asked if the Board would be ok with the team putting this on the radar to look for grant funding with the Board agreeing. Ms. Colgan, M. Fairservice and the township team met with the engineers to discuss the park master plan, with everything on track for grant submission now that the outstanding documents have been approved this evening.

16. Solicitor Armstrong Comments/Updates

Solicitor Armstrong requested a brief executive session for Legal/Litigation

17. Board of Supervisors Executive Sessions

Tuesday, March 18, 2025 from 7:13pm to 7:23pm Re: Legal/Litigation

18. Adjournment

Ms. Ruiz-Smith made a motion second by Ms. Colgan adjourn at 7:01pm.

NEXT BOARD WORK SESSION / MEETINGS:

At the Coolbaugh Township Municipal Center located at 5520 Municipal Drive, Tobyhanna PA 18466

Work Session/ Business Meeting Tuesday, April 1, 2025 at 6:00pm

Submitted by:		Date:	
	Erin Masker, Township Secretary		
Witnessed by:		Date:	
,	William Weimer, Chairman		

Erin Masker

From:

Joyce Onsted <jzonsted@ptd.net>

Sent:

Sunday, February 9, 2025 4:42 PM

To:

Erin Masker

Cc:

lynnkelly24@yahoo.com; 'Susan Anderson-Krieg'; 'Mia Woolley'; 'Ivan Tulala'; 'Janice

Smith-Hughes'

Subject:

request to be added to 3/4 supervisors agenda

Hi Erin,

We have been notified anecdotally by several people, that hunting is occurring on the Tannery property. We consider this a danger and a threat to life and property, especially now that a bike trail has been cut on that property. Hunting presents a clear danger to residents enjoying nature along that trail or on the property. We also understand that hunting is prohibited on open space properties.

We have received a communication from the new liaison from the Game Commission and would like to work with him and also to post signage at the trail head notifying the public that hunting is prohibited.

I request time at the March 4th Supervisors meeting to speak on the EAC's behalf. Please let me know!

Thanks!

Joyce



February 14, 2025

Coolbaugh Township Supervisors Attn: Erin Masker, Township Secretary 5520 Municipal Drive Tobyhanna, PA 18466

Re:

Land Development for WGH Trucking, LLC

Financial Security Release #1

Coolbaugh Township, Monroe County, PA Security Release for Required Improvements #1

Dear Ms. Masker:

On behalf of Walter Herrera, we request a partial release of funds for work completed at their project site. Reilly Associates has performed site reviews to confirm completed work as of February 11, 2025. Utilizing the approved schedule of values, we have determined value for the completed work.

Based upon our review of the completed work, we request the release of \$430,910.15 of the retained security.

A total of \$254,853.08 should remain to be held for the cost of improvements to the above-mentioned project.

The following is a summary of the financial security release request. Please refer to the attached spreadsheet for a further breakdown of security and completed work.

Current amount of security:

(Current Financial Security	\$ 685,763.23
]	Previously Released Amount	\$ 0
(Original Security Amount	\$ 685,763.23

Established value of security to remain:

Current Financial Security	\$ 685,763.23		
Less value of completed work & contingency	\$ 430,910.15		
Required amount of security to remain		\$_	254,853.08

Coolbaugh Township Supervisors February 14, 2025 Page 2 of 2



If you have any questions or concerns regarding this review, please contact our office.

Sincerely,

REILLY ASSOCIATES

Christopher P. McDermott

Office Director/Senior Project Manager

Attachment

W:\20106.01 Herrera Land Development Plan\Financial Security\LDP\Release # 1\2025 02-12 Release #1.docx

CC: Greg Haas P.E.

Joel Marte

Walter Herrera - WGH Trucking

WGH TRUCKING Land Development Re	lease Request # 1	
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2		Quantity	Unit Price	Work Cost	Requested			sly released		remaining
Grading and Clearing					Quantity	Work Costs	Quantity	Work Costs	Quantity	Work (
Mobilization		1	\$5,000.00	\$5,000.00		\$5,000.00	0			
Construction Layout		1	\$3,500,00	\$3,500.00		\$3,500.00				
Clear & Grub		3.30	\$7,000.00	\$23,100.00		\$23,100.00				
Strip Topsoil and Stockpile On-site		2,755	\$4.00	\$11,020.00		\$11,020.00				
Respread Topsoil with Stockpiled Material		90	\$5.50	\$495.00		\$275.00		0	40	
Rough Grade Site Including Swales		1,350	\$8.00	\$10,800.00		\$10,800.00			0	1960
Safety/Tree Fence	LF	1,320	\$3.00	\$3,960.00	1320	\$3,960.00	0	0	0	
Sub Total	1000			\$57,875.00		\$57,655.00		0		
Erosion/Sedimentation										
Construction Entrance	I EA	1	60 500 00	60 500 00		¢0.500.00				
		1	\$8,500.00	\$8,500.00		\$8,500.00				
Compost Filter Sock		1115	\$7.00	\$7,805.00		\$7,805.00	0			
NAGS S-75 Biodegradable		28290	\$0.65	\$18,388.50		\$18,258.50	0			
Concrete Washout		1	\$150.00	\$150.00		\$150.00	0		_	
Inlet Protection		1	\$250.00	\$250.00		\$250.00	0			
Sub Total	355			\$35,093.50		\$34,963.50		0		
Stormwater										
12" HDPE Pipe	LF	41	\$32	\$1,312.00	41	\$1,312.00	0	0	0	
15" HDPE Pipe		7	\$48	\$336.00		\$336.00	0			
Roof Leader		24	\$50	\$1,200.00		\$1,200.00	0			
Inlets	EA	1	\$3,000	\$3,000.00		\$1,200.00	0			
Outlet Control Structure	EA	4	\$3,000	\$3,000.00		\$3,000.00	0			
Anti-Seep Collar		1	\$250	\$250.00		\$250.00				
Headwall	EA	2	\$1,500	\$3,000.00		\$3,000.00	0			
Rip-Rap Apron		4	\$200	\$800.00	4	\$800.00	_			
Infiltration Basin	LS	1	\$15,000	\$15,000.00	1	\$15,000.00	0			
Sub Total			District Visit	\$27,898.00		\$27,898.00		0		
Water										
2" Water Line	LF	375	\$40.00	\$15,000.00	375	\$15,000.00	0	0	0	
2" Shut Off Valve	EA	1	\$100.00	\$100.00	1	\$100.00	0	0	0	
Meter Pit	EA	1	\$6,500.00	\$6,500.00	1	\$6,500.00	0	0	0	
Sub Total				\$21,600.00		\$21,600.00	3550,00	0		
Sewer										
4" SCH 40 PVC	LF	136	\$45.00	\$6,120.00	136	\$6,120.00	0	0	0	
Cleanout	EA	100	\$750.00	\$3,000.00	4	\$3,000.00	0	0	0	
Onlot Sewage Disposal System	EA	1	\$10,000.00	\$10,000.00	1	\$10,000.00	0		0	
2,000 Gal. Septic Tank	EA	1	\$3,000.00	\$3,000.00	1	\$3,000.00	0		0	
600 Gal. Oil Water Separator	EA	1	\$1,800.00	\$1,800.00	1	\$0.00	0	0	1	\$1
	EA		\$1,000.00	\$23,920.00			U	0	1	\$1
Sub Total				\$23,920,00		\$22,120.00		0		\$1
								EFRICAL TO A		
Site Lighting	i para									
Site Lighting (w/ Electric lines)**	EA	6	\$5,000.00	\$30,000.00	1.5	\$7,500.00	0	0	5	\$22
Sub Total				\$30,000.00		\$7,500.00		0		\$22
				THE BUSINESS						
Paving and Curbing										
Fine Grade	SY	3,448	\$1.15	\$3,965.20		\$0.00	0	0	3448	\$3
1.5" Pavement Wearing Course	SY	3,448	\$20.00	\$68,960.00		\$0.00	0	0	3448	\$68
			\$20.00		1700	\$47,600.00				\$48
3.5" Pavement Base Course	SY	3,448		\$96,544.00	1700		0	0	1748	\$48
10" 2A Subbase	SY	3,448	\$50.00	\$172,400.00	3448	\$172,400.00	0	0	0	-
Concrete Sidewalk	SY	60	\$90.00	\$5,400.00		\$0.00	0	0	60	\$5
Curb	LF	865	\$46.00	\$39,790.00		\$0.00	0	0	865	\$39
Parking Stops	EA	9	\$250.00	\$2,250.00		\$0.00	0	0	9	\$2
Line Striping and Signage	LS	1	\$2,700.00	\$2,700.00		\$0.00	0	0	1	\$2
Sub Total				\$392,009.20		\$220,000.00	A TENTAN	0		\$172
							12 72 14			
Landscaping / Misc.			11 11 11 11							
Deciduous Tree	EA	19	\$500.00	\$9,500.00		\$0.00	0	0	19	\$9
Evergreen Tree	EA	6	\$450.00	\$2,700.00		\$0.00	0	0	6	\$2
Parking and Foundation Shrubs & Perennials	LS	1	\$2,700.00	\$2,700.00		\$0.00	0	0	1	\$2
Landscape Mulch	LS	1	\$200.00	\$200.00		\$0.00	0	0	1	
Dumpster Enclosure	LS	1	\$5,000.00	\$5,000.00		\$0.00	0	0	1	\$5
Set Monuments	EA	3	\$100.00	\$300.00		\$0.00	0	0	3	
Sub Total		7	4.00.00	\$20,400.00		\$0.00	3	0		\$20
Sub Total				420,400,00		\$0.00	To do Unio	U		V 20
Subtotal				\$608,795.70		\$391,736.50		\$0.00		\$217
ountoin)	W-10-10-10			4000,130,10		4001,700,00		\$0,00		9211
MDC Contingency (10%)				\$60.070 ==		¢20.473.65		0		\$21
MPC Contingency (10%)		(40/)		\$60,879.57		\$39,173.65		0		
Township Legal, Admin., and Construction Obse	rvation	(1%)		\$6,087.96		0				\$6
				\$10,000.00		0	No. of the last			\$10
As-built Plans (LS) Total Project Escrow				\$685,763.23		\$430,910.15			_	\$254,8

^{**} Note, 3 light bases have been installed, therefore secutity for only 1.5 lights had been requested for release

Erin Masker

From:

Greg Haas <ghaas@kceinc.com>

Sent:

Friday, March 21, 2025 4:12 PM

To:

Erin Masker

Subject:

RE: {EXTERNAL}Burla Lot Consolidation

Erin,

Thank you for that. I also just realized that Michelle Rinaldi called me yesterday and left a voicemail on my cell. I just called Rinaldi back and quickly discussed the MCPC letter.

The lots were NOT previously combined. So the current Plan is necessary.

I'm good with the Plan being approved.

Have a nice weekend!

Regards, Greg

Gregory S. Haas, P.E.

Keystone Consulting Engineers, Inc.

Kresgeville, PA | ghaas@kceinc.com | cell: 570.249.0209 | www.KCEinc.com

We're looking for exceptional people to join the KCE Team!

Learn about career opportunities here.

From: Erin Masker <emasker@coolbaughtwp.org>

Sent: Friday, March 21, 2025 3:56 PM **To:** Greg Haas <ghaas@kceinc.com>

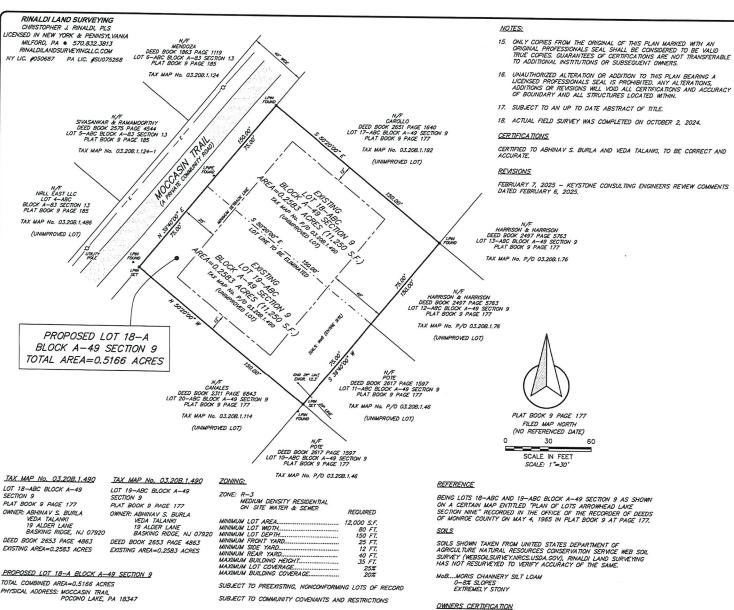
Subject: FW: {EXTERNAL}Burla Lot Consolidation

Please see the attached MCPC review letter

Sincerely,

Erin Masker

Township Secretary/ Administrative Assistant 5520 Municipal Drive Tobyhanna, PA 18466 570.894.8490 ext. 3 emasker@coolbaughtwp.org



COOLBAUGH TOWNSHIP SUPERVISORS

AT A PUBLIC MEETING HELD ON SUPERINSONS OF COULANDER TOWNSHIP REVIEWD AND, OF A MOTION DULY PRIVACED, APPROVED THE JOINNO OF LOT 18-ABC BLOCK A-49 SECTION 9 AND LOT 19-ABC BLOCK A-49 SECTION 9 AS ORGINALLY SHOWN ON THE PLAN TILED SECTION THAT ARROWHEND NORTH AND RECORDED IN THE MOUNTOE COUNTY COURTHOUSE IN PLAT BOOK 25 VOLUME (PAGE) 29.

IRINA I THODE Control of 50227842 ry Public, State of New Jer

November 20, 2029

TOWNSHIP SEAL

ny Public, State My Commissio

LEGEND

OVER-HEAD UTILITIES UTILITY POLE ...

EXISTING SEWER MANHOLE

EXISTING CLEAN OUT.....

EXISTING WATER VALVE.....

LOT LINE TO BE ELIMINATED .. --- . . -

O_{SMH}

000

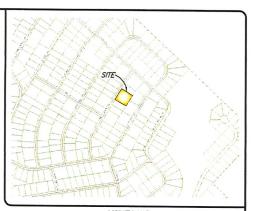
Ow

BEING LOTS 18-ABC AND 19-ABC BLOCK A-49 SECTION 9 AS SHOWN ON A CERTAIN MAP ENTITLED "PLAN OF LOTS ARROWHEAD LAKE SECTION NINE" RECORDED IN THE OFFICE OF THE RECORDER OF DEEDS OF MONROE COUNTY ON MAY 4, 1965 IN PLAT BOOK 9 AT PAGE 177.

SOILS SHOWN TAKEN FROM UNITED STATES DEPARTMENT OF AGRICULTURE NATURAL RESOURCES CONSERVATION SERVICE WEB SOIL SURVEY (WEBSOILSURVEY,NRCS.USDA.GOV), RINALDI LAND SURVEYING HAS NOT RESURVEYED TO VERIFY ACCURACY OF THE SAME.

ON THIS 'E DAY OF E-TH-WAS 1, 20 TS' BEFORE ME, THE UNDERSIONED OFFICER, PERSONALL I APPEARED & BIBINAY S. BUERA AND WEDA TALANIN WHO, OFFICER, DESSONALL I APPEARED & BIBINAY S. DUERA AND WEDA TALANING THE SUBJECT OF THE TABBINAY OF THE CONTROL OF THE STANDING THE OWNERS OF THE TABBINAY OF THE APPLICATION WAS MADE WITH ARREST OF THE APPLICATION AND THAT THE APPLICATION AND THAT THE APPLICATION AND THAT THE APPLICATION AND TO THE SUBMISSION OF THE SAME.

Sheretz VIRON ABHINAV S. BURLA VEDA TALANKI 11/20/29 NOTARY PUBLIC OR OFFICER MY COMMISSION EXPIRES



NOTES:

VICINITY MAP 1"=500'±

THE PURPOSE OF THIS PLAN IS TO CONSOLIDATE TWO ADJACENT LOTS IN SECTION 9 OF ARROWHEAD LAKE COMMUNITY TO CREATE ONE RESIDENTIAL PARCEL SUITABLE FOR ONE SINGLE-FAMILY RESIDENCE.

LOT 19-ABC BLOCK A-49 SECTION 9 SHALL BE JOINED TO AND BECOME AN INSEPARABLE PART OF LOT 18-ABC BLOCK A-49 SECTION 9 AND CANNOT BE SUBDIVIDED, CONVEYED OR SOLD SERBATELY OR APART THEREFROM MITHOUT PRIOR TOWNSHIP APPROVAL. THE COMBINED LOT SHALL BE IDENTIFIED AS LOT 18-A BLOCK A-49 SECTION 9.

- FINAL LOT 18-A BLOCK A-49 SECTION 9 WILL BE SERVICED BY INDIVIDUAL SEWAGE DISPOSAL SYSTEM AND ON-LOT PRIVATE WELL.
- 2. THE LOTS BEING JOINED SHALL NOT BE SUBDIVIDED INTO SMALLER LOTS WITHOUT THE APPROVAL OF COOLBAUGH TOWNSHIP.
- 3. BY APPROVAL OF THIS PLAN, THE TOWNSHIP HAS NOT CONFIRMED THE PRESENCE, ABSENCE AND/OR EXTENT OF WETLANDS, WHETHER OR NOT DELINEATED ON THIS PLAN.
- 4. WHEN EASEMENTS ARE NOT DELINEATED SPECIFICALLY, THE APPROVAL OF THIS PLAN BY THE BOARD OF SUPERVISORS OF COCLEAUGH TOWNSHIP DOES NOT HAVE THE EFFECT OF ALTERIOR, REDEFINING OR EXTINGUISHING ANY EASEMENTS OF RECORD EXISTING ON OR OVER
- 5. THERE ARE NO IMPROVEMENTS ON LOTS 18-ABC OR 19-ABC BLOCK A-49 SECTION 9. ALL FEATURES ARE EXISTING AND NO CONSTRUCTION IS PROPOSED BY THIS FLAN.
- 6. ALL PARCELS OF LAND RESULTING FROM THIS LOT IMPROVEMENT, INCLUDING ANY REMAINING LANDS, MUST COMPLY IN ALL RESPECTS TO THE PROVISIONS OF THE SUBDIVISION AND LAND DEVELOPMENT
- 7. THE PROPERTY SHOWN ON THIS PLAN IS UNDER AND SUBJECT TO CHAPTER 400, ZONING, OF THE CODE OF THE TOWNSHIP OF COOLBAUGH.
- 8. IN ACCORDANCE WITH MUNICIPALITIES PLANNING CODE SECTION 513, THIS PLAT MUST BE RECORDED IN THE MONROE COUNTY RECORDER'S OFFICE WITHIN 90 DAYS OF FINAL APPROVAL
- THE LOCATION OF UNDERGROUND IMPROVEMENTS OR ENCROACHMENTS ARE NOT ALWAYS KNOWN AND OFTEN MUST BE ESTIMATED.
 UNDERGROUND IMPROVEMENTS OR ENCROACHMENTS ARE NOT SHOWN.
- 10. TOPOGRAPHY OF PROPERTY IS MINIMAL, NO CONTOURS ARE SHOWN.
- 11. THERE ARE NO STEEP SLOPES ON THE PREMISES.
- 12. PROPOERTY IS LOCATED IN ZONE X, AREA OF MINIMAL FLOOD HAZARD PER FEMA FLOOD MAP SERVICE CENTER PANEL NO.42089C0070E, EFFECTIVE DATE MAY 02, 2013. RINALDI LAND SURVEYING HAS NOT RESURVEYED TO VERIFIED ACCURACY OF THE SAME.
- 13. THIS PARCEL IS SUBJECT TO ANY AND ALL RIGHT OF WAY, EASEMENTS. THIS PARCEL IS SUBJECT TO MIT AND ALL MIGHT OF WAY, EASEMENTS, AND \OR AGREEMENTS THAT MAY BE OVER AND ACROSS, OR HUGH THE SAME, WHETHER VISIBLE OR INVISIBLE, OR THAT MAY BE IN EXISTENCE OR OF RECORD FOR SAID PREMISES, INCLUDING MATTERS SHOWN ON RECORDED PLATS AND IN THE CHAIN OF TITLE.
- 14. SUBJECT TO ALL CONDITIONS, COVENANTS, RESTRICTIONS, RESERVATIONS AND EASEMENTS SET FORTH WITHIN THE ARROWHEAD NORTH PROPERTY HOMEOWNERS ASSOCIATION.

HRISTOPHER J. RINALD ST GURNEYOU X

COOLBAUGH TOWNSHIP MONROE COUNTY, PENNSYLVANIA LOT JOINDER PLAN FOR

ABHINAV S. BURLA & VEDA TALANKI

11/12/24

701 Main Street, Suite 405 Stroudsburg, PA 18360



Phone: 570-517-3100 Fax: 570-517-3858 mcpc@monroecountypa.gov www.monroecountypa.gov

MONROE COUNTY PLANNING COMMISSION

March 10, 2025

Erin Masker, Secretary/Administrative Assistant Coolbaugh Township Board of Supervisors 5520 Municipal Dr Tobyhanna, PA 18466

Re:

Abhinav S. Burla & Veda Talanki

Minor Subdivision Coolbaugh Township MCPC Review #32-25

Dear Ms. Masker:

Our office has received a copy of the above-noted minor subdivision review with concerns to a 0.5166-acre lot joinder site located on the southeasterly side of Moccasin Trail, approximately 279 feet southwest of its intersection with Outer Drive. The plan proposes to join Lot 18 of 0.2583 acres and Lot 19 of 0.2583 acres, into one parcel. The newly shaped "Lot 18A" will then consist of 0.5166 acres. Both lots are currently undeveloped with no plans for future development. The site is to be served by on-site water supply and sewage disposal systems. This site is located in a Medium Density Residential (R-3) Zoning District.

I have reviewed the proposed minor subdivision based on generally accepted planning principles and environmental concerns. The following comments are offered:

- 1. Although lots 18 and 19 match the lots shown in the "Plan of Lots Arrowhead Lake Section Nine" map, the Assessment records show lots 18 and 19 already joined as one lot (Parcel ID # 03.20B.1.490). These lots may have been previously joined by the assessment office without MCPC review due to unique Coolbaugh or Arrowhead Lakes subdivision and land development ordinances.
- 2. It should be noted that the acreage listed on the plan does not correspond with the acreage listed in the Assessment records (0.5914 acres). This discrepancy should be clarified.
- 3. Upon review of the submitted plan, the MCPC checklist states that on-lot water and sewage will be utilized, however, no sewage, perc testing, or well testing sites are indicated on the plan.
- 4. Because this plan is a joining of lots and no further development is proposed at this time, this minor subdivision has addressed all other pertinent County review factors.

Page Two Abhinav S Burla & Veda Talanki Minor Subdivision Coolbaugh Township MCPC Review #32-25

It is recommended that approval of this plan be conditioned upon the above-listed comments being satisfactorily addressed, the plan achieving compliance with applicable Township ordinances, and the Township Engineer's review.

All comments are preliminary and will be acted upon by the Planning Commission at its monthly scheduled meeting on April 8, 2025, at 5:00 p.m. at 701 Main Street, Suite 405. This action is in keeping with the Planning Commission's review policy and allows the municipalities and other interested parties to respond to the review comments before the Planning Commission's public meeting.

If these comments are not amended and are found to be acceptable by the Board at the next meeting, they should be considered approved.

If you have any questions or if we can be of further assistance please feel free to contact me.

Sincerely yours,

Jeremie Schuster GIS Analyst / Planner



www.northendelectric.com Fax: 570-344-1524

QUOTE No. 1197

Order No. Valid for 30 days

COOLBAUGH TWP

Site: 5520 MUNICIPAL DRIVE

Tobyhanna

5520 MUNICIPAL DRIVE ATTN: PAYABLES

TOBYHANNA, PA,18466

Site Contact: Kevin

Salesperson:

Date: 03/28/2025

Work to be performed:

Replacement Borger Pump- S/N 26107707 1.4

QTY (1)

*Model: Borger Rotary Lobe Pump PL200 - Similar to S/N 26107707

*Casing: One-piece Blockcasing from Grey Cast Iron EN-GJL-250 (GG25) with easily replaceable axial and radial casing liners

*Axial casing protection liners from Hard Metal

*Radial casing protection liners from Hard Metal (MIP®)

*Rotor geometry: Tri-lobe, entirely elastomer coated, screw form, for almost pulsation-free operation

*Rotor coating: NBR

*Free ball entry D = 40 mm

*Displacement: 1,8 l/rev

*Shaft seal: single-acting mechanical seals, type LW

*Seal faces: Duronit V/Duronit V

*Dynamic O-rings: NBR

*Seal holding bushes: 1.0503

*Stationary O-Rings: NBR

*(2) PL200 to 4in ANSI Flange - Galvanized CS

*(1) Nord SK42-180TC-3.89 Inline Reducer - 1750RPM/450RPM

*(1) WEG 5HP, 1800RPM, Prem Eff, 208-230/460, 182/4TC, 1.25SF Motor

*(1) PL-SK42 Inline Frame - Painted Guard, Rotex 42 w/ Purple Spider, Max Torque 450Nm

6 week lead time

Plus freight and install

Pricing good for 15 days from this quoted date.

Su	ıb Total	\$34,996.00
	Tax	\$0.00
	Total	\$34,996.00



www.northendelectric.com Fax: 570-344-1524

QUOTE No. 1197

Order No. Valid for 30 days

Please contact us if you have any questions regarding this quote.

Cody Hendricks

Sub Total Tax

Total

\$34,996.00

\$0.00 \$34,996.00

COOLBAUGH TOWNSHIP CASH DISBURSEMENTS REPORT APRIL 01,2025

DATE	TE CK# DESCRIPTION		AMOUNT
3/18/2025		Payroll Fund	\$ 57,000.00
3/18/2025		Pension	\$ 13,000.00
4/1/2025		General Fund	\$ 392,863.42
4/1/2025		Total General Fund	\$ 462,863.42
4/1/2025		Escrow Fund	\$ 2,616.42
4/1/2025		Total Escrow Fund	\$ 2,616.42
4/1/2025		Sewer Fund	\$ 15,772.96
4/1/2025		Total Sewer Fund	\$ 15,772.96
		TOTAL DISBURSEMENTS	\$ 481,252.80

CASH TRIAL BALANCE AS OF APRIL 01,2025

General Fund Checking Fire Tax/Coolbaugh Twp VFD Fire Tax- Coolbaugh Fire Building Fund Fire Tax- Volunteer Fire Departments EMS American Rescue Plan Payroll Checking Rainy Day Fund Savings Total General Fund	\$	7,117,806.68 539,208.88 1,015,604.89 1,038.94 34,139.88 1,849,338.00 478.22 987,945.63 \$11,545,561.12
Sewer Fund Checking Sewer PennVest Checking Total Sewer Fund		10,184.26 5,289.24 15,473.50
Capital Projects Fund Checking	\$	16,421.35
Emerg. Services Fund Money Market Emerg. Services Fund Checking Total Emergency Services Fund	\$	207,546.01 21,542.19 229,088.20
Liquid Fuels Fund Checking	\$	765,798.64
Escrow Fund Checking Escrow Fund Clarius Checking Total Escrow Fund	- \$	648,274.89 62,026.30 710,301.19
TOTAL ALL FUNDS	\$	13,282,644.00

List of Bills - (01101000) GENERAL FUND CHECKING GENERAL FUND

Check#	Vendor	Descr	iption	Payment	Check Total
11871	1258 - AM TRUST NORTH AMERICA	PO 26436	WORKER'S COMP	8,350.00	8,350.00
11872	1330 - AMAZON CAPITAL SERVICES	PO 26434		27.35	27.35
11873	1039 - AMERICAN UNITED LIFE INS. CO.	PO 26480	APRIL	1,444.14	1,444.14
11874	898 - ASCENDANCE TRUCKS PENNSYLVANIA LLC	PO 26450	PART 2016 DUMP TRUCK	337.93	337.93
11875	1483 - AUTO PARTS OF MT POCONO	PO 26426		15.00	
		PO 26443		61.50	
		PO 26476		13.43	
		PO 26487		17.59	107.52
11876	298 - BANKS VACUUM SALES & SERVICE		VACUUM/BAGS	219.98	219.98
11877	1567 - CANON FINANCIAL SERVICES, INC.		3/1/2025-3/31/2025	189.50	189.50
11878	569 - CARROT TOP INDUSTRIES		SOLAR FLAGPOLE LIGHTS	292,96	292.96
11879	724 - CINTAS -	PO 26488		436.87	436.87
11880	1240 - CINTAS CORPORATION	PO 26424		51.20	450.07
11000	1240 - CINTAS CORPORATION		SHOP TOWELS/UNIFORMS	210.23	
		PO 26423		51.20	
				105.09	417.72
11001	100		TOWELS/UNIFORMS		
11881	190 - COOLBAUGH SEWER FUND	PO 26448		374.82	374.82
11882	1366 - GEORGE DOBSON		INS. REIMBURSEMENT	350.00	350.00
11883	1064 - GREEN POND NURSERY INC		CERTI-PLAY -PARK	1,762.50	1,762.50
11884	1192 - HIGHMARK BLUE SHIELD	PO 26430		51,997.71	51,997.71
11885	1203 - KCE KEYSTONE CONSULTING ENGINEERS		MUNICIPAL/PARK/WALMART/GOTTA GO/PMCC/LAU	10,024.41	10,024.41
11886	1600 - KYLE CHERGOSKY		PA LICENSE	123.50	123.50
11887	697 - LEON CLAPPER, INC.		BACKFLOW TEST	870.00	870.00
11888	1550 - LOWES SALES & SERVICE	PO 26467	MOTOR SALT SPREADER	335.46	
		PO 26469	PLOW PARTS	555.27	890.73
11889	70 - MESKO GLASS COMPANY INC.	PO 26466	DPW -ALUMINUM DOORS	13,750.00	13,750.00
11890	1484 - NAPA AUTO PARTS	PO 26442	FILTER	166.42	166.42
11891	183 - NORTHEAST SIGNAL & ELECTRIC CO., INC	PO 26451	SERVICE &MAINTENANCE 196	480.00	480.00
11892	81 - P P & L	PO 26437	64488-49005 611 /CORP DR	84.20	
		PO 26438	43281-27004 MUNICIPAL	3,125.00	
		PO 26439	89631-95000	28.92	
		PO 26452	89343-21023 SCHOOL SPEED SIGN	24.99	
		PO 26453	54691-27003 DPW	647.71	
		PO 26456	36034-04005 ECHO LAKE	39.88	
			88900-24001 GARAGE	32.97	
			39910-23005 196	55.26	4,038.93
11893	1254 - PHILADELPHIA INS. COMPANIES		LIABILITY INS	300.00	300.00
11894	94 - POCONO MOUNTAIN REGIONAL EMS		DONATION	10,000.00	10,000.00
11895	93 - POCONO MOUNTAIN REGIONAL POLICE DEP	PO 26423		272,248.37	272,248.37
11896	713 - RED DIAMOND GRAPHICS		RECYCLING SIGN	335,00	2,2,210,0
11030	713 - RED DIAMOND GRAPHICS		UNIFORMS-DPW	740.92	
			UNIFORMS	800.37	1,876.29
11007	1242			130.50	130.50
11897	1343 - RICHARD SULLIVAN	PO 26433	BOOTS	35.73	35.73
11898	1371 - RTS TRUCK CENTER, INC	PO 26428	SWITCH		33.73
11899	104 - S & H SUPPLY CO., INC.		DPW SHOP	110.37 207.43	
			PART		
		PO 26477		9.98	
			SUPPLIES -DPW	1,097.61	
		PO 26479		7.69	1,433.08
11900	1265 - SCHAEDLER YESCO		LED LIGHTS	107.00	107.00
11901	161 - STEPHENSON EQUIPMENT INC.	PO 26470	BEAST	2,033.85	2,033.85
11902	1510 - TASCA FORD	PO 26444	MUDFLAP	56.25	56.25
11903	738 - TEAMSTERS LOCAL 773		MARCH 2025	820.00	820.00
11904	1548 - TRAISR, LLC	PO 26441	FEBRUARY	1,800.00	1,800.00
11905	892 - VERIZON WIRELESS	PO 26475	PHONES	1,256.73	1,256.73
11906	1587 - WEX BANK	PO 26471	ZONING/DPW FUEL	868.52	868.52
11907	1551 - WORLD FUEL SERVICES, INC	PO 26447	HEATING OIL DPW	285.95	285.95
	· · · · · · · · · · · · · · · · · · ·	PO 26459	FUEL	2,958.16	2,958.16
11908	1551 - WORLD FUEL SERVICES, INC	10 20433		-,	•

Summary By Account

ACCOUNT	DESCRIPTION	CURRENT YR	APPROP. YEAR	NON-BUDGETARY	CREDIT
01.101.000 01.230.650	GENERAL FUND CHECKING UNION DUES			0.00 820.00	392,863.42
01.400.000	GENERAL GOV'T	9,177.61			

Summary By Account

ER NG & PLANTS	8,504.03 20,961.23 272,248.37			
	272,248.37			
NCE / RESCUE	•			
NCE / RESCUE				
	10,000.00			
OFFICE	1,876.31			
FACILITY	2,033.85			
WASTE COLLECTION / DISPO	335.00			
SHWAYS ROADS STREETS	6,921.22			
AFFIC SIGNS STREET SIGN	713.25			
PAIR OF TOOLS & MACHINER	1,561.99			
REPAIRS	17.59			
	2,982.50			
ICE	8,650.00			
EE BENEFITS	46,060.47			
EIND	392,043.42	0.00	820.00	392,863.42
	NASTE COLLECTION / DISPO SHWAYS ROADS STREETS AFFIC SIGNS STREET SIGN PAIR OF TOOLS & MACHINER CREPAIRS	### ASTE COLLECTION / DISPO 335.00 ###################################	### 335.00 ###################################	### STE COLLECTION / DISPO 335.00 ###################################

Total to be paid from Fund 01 GENERAL FUND

392,863.42

392,863.42

List of Bills - (85101000) ESCROW FUND CHECKING ESCROW

Check#	Vendor	Descri	ption		Payment	Check Total
1373	535 - HANOVER ENGINEERING ASSOC.	•	788 RTE 196 SEWAGE		222.75 24.75	247 50
		PO 26485	788 RTE 196 SEWAGE	00000 00 /0000 /7 3 17		247.50
1374	1203 - KCE KEYSTONE CONSULTING EN	GINEERS PO 26432	MUNICIPAL/PARK/WALMART/	GOTTA GO/PMCC/LAU	2,368.92	2,368.92
	TOTAL					2,616.42
Summary By	Account					
ACCOUNT	DESCRIPTION		CURRENT YR	APPROP. YEAR NO	N-BUDGETARY	CREDIT
85.101.000	ESCROW FUND CHECKI	ng			0.00	2,616.42
85.250.229	WGH TRUCKING / HER	RERA			137.50	
85.250.251	BOZZELLI - LOT JOI	NDER			137.51	
85.250.253	BURLA - LOT CONSOL	IDATION			275.01	
85.250.257	SCIULARA - LOT CONSOLIDATION		378.14			
85.250.343	PA AMERICAN - 234 POCONO RD - LAND DEVELOPMENT		1,237.51			
85.250.344	MARATHON PROPERTY INVESTMENTS - PSA		247.50			
85.250.387	PMCC NORTH - LOT 2				203.25	

Total to be paid from Fund 85 ESCROW

2,616.42

2,616.42

List of Bills - (08101000) CHECKING SEWER FUND

Check#	Vendor	Description	Payment	Check Total
3376	771 - COMMONWEALTH OF PA	PO 26446 APRIL LN # 99900048	965.35	965.35
3377	1251 - ENVIRONMENTAL SERV, CORP.	PO 26465 SLUDGE HAULING 03/21/2025-03/14/2025-03	1,397.44	1,397.44
3378	936 - NORTH END ELECTRIC	PO 26472 PARTS/REPAIR ACTUATOR	6,742.15	6,742.15
3379	81 - P P & L	PO 26454 26491-26001 WWTP	5,968.90	
		PO 26455 04090-21003 PUMP STA	228.12	6,197.02
3380	318 - PA RURAL WATER	PO 26458 DUES	291.00	291,00
3381	439 - YOUNG & HAROS, LLC	PO 26440 WALMART	180.00	180.00
	TOTAL			15,772.96

Summary By Account

DESCRIPTION	CURRENT YR	APPROP. YEAR	NON-BUDGETARY	CREDIT
CHECKING			0.00	15,772.96
PENNWORKS 2008 GOB			906.26	
OTHER SERVICES & CHARGES	291.00			
PROFESSIONAL FEE SOLICITOR	180.00			
ELECTRIC	6,197.02			
MAINT/REPAIR EQUIPMENT	6,742.15			
SLUDGE HAULING	1,397.44			
PENNWORKS INTEREST LN #99900048	59.09			
SEWER FUND	14,866.70	0.00	906.26	15,772.96
	CHECKING PENNWORKS 2008 GOB OTHER SERVICES & CHARGES PROFESSIONAL FEE SOLICITOR ELECTRIC MAINT/REPAIR EQUIPMENT SLUDGE HAULING PENNWORKS INTEREST LN #99900048	CHECKING PENNWORKS 2008 GOB OTHER SERVICES & CHARGES 291.00 PROFESSIONAL FEE SOLICITOR 180.00 ELECTRIC 6,197.02 MAINT/REPAIR EQUIPMENT 6,742.15 SLUDGE HAULING 1,397.44 PENNWORKS INTEREST LN #99900048 59.09	CHECKING PENNWORKS 2008 GOB OTHER SERVICES & CHARGES 291.00 PROFESSIONAL FEE SOLICITOR 180.00 ELECTRIC 6,197.02 MAINT/REPAIR EQUIPMENT 6,742.15 SLUDGE HAULING 1,397.44 PENNWORKS INTEREST LN #99900048 59.09	CHECKING 0.00 PENNWORKS 2008 GOB 906.26 OTHER SERVICES & CHARGES 291.00 PROFESSIONAL FEE SOLICITOR 180.00 ELECTRIC 6,197.02 MAINT/REPAIR EQUIPMENT 6,742.15 SLUDGE HAULING 1,397.44 PENNWORKS INTEREST LN #99900048 59.09

Total to be paid from Fund 08 SEWER FUND

15,772.96

15,772.96